

TOWN OF GROTON
SELECT BOARD MEETING
March 29, 2016

In Attendance: Christina Goodwin, Robert Ferriere and Sara Smith (Administrative Assistant)
Absent: John Rescigno

Audience Members Present

Christina called the meeting to order at 7:04pm.

MINUTE APPROVAL

Christina motioned to approve the Work Session minutes of March 22, 2016 as written, Bob 2nd, so voted.

Christina motioned to approve the Select Board Meeting minutes of March 22, 2016 as written, Bob 2nd, so voted.

OLD BUSINESS:

Rumney Fire Contract

Christina motioned to table this until next week since Rumney didn't have it completed in time, Bob 2nd, so voted.

Town Meeting Updates

Dave Leone provided a map from when the dumpster locations were moved and when the permitting for the Transfer Station was done. Joe Koslow stated that he checked about the storage unit and a permit is not required nor an updated map. The Select Board kept the map for future reference.

NEW BUSINESS:

Junkyard Inspections Timeline

The Select Board reviewed the spreadsheet to see when we want the junkyard dog to come out and which properties. Case #9 will be removed until 2017 to be re-reviewed at that time. Sara will check on case #3 and case #20 to see if Ken Knowlton needs to come out anymore or if we can remove these from the list. Case #1 was given the deadline of end of May so we will have Ken come out in the beginning of June to inspect these properties.

Dave Leone stated that in a previous meeting he was told it isn't a junkyard unless there are four cars and this is not correct. Christina stated that she knows it is not correct it is two. She apologized for the wrong information.

Septic design for 3 Kelly Lane

The Board had tabled this from last week because there was only one copy. When the additional copies were requested, the Board's office was advised that plans that are submitted online only require one copy for the town and then the letter acknowledging the Board's review. Sara will seal with the Town seal and keep a copy with the map. **Bob motioned to sign the letter of septic design for 3 Kelly Lane, Christina 2nd, so voted.**

Building permit for 3 Kelly Lane

A building permit was submitted for 3 Kelly Lane. They propose building a 24x32 home. They supplied the PUC energy code approval and the septic approval information. **Bob motioned to sign the building permit for 3 Kelly Lane, Christina 2nd, so voted.**

Going forward, the Board would like to have Roger Thompson, Fire Chief review any building permits that have a heating system being installed before it was sent to the Select Board. Sara will contact Roger and see what he would like added to the permit for Kelly Lane.

Also, there is a class VI road agreement that should have been signed and wasn't. Sara will contact the owners to let them know. Dave Leone stated that the Hazard Mitigation plan states that the website should give information to private road owners. We will look into this.

Hebron Fire/EMS Contract

Christina explained that we did receive the contract and the new agreement is \$50,000.00 a year which covers everything. There are no more separate monthly payroll payments. Last year we spent about \$48,000 for both the contract and hourly payroll. Hebron's contract does state the coverage area.

Dave Leone asked if the contract mentions private roads. It does not. Dave Leone stated that the Hazard Mitigation Plan states that the Select Board is required to make private road owners aware that services may not be provided to them if their roads are not taken care of. The Board will look into this. **Christina motioned to sign the Hebron Fire/EMS contract, Bob 2nd, so voted.**

Along with the contract, there was an addendum attached which referenced specific requirements for forest fires. The Select Board would like Roger to look at this first. They would also like Sara to reach out and see what the intent is behind this addendum.

SELECT BOARD ITEMS:

Electrical Updates

Christina gave updates on all the electrical issues at Town House.

COMMITTEE UPDATES:

Library

Elizabeth Jespersen wanted to let people know that the Library Trustees have been doing some research and working on what they can come up with for the library. They meet once a month, on the second Tuesday, at 6pm at the Town House and everyone is welcome to attend.

Currently there is no librarian. Elizabeth also explained that there is a new procedure which requests the person call if they take a book out since the sign out list was illegal. The library phone will be turned off. Also the Facebook page and web page will be taken down.

Cemetery Trustees

Elizabeth said that she has been cleaning up around the other town cemeteries. She said that she can clean up some more and move the branches and leaves to the new property to burn the brush. Roger Thompson said he would write a permit but that Elizabeth should talk to the Select Board since it is the Town's property. Christina explained that we should table this and we will follow up with the Highway Department to make sure all cemeteries are being taken care of. Sara will talk to Glen.

Slim stated that his neighbor picks up leaves in Holderness and he uses them for his own personal use. He thought that the Cemetery Trustees could contact him and will provide Elizabeth with his information.

Custodial position

The Town's Custodian has resigned, so we are going to be advertising this week. It will be posted at the Town House, Transfer Station and online.

Elizabeth offered to volunteer to clean in the meantime. Sara will see if the volunteer form was approved. Dave Leone thought one of these was approved previously. We explained that we looked but couldn't find one so we created one and had Primex, our liability carrier, approve it. Sara will send whatever she finds to the Select Board.

QUESTIONS AND COMMENTS:

Burn Permits

Dave Leone stated that flyers are supposed to be given out with the burn permits. Sara stated that they still do hand them out.

Kimball Hill Miner

Mark Watson wanted to know if the Board has heard anymore from the gentleman that reached out about purchasing property on Kimball Hill for mining purposes. Christina explained we never heard back from him.

Transfer Station Fence

Joe Koslow asked about the fence. Sara explained that they are coming 4/4/16 and that she told Richard Cross so he could be there.

Road Ban

Joe Koslow also asked when road ban would be lifted. Christina said she doesn't know, but previously the State had said 4/15/16. It was explained that Casella was given a one-time waiver to go to the Transfer Station last week.

Slim mentioned that it does state if the road is frozen you can go out. Dave mentioned that this is correct but the Town of Groton's postings are not correct, since we state 15 tons with no alternatives.

Dave said that he has seen Casella come through on North Groton Road. The Town has not given any exceptions themselves, although we should have when the State did their exception.

Helen asked if there are weight restrictions on class VI roads. She said Nadeau lane has a dump truck come down that road. We would have to look into this.

Town Pond Map

Dave explained that in 1997 he drew up maps from when the Town Pond was created. The Pond was created for dry hydrants, swimming hole, ice skating, fishing, etc. He is bringing this forward because we have been talking about the dry hydrants. He mentioned there was a warrant article to rent an excavator. He also stated that it was voted on to call it the Town Pond. Sara will let the Conservation Commission know that we have this map.

Hazard Mitigation Plan

Dave reported that on 3/5/13 he came in and gave a list of his concerns with the Hazard Mitigation Plan, but nothing was addressed at that time. He said he will type out his concerns and then is willing to meet with the Board to discuss. Christina thinks this is a good idea. Dave also stated that this plan is supposed to be maintained every year. Christina asked if it states who is responsible. Dave said it is the Select Board's responsibility to make sure it is maintained and then they can appoint the Department Heads to take care of the specific items. Bob did mention that we will have to re-establish a committee to update the plan. In the meantime, it would be good to have a work session to discuss the concerns. Dave also said that the plan states that in it that June Garneau will come out at no cost to the Town to make sure the plan is being maintained.

Sara will look for the Maxam's emergency plan to see when it was updated.

Having no other business to conduct, Bob motioned to adjourn at 8:12pm, Christina 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant