

TOWN OF GROTON
SELECT BOARD MEETING
August 25, 2015

In Attendance: Christina Goodwin, Robert Ferriere, John Rescigno, and Sara Smith (Administrative Assistant)

Audience Members Present

Christina called the meeting to order at 7:06pm.

MINUTE APPROVAL

Christina motioned to approve the minutes of August 18, 2015 as written, Bob 2nd, so voted.

NEW BUSINESS:

Disposal Agreement- 29 Fletcher Road

Cassandra Viger submitted a disposal agreement for her address on 29 Fletcher Road. The Board approved for future projects. **John motioned to sign the disposal agreement for 29 Fletcher Road, Bob 2nd, so voted.**

Building Permit- 92 North Groton Road

James Gaffey submitted a building permit for an 18x24 detached two car garage at his home at 92 North Groton Road. **Bob motioned to sign the building permit for 92 North Groton Road, John 2nd, so voted.**

PA-28 Request Form

Every year the Town of Groton receives the PA-28 Request Form from the Department of Revenue so that we can request the amount of PA-28 annual inventory forms we will need for the next year. Sara requested 800. **Christina motioned to sign the PA-28 Request Form, John 2nd so voted.**

Avitar- Map Maintenance Agreement

Each year the Town of Groton has to renew their Map Maintenance Agreement with Avitar. The Town of Groton always does the one year option and budgets every year for this. This is for the Town's tax maps. Sara filled out the form. **John motioned to sign the Avitar Map Maintenance Agreement, Bob 2nd, so voted.**

Change Order Request from D.A. White Excavating, LLC

D.A. White Excavating, LLC submitted a change order request for a hydraulic hammer and excavator rental for one day which cost \$2,200/day. The Select Board was aware and approved during the construction so as not to delay the project, but the Board needed to sign off on the order. Christina showed the other board members pictures of the ledge. Once signed, Sara will send a copy to D.A. White Excavating, LLC. **Bob motioned to sign the change order request form, John 2nd, so voted.**

Junkyard Letters- September inspections

- 1361 North Groton Road: Originally sent a 30 day letter for compliance and a new letter will be sent asking to schedule a follow up inspection for Monday, September 14.
- 56 North Groton Road: Received a letter originally but that date didn't work for them so they wanted to reschedule. The new letter states Ken Knowlton will be coming out Monday, September 14. They have been working hard to clean up the property.
- 1153 North Groton Road: This is an introduction letter which explains the Junkyard ordinance, who the Junkyard Dog is and includes a copy of the Junkyard Ordinance. This letter also states Ken Knowlton will be coming out to do inspections on Monday, September 14. This location was brought up in last week's Select Board meeting.

Christina motioned to sign the three junkyard letters for September inspections, John 2nd, so voted.

MS-1

The Town of Groton is required to complete the MS-1, Summary Inventory of Valuation, every year. This is due September 1st and lists out the Town's values breaking down utilities, current use, etc. **John motioned to sign the MS-1, Bob 2nd, so voted.**

MS-4

The Town of Groton is required to complete the MS-4, Estimated Revenues, every year. This is due September 1st and breaks down an estimate of what the Town expects to get for revenues for the year. Sara completed this and Christina reviewed. Christina explained that the Land Use Change Tax is lower because not as much land has sold or been removed from Current Use due to construction. She explained that we included all four pilot payments and in the past we would only include three payments. Christina explained that we included the sale of 67 River Road and the equipment we put out for bid. The Board agreed that the form is okay to be submitted.

Memo from Sara

Sara submitted changes to her prior request for time off due to an appointment being changed. She no longer needs to work earlier hours on September 10th and doesn't need September 11th off. She now needs October 9th off and needs to leave during the day on September 22nd so the office will be closed from approximately 11:30am to 1:30pm. **Christina motioned to approve the changes to Sara's schedule changes, John 2nd, so voted.**

SELECT BOARD ITEMS:

Conservation Commission

Gina Rescigno submitted a request to become a member of the Conservation Commission. The Board has no concerns with Gina joining. **Christina motioned to approve Gina Rescigno joining the Conservation Commission, Bob 2nd, John abstained.**

Groton Wind Letter of Credit

Christina explained that we looked into the credit rating for Groton Wind and how the letter of credit works. They are still at the rating of BBB. The current letter of credit is valid. Unless the bank calls to pull the letter of credit then the one we have remains valid.

Transfer Station

Our background check has not come back yet for the new hire and our current employee is done this Sunday, August 30th, 2015. We can reach out to Ron Madan to see if he can cover. There is the potential that the Transfer Station may be closed if we don't get the background check back or the Board or additional personnel aren't able to cover.

North Groton Road Project

The North Groton Road Project is wrapping up. They have paved and have some additional shouldering to do. There are items to be removed, if not done by D.A. White, then the Highway Department will remove. The project was supposed to be wrapped up before school starts, which is Wednesday September 2nd.

The Road may be closed Thursday and Friday due to a failed culvert.

10 Brock Lane

The Select Board met with the owners of 10 Brock Lane and will be working with them with regard to cleaning it up.

Dave Leone stated that he has an email from the Health Officer that stated once the addition was complete the other trailer needed to be removed. Christina explained that the Health Officer has no authority to make that stipulation. We also looked into the Septic on the property with DES. DES stated they had an approved replacement plan, which expired in June 2015, but as long as the current system doesn't fail, then there is no need for another plan to be put in place. Dave Leone said that he reviewed the plan and it shouldn't have been approved. He said that because another bedroom was being added they would have to get a new plan. It was explained that the other trailer isn't being used. Dave Leone stated he will send us the email. Once the Board gets a copy of the email then it can be further reviewed.

QUESTIONS AND COMMENTS:

Culvert update

Dave Leone asked what the Town found out regarding the Town fixing culverts. Christina explained that NHMA said the Town could and in the case where the Town is digging up the road they actually recommend it.

Town Garage

Dave Leone mentioned that he drove by the Town Garage last week and the Town's 6 wheeler was outside and appeared to be outside for the night. Dave Leone looked inside the garage and there was a lot of junk inside. There was also a Ford outside, a personal grader, a sander on its side, and other stuff there. Dave Leone also asked if the grader is registered and if he has a certificate of insurance. Dave also asked if when the grader was used if it was put out to bid. Christina explained that we have a prior rental agreement with G.R. Hansen, which was much cheaper than putting it out to bid again. Dave Leone asked for a copy of the agreement.

He also mentioned that Edgar Albert Road is still a mess. Sara will check with Glen on this. It was believed that the grader broke and there was still work to do. He said there are piles of stuff on someone's property. The Town has received a lot of disposal agreements but if it is a property that we don't have a disposal agreement for then we shouldn't be storing product there. Sara

will reach out to Glen to get a schedule for Edgar Albert Road. Sara will also let him know that the Board wants to meet with him at 5pm next Tuesday and Edgar Albert Road should be complete by then.

Dave also mentioned that the Town could have a road agent and also an expert. Christina explained that the Road Committee has talked about having an engineer.

Oil at Transfer Station

Elizabeth Jespersen asked when the oil will be picked up from the Transfer Station. She has been trying to empty hers but cant. Christina apologized because she was supposed to contact Bristol to see if we can bring our waste oil there as they use for a waste oil furnace.

Having no other business to conduct, Bob motioned to adjourn at 8:01pm, John 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant