

TOWN OF GROTON
SELECT BOARD MEETING
August 2, 2016

In Attendance: Christina Goodwin, John Rescigno, Robert Ferriere and Sara Smith (Administrative Assistant)

Audience Members Present

Christina called the meeting to order at 7:04pm.

MINUTE APPROVAL

John motioned to approve the Work Session minutes of July 19, 2016 as amended, Bob 2nd, so voted. Christina abstained.

Bob motioned to approve the Select Board Meeting minutes of July 19, 2016 as written, John 2nd, so voted. Christina abstained.

NEW BUSINESS:

Swearing in of Johnathan Killam

Chief Thompson explained that the Town has been looking for part-time help for the Police Department for the past few years. We have had several applicants apply but they didn't make it through the process. Johnathan has passed everything and brings with him mental health and military backgrounds.

Johnathan Killam stated that he is excited and looks forward to working with everyone.

Christina Goodwin stated he is an excellent candidate and met with an oral board who recommended that Groton move forward with hiring Johnathan and we look forward to having him in the department.

Ruth Millett performed the swearing in ceremony for Johnathan Killam as a Police Officer..

PA-16 Application for Reimbursement to Towns and Cities

The Department of Revenue sent the form PA-16, Application for Reimbursement to Towns and Cities, to the Town for review and approval. Sara reviewed the properties along with last year's form and made necessary changes with Avitar also reviewing. **Christina motioned to sign the PA-16, John 2nd, so voted.**

Building Permit- Map 6 Lot 45

Ron Madan submitted a building permit for a 10x14 deck at his property on Giovanna Road. **John motioned to sign the building permit for Map 6 Lot 45, Bob 2nd, so voted.**

Building Permit- Map 1 Lot 48-9

Rick Belanger submitted a building permit for a 50x80 Barn at his property on Bailey Hill Road. **Bob motioned to sign the building permit for Map 1 Lot 48-9, Christina 2nd, so voted.**

Quote for front deck paint job

Paul Cole submitted the bid/quote to complete the painting project on the front deck. He had talked to Kyle and it was agreed that a good paint will need to be used and a color will need to be decided. The Select Board reviewed the bid and the colors.

Kyle asked if he has a certificate of insurance. The Board will review his first submission for building the deck to determine. If not, then Paul will be asked to provide one.

Kyle recommended a clear coat, semi-transparent stain on the deck. The Select Board agreed this is what we should do along with the white paint on the railings. Sara will pass this information along and have Paul submit a new quote.

Disposal Agreement for 33 Old Rumney Road, 84 Bailey Hill Road and 51 Fletcher Road

Timothy Pilcher, Rick Belanger and Gary Duguay all submitted disposal agreements for excess materials to be brought to their properties. **Christina motioned to sign the disposal agreement for 33 Old Rumney Road, 84 Bailey Hill Road and 51 Fletcher Road, John 2nd, so voted.**

Sara will tell Glen that he needs to make sure it is evenly disbursed between all properties and that it should go to the closest ones first.

Ruth asked if there are other ones that were passed in first. Sara explained that there are and Glen has these but she will follow up with Glen to make sure these properties receive the fill as well.

Compliment on Everett Hobart Memorial Park

Christina shared an email that the Town received complimenting Everett Hobart Memorial Park. The person attended a family picnic there and felt the Park was very beautiful and well maintained. Sara will check with Glen to make sure the trash is checked when they do the park maintenance.

Christina added that it was approved to pave under the pavilion due to some hazards that exist with the stone dust and cement around the posts. This change will be done within the next month along with a few other changes. Dave asked why we went with asphalt instead of concrete. Christina reported that concrete wasn't considered but the Board had felt that the quickest fix was asphalt and also the least cost.

SELECT BOARD ITEMS:

Old Home Day

Christina explained that Old Home Day is scheduled for August 20th and the signs will be going out this week.

Ruth asked if any there are any new members on the Old Home Day Committee and Christina explained that there are not and there is a lot that still has to be done.

Richard Cross asked who takes care of the trash on Old Home Day. It was explained that it is usually stored at the Highway Department and then taken to the Transfer Station after the event.

Transfer Station

Christina explained that the August 1st go live date for the electronics has been delayed. Richard explained that the final steps in the set-up should be done before the weekend. Richard has given out

over 200 flyers at this point. Sara will print some flyers to put out at the Town Clerks window and her window.

Elizabeth Jespersen gave a reminder that ink cartridges go to the Transfer Station now.

Richard mentioned there will be an outside gas bottle rack to hold the propane tanks. The collection is done through the Northeast Resource Recovery Association (NRRRA).

