

TOWN OF GROTON
SELECT BOARD MEETING
June 7, 2016

In Attendance: Christina Goodwin, John Rescigno, Robert Ferriere and Sara Smith (Administrative Assistant)

Audience Members Present

Christina called the meeting to order at 7:05 pm.

MINUTE APPROVAL

Christina motioned to approve the Work Session minutes of May 17, 2016 as written, John 2nd, so voted.

Christina motioned to approve the Work Session minutes of May 24, 2016 as written, John 2nd, so voted. Bob abstained.

Christina motioned to approve the Joint Loss Safety Meeting minutes of May 24, 2016 as written, John 2nd, so voted. Bob abstained.

Christina motioned to approve the Select Board Meeting minutes of May 24, 2016 as written, John 2nd, so voted. Bob abstained.

OLD BUSINESS:

Building Permit- Map 1 Lot 44

James Harrington from 1756 North Groton Road submitted a building permit application for a building. However, at the May 3rd meeting he did not include the Public Utilities Commission (PUC) approval for Energy Code or the Department of Environmental Services (DES) approval for the septic. Usually the PUC information is covered by a energy certificate on the mobile home but they have not purchased one yet so they will supply that when they get it. They did get the DES approval information. **John motioned to sign the building permit for Mr. Harrington with the condition that the PUC approval will be submitted once received, Bob 2nd, so voted.**

NEW BUSINESS:

Abatement Application- Map 1 Lot 91

Sara had submitted an abatement application for Map 1 Lot 91. This is a property that the Town of Groton bought but the property was not marked as exempt and it was charged \$181.00. **Christina motioned to approve the abatement application for Map 6 Lot 1-3, Bob 2nd, so voted.**

Junkyard Inspection Letters

Ken Knowlton confirmed that he will be coming to Town on June 23rd. Sara created letters for all addresses that the Select Board determined should receive a visit. **Christina motioned to sign all of the potential junkyard letters, John 2nd, so voted.**

The following cases were discussed:

- Case #2- take off yearly check
- Case #3- keep on yearly list
- Case #5 and #6- this should be sent separately- we need to verify where the things are on the properties, have the health inspector involved and Ken Knowlton all to go out together. These letters will have to be changed.
- Case #13- move to every other year- inspect in 2017
- Case #18- Bob thought this should receive a letter stating that this should be cleaned up. Christina explained that nothing can be done to the small engine repair but we can for vehicles. It was decided that the Select Board would drive by to check it out and see.

Memo to Trustees of the Trust Funds- Request to Transfer to Capital Reserve Funds

Sara created a memo to the Trustees of the Trust Fund requesting to transfer the funds to all the Capital Reserve Funds as approved at the Town Meeting. **John motioned to sign the memo to request the transfer to capital reserves, Bob 2nd, so voted.**

Letter to Maxam

Sara created a letter to Maxam based on concerns from residents about trucks idling at the park while waiting for Maxam facilities to open. The Select Board reviewed the letter. **John motioned to sign the letter to Maxam, Bob 2nd so voted.**

SELECT BOARD ITEMS:

Fishing Derby

John mentioned that the Conservation Commission Fishing Derby took place on Saturday. There were over 30 kids. They were very happy with the turn out and feel it was once again a success.

Asphalt Grinding

John mentioned that while he was at the fishing derby he noticed that the asphalt grinding still had not been completed. He talked to Glen and then called Mike Latulippe who promised that the asphalt grinding will be done this week. This is scheduled for Thursday.

Avitar

Avitar will be out doing inspections this month. They will be starting with the properties that have sales and then will move forward.

Custodian

Christina explained that we are still looking for custodian. This has been posted but we have not received any applicants as of yet. It is only 1-2 days a week dependent on the time of year.

559 N Groton Road

There has been a letter drafted that should be sent out. We need to give them a deadline to get anything of value off the property. The deadline agreed upon by the Board was three weeks. Sara will call and get prices for dumpsters. **Christina motioned to come in and sign the letter for 559 as soon as it is updated, Bob 2nd, so voted.**

593 N Groton Road

There is a letter that has been drafted for this property as well. We want to review the letter and change some of the wording before it is sent. **Christina motioned to come in and sign the letter for 593 North Groton Road as soon as it is updated, John 2nd, so voted.**

10 Brock Lane

There is a letter that has been drafted for this property as well. **Christina motioned to approve the letter for 10 Brock Lane once it is ready, Bob 2nd, so voted.**

Route 118

Sara explained that they got back to Sara and they do not want to pay to have the Transfer Station open an extra day. They are planning on June 18th. Sara has let Richard know that this is the date so he can make sure there is room in the containers and to be ready for larger loads and possible delays.

