

TOWN OF GROTON
SELECT BOARD MEETING
August 19, 2014

**In Attendance: Christina Goodwin, Kyle Andrews, Robert Ferriere, Sara Moores
(Administrative Assistant)**

Audience Members Present

Christina called the meeting to order at 7:00 pm.

ANNOUNCEMENTS:

Select Board Work Sessions at the Town House

- Tuesday August 26, 2014 at 6:00pm
- Tuesday September 2, 2014 at 6:00pm
- Tuesday September 9, 2014 at 6:00pm
- Tuesday September 16, 2014 at 6:00pm
- Tuesday September 23, 2014 at 6:00pm
- Tuesday September 30, 2014 at 6:00pm

MINUTE APPROVAL:

Christina motioned to approve the minutes of August 12th as written, Bob 2nd, so voted.

UPDATES:

RSA 195 committee

Christina didn't have the chance to contact anyone regarding the meeting with Bridgewater Hebron Village School Board and the Groton Board and asked Sara to contact the Bridgewater Town Office to speak with Terry Murphy to get a date in 3 weeks. Christina asked how we want to get the word out. It was mentioned to post notices here, at the Transfer Station, in Jo's newspaper column and then spread it by word of mouth. Pam Hamel said that the Select Board has the authority to ask for a list of kids from the School District and send letters to the families to inform them of the meeting. Kyle thought we ran into an issue that we cannot use this list due to privacy. Pam said if we know the names we can generate our own addresses. Christina stated that they do have to provide the list of students. Kyle said he is okay with that. Sara will contact Sue Cross at the SAU to get this list.

North Groton Rd

The markings for the road were complete today and the road closures will not start until tomorrow. Sara will add the road closure information to the website. Christina has confirmed that Glen will call dispatch and Rumney and Hebron Fire Departments. Bob handed out the notices to all homes from Halls Brook Road to Route 118.

Old Home Day

Christina considered it a success. People seemed to have fun and enjoy themselves. Christina mentioned they are returning approximately \$570.00 back to Old Home Day Fund. The Committee will meet once more to discuss how it went and things to do different in the future

and also do a list of thank yous. Around dinner, Christina counted and there were about 90 people in line but there was definitely more than that, probably around 100-125 total.

Reminder for Select Board Meetings

Christina reminded the public that the deadline to be added to the Select Board meeting agenda is by Friday at noon. We are getting back on track now that we have someone in the office full time.

Last weeks meeting

Christina advised that last week's meeting got a little out of control. There were too many people talking at once and talking over each other. We cannot conduct business this way. All future meetings will be controlled. We do not want to make it so people cannot talk during the meeting but if it continues to happen we may have to.

OLD BUSINESS:

Bixby Junkyard License

We received the junkyard report from Ken from the July 15th inspection. His notes say the license can be renewed as this does not constitute a violation and Mr. Bixby is in compliance with rules and regulations for the license. The Board already approved and was comfortable with leaving it at the date previously signed.

Junkyard reports/inspection dates/letters

- 24 Old Rumney Rd and 38 Giovanna Rd - these two properties were discussed in the Work Session. Both properties are not in compliance and both constitute a violation. We will send letters to these individuals stating that they have 30 days to come into compliance or they will be referred to our attorney. Sara will have letter ready for next week's meeting. **Kyle motioned to send the junkyard violations for 24 Old Rumney Rd and 38 Giovanna Rd 30 day letters, Christina 2nd so voted.**
- The junkyard dog would like to do the Inspections of 56 North Groton Rd and 104 Sculptured Rocks Rd on Monday September 8, 2014 along with the new addresses of 1214 North Groton Rd and Bailey Hill Rd. In his email he states that the person on North Groton Rd is ill so Christina asked if we think this is too soon to visit due to circumstances. We do have enough money for him to come back out in October. The Board agreed that both addresses, 56 North Groton Rd and 104 Sculptured Rocks Rd, will wait until October. However, we will still plan on 1214 North Groton Rd and Bailey Hill Rd for September 8. Christina states that there are two properties on Bailey Hill Rd. This is a father and a son. Sara will create another letter for the second property for the Board to sign so that all three letters go out with the September 8th inspection date. When the third letter is ready, the Board will come in to sign. **Bob motioned to sign the junkyard introduction letters, and the third letter when it is ready, Kyle 2nd so voted.**
- Kirk property on Bailey Hill Rd - We had extended the deadline to July 15th for inspections to be completed. The inspection was done and the report indicated that the Town should grant the renewal but Mr. Kirk hasn't applied. The Board reviewed the renewal letter that Sara drafted. The letter will be sent out tomorrow.

Penalty Inventory letter

- The Board denied the request of the property owner Mr. O'Hearn to waive the inventory penalty fee.

Christina motioned to sign the O'Hearn denial letter, Bob 2nd so voted.

Memo for committees

The Board reviewed the Memo for the committees to remind them to send the Administrative Assistant the meeting dates and meeting minutes. **Kyle motioned to sign the memo to committees, Bob 2nd so voted.**

NEW BUSINESS:

Estimate for new decking

MHF Building and Remodeling submitted an estimate, at the Board's request, for consideration of new decking/handrails for the front entrance as it is starting to get spongy. The Board reviewed the estimate. Christina also mentioned that a rail/slat is broken. Kyle would like to table this until next week, so he can look at deck and talk to MHF when he is doing the other project here at the Town office. **Christina motioned to table the estimate for the front decking until next week, Kyle 2nd, so voted.**

Water delivery service

Sara and Christina contacted quite a few water delivery companies. The only one that delivers in this area is Crystal Rock and Groton did have an account with them in the past. They provided quotes that there is no minimum to be delivered. They offer Vermont Pure Spring at \$7.25 a bottle. There is a fuel surcharge estimated between \$3.95-\$4.70 depending upon the fuel price each month. Ron Madan asked if we have had our water tested. Christina explained that Chuck Stata as the Health Officer is supposed to test the water. There is a filter but this is for the iron problem. Chuck is supposed to test the water once a year. Kyle felt that the water should be tested and then the jugs could be filled ourselves. Sara will get in touch with Chuck to get water tested by end of month. **Christina motioned to table water delivery service until we test the water, Kyle 2nd, so voted.**

Land Use Change Tax from Avitar

The board received a letter and forms for the Board members to sign from Mark Stetson of Avitar with regard to a Land Use Change Tax on two properties.

Map 5 Lot 29-1; there was a sale so it no longer qualifies for current use; tax would be \$56.00.

Map 5 lot 29-3; there was also a sale so it no longer qualifies; tax would be \$2,800.00.

The Board had no concerns with these. **Kyle made motion to sign land use change tax on both properties, Christina 2nd, so voted.**

Avitar Training for Sara

Sara contacted Shelley Charon at Avitar with regard to providing some training. Shelley recommended that Sara train at their office in Chichester as she feels in person is more beneficial, but did state it can be done over the phone. Either way the charge is \$65/hr. Christina and Sara talked earlier and agreed that since Pam Hamel is still willing to assist and is meeting with Sara tomorrow we will have her show her what she needs. Christina thinks the \$65

is too high and whatever Pam doesn't have time to show her Christina can later. Bob and Kyle are okay with Pam and Christina completing Sara's training.

Glose Septic Plan approval

Glose left a copy of the application for the state along with the maps/plans for the Board to approve. Kyle made sure that Sara checked the map and lot numbers. Sara confirmed. Sara will stamp all copies and file one for our records. **Kyle motioned to sign the Glose Septic plan, Bob 2nd, so voted.**

Wright Septic Plan approval

Matt and Bruce Barnard left a copy of the plan and maps for the Board to approve. Sara confirmed that she checked the map and lot numbers for this as well. Sara will stamp all copies and file one for our records. **Christina motioned to sign the Wright septic plan, Bob 2nd, so voted.**

Pamela Ferriere - Supervisor checklist concerns

Pamela submitted a written request for the tools and means to perform her duties as Supervisor of the Checklist. She requested the following:

- 1.) A locked file cabinet in an accessible area to contain all pertinent documents as required by the State
 - Access to a computer that also has access to a printer as the Supervisors have reports that require printing.

Kyle asked where we would put a locked cabinet. Christina mentioned down stairs. Kyle asked if it had to be fire proof. Pamela states if you keep records for 7 years it should be. Bob mentioned he was told he could use the cabinet that is in the great room but he couldn't locate the key. Christina mentioned it used to be the Fire Chiefs. Kyle said we will find it in our budget to buy one as a locksmith would cost too much. An attendee suggested that we could buy padlocks and lock drawers. The Supervisors confirmed that they would need 2 drawers. Sara will look for the key to the cabinet in the cubby and get in touch with Roger for the key to the other one. If not, Sara will get prices.

As far as computer and printer, this will be more difficult. For next year we can put a computer and printer in the budget, but it is not budgeted for this year. Kyle asked if they would need it ASAP or if they can send it to the printer upstairs and pick it up the next day. Pam Hamel mentioned that she has used her laptop in the past. Sara will contact Dave Switaj or Twin Rivers to see if the copier can be set up with Wi-Fi as there is not a network for Pam Hamel's laptop to print to, but we could possibly set up a new lap top if purchased next year to do so.

The Supervisors were concerned about the next meeting which is September 2nd. Christina explained that we will be here so they can use the Select Board Office. For the rest of the year we will take it meeting by meeting. Christina mentioned they could use Pam Hamel's user name and password since she now only has access to the Supervisors of the Checklists files and Cemetery Trustee files. Kyle asked whose budget it would come out of for the cabinet. Christina mentioned it would be the supervisors.

Pam Hamel wanted to make sure the night of the election they are okay with supervisors counting in there. The Board was okay with this.

Solar light at park

Christina asked if anyone noticed if the solar light is working at Park. Christina will take a ride down tonight after the meeting to check. If not working Christina asked the Board if okay with having James take a look at it. Christina will let Sara know tomorrow.

Newfound landings

Christina mentioned that a new newspaper called Newfound Landings, which is part of Salmon Press, will cover seven towns in the school district. Originally Groton wasn't listed, but Christina verified and it will be covering us and any residents can subscribe. Christina will email the contact information to Jo O'Connor.

QUESTIONS AND COMMENTS:

An attendee mentioned that Joyce Tolman, the Town's former Town Clerk/Tax Collector, passed away.

Jo O' Connor asked for confirmation of the addresses with the septic plans. Sara provided that Glose is Brock Lane and Wright is Smith Rd.

Helen Santoro mentioned that there are also loose boards on the handicap ramp. The Board explained it is also included in the quote.

Kyle motioned to adjourn at 8:05 pm, Bob 2nd, so voted.

Respectfully Submitted,

Sara Moores
Administrative Assistant