

TOWN OF GROTON
SELECT BOARD MEETING
October 27, 2015

In Attendance: Christina Goodwin, Robert Ferriere, John Rescigno, and Sara Smith (Administrative Assistant)

Audience Members Present

Christina called the meeting to order at 7:08pm.

MINUTE APPROVAL

Christina motioned to approve the minutes of October 20, 2015 as written, John 2nd, so voted.

NEW BUSINESS:

2015 Equalization Municipal Assessment Data Certificate

Christina explained that there are some additional documents that are needed to go with the Data Certificate. **Christina motioned to table the 2014 Equalization Municipal Assessment Data Certificate, Bob 2nd, so voted.**

NHMA annual conference- November 19 & 20

It was recommended that Sara attend the NHMA annual conference. It is in Manchester November 19th and 20th. This means the office will be closed both days. The Board approved.

Memo- 2015 Annual Town Report submission

Last year this Memo went out with a deadline of Friday, December 19th. This year the Friday falls on December 18th. The Board is okay with this date. Sara will send this out to department heads and Committee Members. **Christina motioned to approve the Annual Town Report submission memorandum, John 2nd, so voted.**

Christina also opened the floor to any submissions for the Town Report cover.

Disposal Agreement- 28 Fletcher Road and 64 Fletcher Road

Bonnie Lane and George Fletcher submitted a disposal agreement for next year's North Groton Road project. **John motioned to sign the disposal agreement for 28 Fletcher Road and 64 Fletcher Road, Bob 2nd, so voted.**

Municipal Resources Inc (MRI) Contract

Municipal Resources Inc is going to be assisting the Town with a wage study, job descriptions, etc. They have sent a contract for the Select Board to review and sign. Carol Granfield from MRI will be coming to meet with Sara on Friday and is hoping to meet with all of the Town employees on November 16th. There is a questionnaire that we will have to hand out to all Town employees to take by November 4th and Sara has to send MRI a few things in the meantime.

Christina mentioned that she saw services in addition to the scope but she wasn't sure if it mentioned that they will get approval first. The contract was reviewed and it does state that approval with an amendment is needed.

Christina explained that we reached out to NHMA and Primex and they do not do this anymore but recommended MRI. Kyle asked how much this cost the Town. Christina explained it will be \$4,900.00 total which covers the wage study, updated job descriptions, etc. and the cost has been spread to four locations in the budget. **Bob motioned to sign the MRI Service Agreement, John 2nd, so voted.**

SELECT BOARD ITEMS:

Supervisors of the Checklist

The Supervisors of the Checklist announced that Anne Tobine will cover the open position until March.

Avitar 2016 Agreement

Avitar sent the 2016 Agreement and as outlined in the multi-year assessing agreement, a separate agreement must be signed pursuant to RSA 21-J:11. **John motioned to sign the Avitar Agreement for 2016, Christina 2nd, so voted.**

James Platts asked if this was the same as the assessment of the Town's property lines. Christina explained that property lines are under perambulation and we have seven towns that we do this with. We have completed Plymouth and Alexandria will be done sometime in November. Hebron is also in progress. We have had some issues with the Rumney perambulation for finding surveyors etc. Christina explained that the Avitar agreement is for assessing buildings and land within the Town of Groton and that Groton is scheduled for a re-evaluation in 2016.

Building Permit- 15 Bailey Hill Road

Matt Griffith is putting in a 24x24 storage shed that doesn't have water, heat or electric. Christina explained that the house on the property has a septic system that the Board is in the process of clarifying, but this should not hold up this building permit.

Old Home Day Committee

Christina mentioned that Old Home Day Committee met and they will be sending a memo to the Select board recommending that they consider combining Old Home Day Committee and the Recreation Committee into one committee. Sara will contact NHMA to verify that this won't create any issues.

The Committee will be hosting a an event in January/February time frame, so stay tuned.

Secret Santa Fund

The Town of Groton has been asked again to take the kids from our Town whose families may sign them up to participate in the Santa Fund program hosted by Newfound Grocery. Christina just wanted to let the people know so that if they are interested they can let us know.

Christina also explained they are collected dry goods and also hats, mittens, etc. There are boxes located in the hall near that entrance that will be labeled. Christina will also create a posting for Sara to put online and in the building and Transfer Station.

Also, if you know anyone that is a shut in that needs help, isn't able to get out much, then we can submit their name to Newfound Grocery who will be putting together baskets for Christmas and delivering them.

Library Trustee positions

Paula Stata and Pamela Yinger have both given their resignations but will remain until the position is filled. This means there are two open positions as a Library Trustee.

QUESTIONS AND COMMENTS:

Dry Hydrants

Slim wanted to know if we met with Roger regarding the dry hydrants. Christina explained we met on budget with him but did briefly mention this and will gather more information. Christina did explain that we decided to move forward with the application for community sponsorship with Groton Wind.

James Platt

James explained that when we were looking at his property he also get letters from his Mortgage Company and insurance company regarding possible hazardous items on his property. Christina explained that we would never send letters to Mortgage Company or insurance company. James Platt has been told that if he cannot provide proof that there are no hazards at the property that he will lose his insurance. He explained that he would like a copy of the minutes from the inspection of the property that the Select Board did. He will let us know if the minutes do not suffice so that a letter can be sent if needed. The Select Board is okay with this. Sara will have the copy of the minutes ready by tomorrow.

Having no other business to conduct, Christina motioned to go into non-public session pursuant to RSA 91A:3(a) at 7:54pm, John 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant