

TOWN OF GROTON
WORK SESSION
March 29, 2016

In Attendance: Christina Goodwin, Robert Ferriere, and Sara Smith (Administrative Assistant)

Absent: John Rescigno

Christina called the meeting to order at 5:00pm.

Meeting at 1159 North Groton Road

Christina, Bob, Glen and Sara met at 1159 North Groton Road to discuss what needs to be corrected to fix the water problem. It was evident that the water is not running into the culvert as it should be due to a berm that was caused from plowing and sand. Glen stated that he would be able to fix this. He would have to do some rip-rapping and he would use 1 ½ inch ledge pack. Once it was corrected it would drain into the culvert as it should. Glen stated dependent on the weather he should be able to start this project on Thursday, March 31, 2016.

The Board then reviewed the area near Nadeau Lane, which was creating sand issues for Helen Santoro's driveway. It appears to be better but still happening. Christina asked Glen if he thought that adding the asphalt berm that was discussed last year would make this better. He explained that the snow plowing is what caused it this year. He also stated that periodic maintenance and a clean out once a year will help a lot.

Dave Leone's Campground

Sara researched with the Planning Board and Transfer Station regulations regarding the concern raised about Dave Leone's Campground using the Transfer Station and not a dumpster to dispose of their garbage. There are no requirements in the files or notes. The Planning Board is still doing some research on this but in the meantime we cannot tell him that he cannot use the Transfer Station. Sara will call the resident that made the complaint and explain this to him.

Meeting Minutes

Sara asked if she should be emailing the work session minutes ahead of time for review, since they are going to be signed and posted. It was agreed that she should but only public meeting minutes and no non-public meeting minutes.

Christina also mentioned that she thinks we should be handling the non-public meetings a little differently than we have been. She stated that the sealing of the minutes needs to be done in a public session. Also she believes the Select Board need to vote and the vote needs to be recorded in a public session.

Sara also brought up her concern about Dave Leone having the non-public minutes at his house. She thought these were supposed to stay sealed at the Town House. Sara will look into non-public meeting guidelines to get more clarification.

Retention Committee

The Retention Committee needs to consist of Darlene Andrews, Ruth Millett, Ann Joyce, Sara Smith and Christina Goodwin. Christina will send Sara the retention policy that has been started

and then Sara will get this to the rest of those that will be on the Committee. Once the policy is complete then we can start to go through the paperwork in the basement and crawl spaces and get rid of what we can.

Transfer Station/Highway Department

Sara stated that now that the Supervisors of both the Transfer Station and Highway Department are appointed and not elected, so NHMA said that combining of the two positions would need to be voted on at Town Meeting.

Sara's requests for time off

It was agreed that Sara's time off requests should be approved in the work session and then the Select Board will just announce the closing downstairs.

Memo for Sara's time off

The Select Board reviewed Sara's request for Friday, April 1, 2016.

Christina motioned to approve Sara's time off for Friday April 1, 2016, Bob 2nd, so voted.

Meeting with Library Trustees

Elizabeth Jespersen wanted to inform the Select Board with what is going around the Town and the status of the Groton Library. They have met with Michael York the State Librarian. Elizabeth has spent hours on the phone and has sent numerous emails back and forth to see what we can do about the library. He said we aren't even providing adequate library services. He also doesn't believe that the residents of Groton would be willing to fork out the money to provide adequate services. He said it will be around \$40,000-\$50,000. In the meantime, Hebron trustees have allowed the people from Groton to get a library card. It is \$10.00 per card and the librarian is doing it per family. There are 5 cards for Groton so far. Bristol is currently free, Rumney is \$25.00 and Plymouth would be \$40.00. Bristol has said that they have toyed around with the idea of charging the towns a certain amount per year for the kids that attend the school.

Mike recommended the Trustees do a Memorandum of Understanding to another town for services. A Coop Library is a lot of money, so Mike didn't recommend this. Trustees would spell out what they would expect to receive from another town as far as services. Hebron is open Mon, Wed and Sat. Mike said we could go ahead and do something temporarily but then would need to vote next year at Town Meeting. The temporary agreement is through the end of the year. If a memorandum was decided on it would be a certain amount each year from the town and would be a written contract. The Library Trustees were talking about \$2,000 per year and could sell some books or provide some books that Hebron could use from the current library stock.

Mike was recommending boxing up the books to protect the assets of the library.

Christina asked how the Library Trustees would feel about having a public hearing during a Select Board meeting to explain their plans and get feedback. The Library budget for Groton is \$3000.00 and Hebron's is \$7,700.00. Elizabeth and Otto Jespersen shared that 30% of Hebron's residents have a library card.

Mike York will be meeting with the Trustees for Hebron and Elizabeth will attend. Terri Knowles from the Charitable Trust division of the Attorney Generals office is in charge of the money to make sure it is being used correctly. This account was only used to buy books once and that was

purchased through the money from the flood. Christina mentioned that there were some books purchased through the state for children's books with a grant (if she remember correctly). Anything that was purchased through the state needs to go back to the state. Elizabeth will get a list.

Someone stated cannot get rid of the library because building was donated. Mike stated that if there is no deed then this is not the case. Christina stated that the Town gave the library \$8,000.00 from the flood insurance money, so she is wondering if the old library then comes back to the Town's responsibility.

Mike has requested that if the memorandum was voted at Town Meeting, the Select Board appoint a liaison between the two groups of trustees. Christina asked Elizabeth to get some more information on this, such as what the responsibilities of the liaison would be and expectations.

Christina asked Bob what he thinks about possibly sending a questionnaire with the next tax bill just to get input. Bob agreed but would like the Library Trustees to decide their next step.

Elizabeth said that they are going to take down the Facebook page, the web page and stop the telephone at this time. Christina explained that Elizabeth can state this during the Select Board meeting tonight and explain to the people that they are doing research and that there is no librarian currently.

It was agreed that the books will be boxed up and the computer should be boxed up as well. Elizabeth will make sure the boxes are put on pallets downstairs and keep the humidifier on line. Christina asked Elizabeth to keep the Select Board posted with any new changes or information that is found.

Otto asked when the books are gone what does the Select Board want to do with the shelving that will remain. Christina mentioned that these were built and donated specifically to the Library, so she is not sure what would have to be done with it. Dave Leone thinks it was John Dimacioni made them and they came out of the old library and were cut down to fit in the current space.

Recommittal Warrant

Sara ran the recommittal warrant by the Board. Christina said that she checked with Raymah in Bristol, but she didn't think this needed to be done. The RSA also states that an audit needs to be performed promptly. The MS-61 was completed by Laura before she left and the MS-5 is in process which will cover this, as Laura left at the end of the calendar year. Sara will need to get the numbers from Ruth to fill in on the recommittal warrant and then the Select Board can sign this next week.

Having no other business to conduct, Christina motioned to adjourn at 6:59pm, Bob 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant