

TOWN OF GROTON  
SELECT BOARD MEETING  
August 4, 2015

**In Attendance: Christina Goodwin, Robert Ferriere, John Rescigno, and Sara Smith (Administrative Assistant)**

**Audience Members Present**

Christina called the meeting to order at 7:09pm.

**MINUTE APPROVAL**

**Christina motioned to approve the minutes of July 28, 2015 as written, John 2<sup>nd</sup>, so voted.**

**OLD BUSINESS:**

*Junkyard properties/follow up*

Christina explained that she went through the list of all junkyard properties. Christina went through all her questions and concerns.

- #1- There is no need to do a 30 day letter. We will re-inspect mid-September.
- #2- Received a 30 day letter and will be re-inspected this month.
- #3- skipped for now
- #4- This was moved to a yearly watch but no re-inspection at this point
- #5- License was renewed and property is all set
- #6- License was renewed and property is all set
- #7- This needs address clarification. Also, is there a violation or not because we sent a 30 day letter but we had the wrong address. We will start the process again and send a new 30 day letter.
- #8- License was renewed and property is all set
- #9- This was moved to a yearly watch but no re-inspection at this point
- #10- This was moved to a yearly watch but no re-inspection at this point
- #11-#23- Will be moved to the inactive list
- #17- Should be inspected next year but no more this year

Sara will work on the letters that need to go out and set up a date with Ken Knowlton to do some inspections this month and in September.

*Bixby- Junkyard License*

Sara explained that Charles is the one that has had the license in the past but the property has been transferred to his son Stephen's name. Sara thought that it would have to be a new license with both Stephen and Charles' names on it with each doing a background check. The Board agreed. Sara will call the Bixby's to advise.

*Darla-Mid State Health care follow up*

Darla called to see if the Town decided on whether she should come every month or if it should be by appointment only. Bob stated that it should be by appointment only. The Board agreed. Sara will contact Darla to let her know.

## **NEW BUSINESS:**

### *Building Permit- 250 Bailey Hill Road*

Barrie Sawyer submitted a building permit for a Solar Array, which included 56 solar panels. **Bob motioned to sign the building permit for 250 Bailey Hill Rd, Christina 2<sup>nd</sup>, so voted.**

### *Building Permit- 1213 North Groton Road*

Barnard Dauphinais submitted a building permit for a 216 square foot deck. **John motioned to sign the building permit for 1213 North Groton Rd, Bob 2<sup>nd</sup>, so voted.**

### *Disposal Agreement- Douglas Millett, Bonnie Lane and Timothy Pilcher*

Douglas Millett, Bonnie Lane and Timothy Pilcher all submitted a disposal agreement for the upcoming North Groton Road project. Glen noted on Millett's agreement that he will need to see if the site can fit big trucks on the access driveway before they schedule a delivery. Sara will talk to Glen to make sure that they are going to the closest properties as well. Christina will take her name off the list since we have enough options. Millett's will be signed but conditional on access for large trucks. **Bob motioned to sign the disposal agreement for Douglas Millett with conditions and for Bonnie Lane and Timothy Pilcher, Christina 2<sup>nd</sup>, so voted.**

### *Intent to Cut- Map 2 Lots 27, 28 and 41*

Green Acre Woodlands submitted an Intent to Cut for Map 2 Lots 27, 28 and 41 with Foreco doing the cutting. **Christina motioned to sign the Intent to Cut for Map 2 Lots 27, 28 and 41, Bob 2<sup>nd</sup>, so voted.**

### *Request to use Everett Hobart Memorial Park*

Matt Barnard sent in a request to use Everett Hobart Memorial Park for a birthday party on August 22<sup>nd</sup> from 10am to 12pm. The Town will make sure it is mowed but we cannot restrict others from using it that day. Betty asked if we require them to get insurance. Christina explained the Town has full liability coverage if anything was to happen but we believe there is a sign that says use at your own risk. Sara will inform him that he is all set but no barbeque or alcohol and that they have to pick up after themselves. Sara will let Glen know of the date so he can make sure the park is mowed.

## **SELECT BOARD ITEMS:**

### *Tuesday Office Closings*

Christina explained that we tested closing the office to the public on Tuesdays for the month of July. The intent was to allow Sara to work with fewer interruptions. It seems to be going well and there have not been any complaints. The Board agreed to make this permanent. Sara will post.

### *Relocating the printer*

Bob asked where moving the printer stands. Sara is going to reach back out to Dave Switaj and Gary Easson about moving the printer and updated the costs. Christina also mentioned that Sara talked to Pam Hamel and the Supervisors will be getting purchasing their own laptop. Bob asked about the laptops for elections. Christina explained that Lou will be in charge of that and should be coming back to the Board with information.

*Update regarding the building permit for camp (last week's meeting)*

Christina explained that two people had concerns regarding the camp not having sewage or explanation of proper disposal. One thought it didn't need it if it doesn't have running water. The other thought it needed it. The Town reached out to the Department of Environmental Services (DES) who stated if there is no pressurized running water then there is no state requirement for a septic.

Christina also mentioned that the Health Regulations for the Town states no leasing or permitting any person to occupy a residence without proper septic, but this property isn't going to be leased.

*Update on the Town replacing culverts*

It was asked during last weeks meeting if the Town could legally replace the culverts. The Town reached out to the New Hampshire Municipal Association (NHMA) who stated that not only can the Town replace driveway culverts, but it is there recommendation that if the Town is doing the maintenance on the road that they do.

*Driveway permits*

We do not have regulations on driveway permits unless it is a subdivision, which is done by the Planning Board. The Road Committee is working on regulations which should be completed in the next three to four weeks. The Board has always allowed the Road Agent to approve the driveway permits and whether or not a culvert is needed. With that said, NHMA did confirm that the Planning Board does have the authority to delegate the responsibility of issuing driveway permits to another party, such as the Road Agent. Whether this has been done or not, the Board is not sure and will be looking into. We are also going to ask the Department of Transportation (DOT) what the driveway permit regulations are.

Betty Smolinsky mentioned that the culvert near her house and the ditching isn't great. Christina stated we could have the State look into this.

*Old Home Day*

Christina reminded everyone that Old Home Day is August 15<sup>th</sup>. There will be a bake sale there if anyone wants to donate a baked good item, and it can be dropped off that day.

**Having no other business to conduct, Bob motioned to adjourn at 7:51pm, John 2<sup>nd</sup>, so voted.**

Respectfully Submitted,

Sara Smith  
Administrative Assistant