North Groton Road Project

Christina explained that the North Groton Road project has been delayed and will start August 8th. Sara did change the date on the posting and online and will create a new posting for the Transfer Station.

COMMITTEE UPDATES:

Cemetery Trustees

Elizabeth mentioned that there is a Cemetery and Library Trustee meeting tomorrow 8/3 at 5:30pm. She wanted to let the Select Board know that they will be hiring Bob Clay and Sons to do the work at River Road Cemetery. The work that will be completed is as follows: two large stumps removed, areas filled in with dirt and 7 stumps on outside removed; stone wall will be stacked correctly; new driveway entrance through the stone wall; blocks that fell over will be restacked. Sara will check if he needs a W9 and let Elizabeth know.

Betty asked if the new River Road lot has been cleared. Elizabeth explained that it has not yet. It wasn't clear what was supposed to happen with the dirt/rock and brush piles that were still there. The Board asked Sara to check with Glen. It was decided, if the brush was to be burned, that the Board would wait until winter to burn when there is a lot of snow coverage.

QUESTIONS AND COMMENTS:

Reminder

The Services for Pam Yinger are August 20th at 10:00am at the church in Hebron.

D2 cleaning product

Elizabeth explained that the cemetery has been using a D2 biological cleaning agent that was purchased for cleaning the cemetery stones. They started with a small bottle and now have a gallon. She wants to know if she can schedule a Saturday cleaning in fall to start with the cemetery here to scrub and rinse. Christina explained that Elizabeth should do a flyer and organize it and run it and the Select Board can mention it at the meetings and post it.

Also, Elizabeth stated that it can be used on Town signs and it is recommended to spray once a year to keep it maintained and stop anything from growing on it. She wanted to know if they can treat the Town signs and the monuments. The Board would like input from Laconia monument on using the spray. Sara will reach out to Laconia Monument.

Driveway Permits

Dave Leone stated he attended the last Planning Board meeting. A man who purchased property on North Groton Road wants to do a 7 lot subdivision and stated that Glen had looked at the driveway and told him that he doesn't need any culverts. Dave wants to know if it is appropriate that Glen gives this

info and if so is he doing this as a private contractor, a Planning Board member, or the Road Agent? Christina explained he can provide an opinion as either a private contractor or the Road Agent but nothing becomes official until the Town has a permit application in hand. Sara will follow up with Glen on this for Chester Savage Map 1 Lot 53 to clarify what was done. As far as a Planning Board member, Glen would not have the authority to act on behalf of them and it would be determined during the subdivision process.

Dave stated that the driveway permits should have more specifications and should mention culverts. Christina mentioned that the Road Committee is making recommendations for the driveway permits and will take this into consideration when they send their feedback to the Select Board.

Dave stated that he had asked in a previous meeting about when the authority was given to the Road Agent to issue driveway permits. According to statute, the authority was originally by the Planning Board. Christina explained that the Select Board did reach out to the Planning Board and we believe it was found that the Planning Board did delegate this authority to the Road Agent. Sara will look into the emails from the Planning Board to see and if she cannot find it will reach back out.

North Groton Road

Elizabeth stated that on North Groton Road, where the S curve is, there is sand in the road and in the winter in the same spot it would ice up and wanted to know if anything can be done about this. Christina explained this is a section that hasn't been done yet so we want to avoid putting in a lot of money but we can look into it.

Halls Brook Rd

Elizabeth stated that there is a camp on Halls Brook Road that is putting up a fence with porta potty and he has added dirt. She was concerned that this is close to the Brook and wondered if the owner needs state approval to do these things. It was explained that he did bring in a letter from the State that said he doesn't need approval due to the location and type of work he is doing.

Posts at Town House

John thanked Dave Leone for his help installing the posts and he welcomed all to ride their horses on in!

Work Sessions

Dave wanted to know why the work sessions are upstairs and not down where the Select Board meetings are held. He thinks it would be beneficial if they are downstairs. Bob mentioned that the nonpublic needs to be upstairs. Dave understands that but what asked about the other meetings. Dave said the Select Board is doing a good job and everyone should see that. Christina explained that sometimes it can easily turn into a nonpublic so it is easier to be upstairs where we can just turn the sign over stating nonpublic and shut the door. Christina also explained that everyone is welcome to come up there to attend any meeting unless the non-public sign is posted. Joe Koslow also mentioned that having the meetings in the Select Board office has been beneficial because that is where we have all the resources and that they are readily accessible upstairs. The Select Board stated this is something we can consider for certain meetings if we do not foresee any nonpublic issues arising.

Having no other business to conduct, John motioned to adjourn at 8:01pm, Bob 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant