

TOWN OF GROTON
SELECT BOARD MEETING
December 1, 2015

In Attendance: Christina Goodwin, Robert Ferriere, John Rescigno, and Sara Smith
(Administrative Assistant)

Audience Members Present

Christina called the meeting to order at 7:10pm.

MINUTE APPROVAL

John motioned to approve the minutes of November 24, 2015 as written, Bob 2nd, so voted.

OLD BUSINESS:

Reminder – Town Report Submissions

Christina reminded everyone that they have until December 18th to get their Annual Town Report submissions in to Sara. We will also be taking any picture submissions for the report cover and will start working on the dedication. Sara will meet with Glen to remind him of this.

NEW BUSINESS:

Emergency Action Plan for Spectacle Pond Dam

The Select Board received an emergency action plan for Spectacle Pond Dam. It was requested that the Select Board review it and then sign at the end that they have received the latest copy of the plan.

Christina asked the Police Chief if the dispatch number is correct. He explained that they have the direct number but it should be our dispatch number which is 744-3250. This should be changed eventually but for now it should remain since the new number is not set up exactly how it should be.

The Police Chief explained that Cindy Williams would be the one to contact with any changes. Christina explained that we are only signing off that we received a copy but we can note that we are not being included in any testing that has been done on this process. The Police Chief thinks we should meet with them regarding this eventually so we can meet them as well. The Police Chief has not looked it over yet so he will look it over and if any changes need to be made then we can reach out to them. **John motioned to sign emergency action plan for Spectacle Pond Dam, Bob 2nd, so voted.**

SELECT BOARD ITEMS:

Consideration for Open Positions

Otto Jespersen requested to be considered for the Cemetery Trustees, the Library Trustees and the Zoning Board until the positions are filled at Town meeting.

The Select Board does appoint for the Cemetery Trustees but the Board normally asks for recommendations from the other Trustees. We will wait to get Sharon Nelson's input and will review again at the next meeting.

The Select Board does appoint for the Library Trustees. Elizabeth Jespersen, as the only active Library Trustee, does recommend Otto Jespersen for the position. **Christina motioned to appoint Otto Jespersen as a Library Trustee until the next election, John 2nd, so voted.** Sara will get a copy of the motion to Laura and then Otto can be sworn in.

Bob asked if there was any conflict of interest with Elizabeth and Otto for those positions since they are husband and Christina explained that we looked into it and it is okay.

The Select Board cannot appoint for the Zoning Board. Sara will check to see who the remaining members of the zoning board are as it cannot be more than 5 active members, but Otto could be an alternate in that case. The Zoning Board will have to meet to review the request for the appointment. Sara will meet with Glen to verify members .

December 29th meeting

Christina asked if the Select Board will be okay with not having meetings two weeks in a row. Bob said as long as we go through the budget entirely on December 15th then he is comfortable with not having a meeting on the 29th. Sara will have the updated budget with the proposals to the Select Board by the end of the week.

This means there will be no meetings for two weeks in a row, December 22 and 29. If something urgent comes up we can have a work session or reinstate the meeting.

Paving

Christina explained that we gave a deadline of last week to finish up some projects. The projects were at the Transfer Station, on Sculptured Rocks Road and on North Groton Road. All but North Groton Road have been completed. Christina was concerned how this would affect plowing. Ron explained that North Groton Road not being completed does not affect the plowing. There is nothing there that would catch the plow blade. Sara will talk to Glen about this and see why this wasn't done and why the Select Board was not notified that this could not be completed. Sara will ask Glen to meet with the Select Board at 6:30pm next Tuesday.

Christina asked if Ron knew what Glen did for crack sealing. Ron was not sure. Christina saw that some had been done but she wasn't sure how much. We will add that to the list of things to meet with Glen for next week's meeting.

Volleyball nets

Christina asked if the volleyball nets and the soccer nets have been taken down. This needs to be done before snow. Ron mentioned that this has not been done yet. Bob volunteered to take these down.

Encumbrances

Christina explained that any projects we planned on doing this year that we cannot finish but have funded will need to be listed out. We know of Conservation Commission Bridge, Road Damage, staining of the emergency egress, bullet purchase for the Police Department, crusher rental for ME Latulippe, and possibly the crack Sealant. Sara will check with NHMA to see how we can encumber money that is from a warrant article. Also, Sara will send an email to all Department Heads asking if there is anything they need to encumber funds for. We will need this information by the December 15 meeting. We either need a contract or an order form to be able to encumber the funds.

QUESTIONS AND COMMENTS:

Items in the basement

Elizabeth Jespersen has been working in the basement, trying to clean up the Library items. There is a TV stored there that belongs to the Police Department that the Select Board needs to decide how they would like to dispose of. **Christina motioned to dispose of former Police Department TV by allowing Elizabeth Jespersen to remove and return with the other Transfer Station TVs, John 2nd, so noted.**

Bob mentioned that he heard that there are a lot of books down there that are moldy and smell. The Library Trustees are working on cleaning those out. It was also mentioned that the library should get more shelves in order to organize what remains. The Board agreed to okay the Library Trustees to bring the table, the boxes of books and the shelves to the Transfer Station. Sara will let Richard Cross know.

Sara will give Cassandra Viger, Elizabeth Jespersen's phone number to update the Trustees on her employment and hours etc.

Kimball Hill Cemetery

Elizabeth Jespersen asked where Kimball Hill Cemetery is as she found a sign that has never been installed in the basement. Christina told her to ask Sharon Nelson and if she does not know then Pam Hamel would be able to answer this. Bob mentioned that you can get to it off Province Road but it is easier to access the cemetery by going out Orange Road.

New Cruiser

The Police Chief explained that the new cruiser will be in the shop for some time this week, as the decals are coming off.

Having no other business to conduct, Bob motioned to adjourn at 8:18pm, Christina 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant