

**TOWN OF GROTON
SELECT BOARD MEETING
May 3, 2011
7:00 PM**

In Attendance: Miles Sinclair, Kyle Andrews, Pamela Hamel (Administrative Assistant)

Absent: Christina McClay

Audience members present

Miles called the meeting to order at 7:04pm.

Minute Approval

Miles made a motion to accept the minutes of April 26 as written, Kyle 2nd, so voted. Betty Smolinsky asked the Board to consider the following amendments:

1. Page 2, paragraph 3, first sentence: insert the words “priests of the” before the word Catholic.
2. Page 2, paragraph 3, seventh sentence to read as follows: “Ms. Smolinsky responded that she did not ask for an apology for the Church but asked for an apology for herself. She believes.....”

Miles motioned to revise his earlier motion and to accept the minutes of April 26 as amended, Kyle 2nd, so voted.

Updates

Miles announced the following:

- According to the 2010 Census Groton has a population of 593.
- He checked the oil level in generator

Old Business

Carbon Monoxide Detector

The service call to remove or replace the carbon monoxide detector is the same price as the annual maintenance fee. Annual maintenance takes place every summer. Pam is waiting to hear back from 1-2-3 Lock regarding the possibility of moving the annual maintenance up in order to eliminate one service call. Miles and Kyle agreed to try to combine the calls, and have the current carbon monoxide detector removed. They will replace it with one that can be plugged into a regular outlet.

Victoria Collins

Kyle reported that he had an opportunity to review the letter from Victoria Collins. The Board would like Pam to set up a work session with Ms. Collins for next Tuesday at 6:00pm if she is available.

Building Permit for Verizon

Based upon the Town Attorney’s response the Board agreed that Verizon Wireless would not need a special exception to replace 3 existing antenna and add an additional 3 to the Tenney Tower. They also agreed that the building permit fee for this project would be \$10. **Kyle made a motion to approve the building permit upon receipt of payment, Miles 2nd, so voted.**

Letter to Groton Representatives

Miles motioned to sign the letters to the Town’s representatives regarding the possible elimination of the Timber Tax Appraisal position at the Department of Revenue due to proposed State budget cuts, Kyle 2nd, so voted. Pam will contact Christina to ascertain whether or not she wants to sign the letters before they are sent out.

Spring Cleaning at Park

Miles motioned to table this until Christina is present, Kyle 2nd, so voted.

Time Warner Cable (TWC)

TWC said that additional build out in Groton would cost approximately \$60,000, \$14,000 of which TWC would absorb. The balance of \$46,000 would be split between those residences that add the service. This breaks down to approximately \$1,600 per house hold. **Miles made a motion to contact Donna Arena and Dawn Lemieux with this information, Kyle 2nd, so voted.** Chuck Stata suggested drafting a letter to the Public Utilities Commission (PUC) and copying TWC, presenting the Town's point of view regarding the inability to service residents by providing information via high speed internet. **Miles motioned to contact the PUC, explain the situation and see what suggestions they have, Kyle 2nd, so voted.** The Board feels a phone call is sufficient.

Nedeau Lane

Pam reported that she was able to speak with Mrs. Coutu regarding Nedeau Lane. She explained that since it is Class VI, the Coutus need to receive permission from the Board to do any work on the road. Pam spoke with Mrs. Coutu on three occasions in late fall/early winter. At that time Mrs. Coutu said they would contact the Board in the spring. Mrs. Coutu said that it is very difficult for her and her husband to be at a Select Board meeting. Pam explained that the Board will try to work with them to find a time that is convenient for both. **Miles made a motion to make one more attempt to set up a work session with the Coutus, Kyle 2nd, so voted.**

New Business

Delegation of Authority

State Statute allows the Treasurer, with the Board's approval, to sign a Delegation of Authority authorizing the Town Clerk/Tax Collector and her deputy to make deposits. In order to avoid any conflict of interest because the Treasurer is related to a Board member; **Miles made a motion to table this until Christina is present, Kyle 2nd, so voted.**

Wage/Benefits Survey

Pam reported that she has finished with the Local Government Center's (LGC) annual wage/benefit survey. The survey was taken online this year, and requires that a second party verify the information and submit it. Kyle agreed to verify the information and submit it to LGC.

Playground Inspection

The LGC will be inspecting the Everett Memorial Park playground on Friday, and submit an inspection report to the Board. Pam inquired whether or not the Board wants a member of the Safety Committee to be present during the inspection. LGC does not require this. The Board does not feel that it is necessary to send a Safety Committee member.

Installation of a Port-a-potty at the Park

Pam reported that the Groton Recreation Committee normally determines when to have a port-a-potty delivered to the park. Since there is currently no one on the committee the Board decided to have one delivered now. There is enough money in the budget to have a port-a-potty at the park for 6 months.

Intent to Cut for Upper Birch Holdings, Map 6 Lot 63 Sub Lots 1-12

Kyle motioned to sign the Intent to Cut for Upper Birch Holdings, Miles 2nd, so voted.

Groton Historical Society (GHS)

Miles asked Pam Yinger about the GHS podium that was left in the meeting room. Ms. Yinger asked if the GHS could leave it there temporarily. Before responding the Board would like to know how long temporarily is. Ms. Yinger will contact the GHS President.

Miles motioned to recess the meeting at 8:00pm while awaiting the arrival of the Police Chief at which time they will go into a non public session pursuant to RSA 91-A:3, II(b), Kyle 2nd, so voted.

Miles motioned to return to public session at 8:56pm, Kyle 2nd, so voted.

Special Detail Rate

Chief Pivrotto is suggesting that the special detail rate be \$40.00 per hour. The officer will get \$30.00 per hour and \$10.00 will go back to the Town for use of the vehicle and administration. Miles and Kyle are fine with this but would like to run it past Christina first.

Gasoline

Because the price of fuel is so high at Ryezaks and the state price is locked in until June at about \$3.25 per gallon Joe would like to travel to the state shed in Wentworth to get gas. Even though the Town files for a refund on the gas tax paid when purchasing gas at Ryezaks, it only amounts to \$.18 per gallon. Currently gas at Ryezaks is close to \$4.00 a gallon.

Proposed Parking Ordinance

The Board informed the Chief that during the public hearing held earlier in the evening the proposed parking ordinance was discussed. The ordinance was not signed as Christina was unable to attend the meeting. It is on the agenda for next week.

Office Equipment and Updates

Joe said he would like to update some of the equipment in the office such as the printer. He has been having a lot a trouble with it and cannot find the manual. He also needs to purchase a new radio although that might wait until next year. Joe asked Officer Thompson to update the computer. The file system is working very well and everything is being recorded. He would like to submit a monthly police report to the Record Enterprise and the Citizen for publication.

Special Operations Unit (SOU)

Joe reported that he had received a call from the SOU regarding some equipment that had been issued to Bill Jolly. He referred them to Bill White as this took place while Mr. White was chief.

Possible Health Violation

Miles reported that he had received a phone call regarding a possible health violation that he will forward to the Health Officer.

Kyle made a motion to adjourn at 9:35pm, Miles 2nd, so voted.

Respectfully Submitted,
Pamela Hamel
Administrative Assistant