

CITIZEN PLANNING COMMITTEE

February 5, 2018 Minutes

Meeting Called to Order: 6:31 pm

Present: Pamela Hamel, Chair; Bernard Dauphinais, Vickie Kimball, Bonnie Lane, Vice Chair; Steve Lindsey, Tony Tavares,

The CPC Planning Consultant, Steve Whitman

Absent: Michele Lacroix, Deborah Johnson (Planning Board Liaison)

The Chair reported that she did not have the minutes from the prior week. Committee agreed to postponed minute review until the next meeting.

The Committee discussed the need to have the Master Plan on the Town website and a copy to Steve as soon as possible.

The Committee then addressed the items on the Agenda:

- Open House Introduction: Pam will introduce the committee members and consultants and provide opening comments regarding the formation and purpose of the CPC.
- Open House Slide presentation: this presentation will be brief and prepare the audience for the main part of the open house which is the various topic tables. The board discussed the need to bring up financial support to continue with the project sometime during the evening. It was decided to leave the timing of this to the Chair's discretion.
- Open House Table Topics: the committee reviewed the topics and maps for each of the five tables. Six of the eleven development sample drawings were chosen. A few details such as percent of community with steep slopes, in conservation, considered developable, etc. are needed. This information is in the 2017 Master Plan. Steve explained that residents will be able to leave comments/questions at each table either by writing directly on the paper table coverings or on note cards. His associate Liz Kelly will compile all comments/questions and create a report which will be posted on the Town website. Steve and Liz will circulate around the room to answer any questions.
- The Open House will conclude with a Q & A.

The Committee will be at the Town House by 5:30 pm on Friday, February 16 to set up the Community Room. Each member will bring something for refreshments.

Follow-up meeting was not scheduled.

Motion for adjournment at 7:54 PM.

Submitted by,

Pamela Hamel