Intent to Cut-Map 10 Lot 31

Charlie Coursey dropped off an Intent to Cut during the Work Session. This is for Map 10 Lot 31 which is on Halls Brook Road and is being done for Boyd Smith. They are looking to cut 220 acres. Gordon Coursey and Son will be doing the work. **John motioned to approve the Intent to Cut for Map 10 Lot 31, Christina 2nd, so voted.**

Main Security

Sara drafted a 30 day notice letter that we are going to terminate our agreement with them Main Security. We will be changing to Advanced Lock and Alarm. **Bob motioned to sign the letter to Main Security, John 2nd, so voted.**

Transfer Station Fence

We had discussed getting American Fences to quote the work to finish the fence at the Transfer Station, but they have chosen not to quote the project. John will reach out to Superior Fence regarding the original quote.

Hebron Fire Dept

The Select Board was invited for a meet and greet, viewing of equipment and lunch with the Hebron EMS Department on Wednesday June 15th at 12pm at the Hebron Safety Building. The Select Board missed the open house so we reached out to them to see if there was another date and time we could do this. We will meet their staff, see new vehicles, etc. This will be posted as a Work Session. Sara will attend so the office will be closed from 11:30 am-1:30 pm.

Bailey Hill Road

There was an email concern about complaint on Bailey Hill Road. John thinks we should respond thank you for your concern and we will look into the matter. Christina and Bob are fine with this response and thinks we should send this to the Public Works Director to review and correct. Christina also thinks that the Select Board should drive the road and then schedule a meeting if necessary.

Wood at Town Pound

People that were interested in the wood at the Town Pound/New Town property location were supposed to submit their name in to the Select Board by this meeting. So far we have Christina and John that are interested, but we have not received any other names. Christina asked if anyone at the meeting

was interested and no one was. **Bob motioned to approve John and Christina to split the wood, Christina 2nd, so voted.**

Province Road Bridge

The Dorchester Road Agent thought that Groton was going to donate to help fix the Province Road Bridge. Nobody can remember this on the Select Board and we do not have the budget to donate. Elizabeth thought that this came up at a Planning Board meeting. Sara will respond to the Dorchester inquiry and explain that Groton does not have the funds to donate towards this project.

Site Visit

Christina gave a reminder that the site visit for North Groton Road construction project is this Friday, June 10th at 9:00 am and is followed by the site visit for projects for the Public Works Director. Bob and John cannot attend so we will have to reschedule the other project review. Sara will let Glen know that he needs to do the following before Friday: check culverts, mark out the road, check what is needed for an apron on Fletcher Road and check to see if Campbell Lane will need any type of apron and review the project for any other items of concern.

New Hampshire Retirement System (NHRS)

Glen should have been signed up for NHRS after the Town Meeting and was not. Sara has been working with NHRS on this and Sara started the deductions. However, there is an amount owed to this and Sara will forward an email to the Select Board for their review. A decision will be made at next meeting which is June 21st.

Storage Unit

The new storage unit is now at the Transfer Station and will need to be painted. Right now we cannot accept electronics but we will be meeting again to come up with pricing and working with company on contract, working with DES to make sure there is nothing else we need to do, etc. The Select Board should be able to provide a better update at the next meeting but we will not be able to accept electronics until August.

COMMITTEE UPDATES:

Conservation Commission-Fishing Derby

Otto wanted to also share that the Fishing Derby was a great success. He wanted to give a big thank you to the Highway Department for mowing and to Ron for manning the building for use of the restroom facilities. It was a good time and good show out.

QUESTIONS AND COMMENTS:

Website

Elizabeth Jespersen asked Sara to update the website. On the Conservation Commission page there is a spelling error. She also mentioned there are some activities that have passed that need to be removed.

Cleaning on Memorial Day

Elizabeth cleaned before Memorial Day and moved a bag of salt that was near the door. There was water under the carpet and she had tried cleaning it. It is better than it was and the salt is downstairs but Elizabeth recommended it should be in a container. Sara will order a tote.

Memorial Day

Christina mentioned that there was a good turn out here for the Memorial Day Celebration. The Groton Historical Society did a great job. The Select Board wanted to thank the Groton Historical Society for all of their efforts and for a job well done.

North Groton Road

Ron stated that there is a good possibility that North Groton Road will not be black topped by the State. It has been stated that there are not enough funds to complete all projects that were on their list this year. Sara will reach out to them and see if they are not black topping it if they are at least taking care of the parts of the road that they cut in preparation. John recommended Sara emailing Douglas King at the Department of Transportation (DKing@dot.state.nh.us).

Simula

Christina explained that we need to reply to Mr. Simula regarding his questions and the letter that was received this week. Christina asked that everyone review it and be ready at the next meeting to discuss this. Sara and Christina will work on a letter of response.

Edgar Albert Road

Marina Chase mentioned that the bottom half of Edgar Albert Road was worked on and she wanted to know if the entire road was going to be done. Bubba answered that it is and should be completed this week.

Planning Board Meetings

Elizabeth confirmed that there are two different meetings for the Planning Board. June 22nd is a Work Session and the Planning Board meeting is June 29th. Both are scheduled for 7:00 pm.

Having no other business to conduct, John motioned to adjourn at 8:30 pm, Bob 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant