

TOWN OF GROTON  
SELECT BOARD MEETING  
September 6, 2016

**In Attendance: Christina Goodwin, John Rescigno, Kyle Andrews and Sara Smith (Administrative Assistant)**

**Audience Members Present**

Christina called the meeting to order at 7:08pm.

**MINUTE APPROVAL**

**Christina motioned to approve the Work Session minutes of August 30, 2016 as written, John 2nd, so voted.**

**Christina motioned to approve the Non-Public Work Session minutes of August 30, 2016 as written, John 2nd, so voted.**

**Christina motioned to approve the Select Board Meeting minutes of August 30, 2016 as written, John 2nd, so voted.**

**NEW BUSINESS:**

*Swearing in of new Select Board member*

Kyle Andrews was selected to fill in as a Select Board member until the elections in March. Kyle was welcomed to the Board. Christina also reported that Kyle will be the Planning Board liaison.

*MS-1*

Every year the MS-1, Summary Inventory of Valuation, is due by September 1<sup>st</sup>. The Town of Groton had requested an extension until the revaluation was completed. **John motioned to sign the MS-1, Christina 2<sup>nd</sup>, so voted. Kyle abstained.** Christina explained the net valuation for the Town of Groton is \$78,884,602.00.

*PA-29's (two)*

The Town of Groton received two PA-29's, which are applications for credits or exemptions.

The first application applied for both the Veterans and Elderly. The applicant does qualify for the veterans and supplied all of the information needed, but did not send in all information required for the elderly. Sara had sent a letter requesting this information on April 15<sup>th</sup> but never received a response. Sara sent a follow up letter on September 1<sup>st</sup> explaining that since this information was not received that the elderly exemption was denied but recommended they apply again before April 15, 2017. **Christina motioned to approve this PA-29 Veterans Credit for Map 6 Lot 18, Kyle 2<sup>nd</sup>, so voted.**

The second application was for both the Veterans and Elderly. The applicant does qualify for the Veterans and supplied the information required, but did not include everything needed for the elderly.

This application is for 2017, so on September 1, 2016 Sara sent a letter requesting the missing information. **John motioned to sign the PA-29 Veterans Credit for Map 1 Lot 48-2, Kyle 2<sup>nd</sup>, so voted.**

#### *Memo to the Trustees of the Trust Fund*

Sara created a Memo to the Trustees of the Trust Fund requesting funds in the amount of \$26,900.00 be transferred from the Assessing Revaluation Capital Reserve Fund to the Town's accounts to pay for the 2016 assessing re-valuation. **Christina motioned to sign the memo to the Trustees of the Trust Fund, John 2<sup>nd</sup>, so voted.**

Elizabeth mentioned that she is a Trustee of Trust Funds but didn't know we send these too or who she should get in contact with. Christina mentioned Michele Escobar is the one that we send the information to so she is the one that Elizabeth should probably get in touch with.

#### **SELECT BOARD ITEMS:**

##### *Sand on North Groton Road*

John mentioned that the sand on the S curve of North Groton Road was removed today.

##### *Signature cards*

Only the parks and recs signature cards came in so we are waiting for the rest. It was agreed to sign them all together.

##### *Information for Kyle*

- There will not be any Select Board meetings until September 27, 2016
- The next work session is September 13, 2016 at 1:00pm
- There are no meetings on September 20, 2016
- There is a work session on September 27, 2016 at 4:00pm
- On September 20, 2016 Christina will be doing payroll since Sara is not here. John will be signing them and maybe Kyle if signature cards came in. We will not be doing payables but payroll only.
- Christina will give Sara a list of things to get to Kyle for his review so he is brought up-to-date. Kyle asked to have this information put in his folder.
- We will revisit the schedule for October meetings to decide what we want to do.
- We will have budget meetings starting next month since budgets have to be in at the end of the month.

##### *Local Audit*

Sara will pull last year's Locally Elected Auditor Report and send it to Otto. Sara will also put this on the website from last year. Kyle recommended doing a stipend for this position to try to get the same person to stay. Sara will put this on the budget list.

#### **COMMITTEE UPDATES:**

##### *Old Home Day Update*

Christina still doesn't have the OHD update yet. She was thinking once the budget is done to put this on the website.

### *Cemetery*

Elizabeth wanted to pass on a reminder that they will be cleaning Rolfe Cemetery on September 17th from 9:00 am-12:00 pm. Anyone interested in helping is welcome and there will be a 12:00pm luncheon for all participants. Elizabeth, Otto and Sherry had a meeting and learned a lot of info from Richard Malone such as how to dig up graves that fell over, how to clean them up, etc. It was very helpful information.

### **QUESTIONS AND COMMENTS:**

#### *Library and Cemetery Meeting*

Slim mentioned that Sherry gave Slim a piece of paper to announce Library and Cemetery meeting tomorrow at 6pm. Sara mentioned that this is posted on the calendar online.

#### *Moderator*

Slim asked who the Moderator is. The Board advised that the Supervisors appointed Tony Albert as moderator.

#### *Sample Ballots*

Slim asked why the sample ballots are not posted like they usually are. Ruth Millett reported that she will get them up and also the checklist.

#### *Signs on Halls Brook Road*

There was a concern that was brought up last week regarding where the signs were placed on Halls Brook Road. Christina saw Dennis Ford and asked him about them. He stated that the signs are up where they are supposed to be as they are following regulations and the guidelines.

#### *Select Board office hour changes*

- Monday, September 26<sup>th</sup> the office will be closing at 1:00pm
- Monday, October 24<sup>th</sup> the office will be closed from 1:40pm-3:00pm

#### *Supervisors of the Checklist*

Pamela Ferriere has resigned as Supervisor of the Checklist effective immediately. It is the Supervisors job to fill that role, which they already have. Gina Rescigno will be acting as a Supervisor of the Checklist until elections in March.

#### *Sally Mummy/Mary Todd Lincoln presentation*

Mary Todd Lincoln will be at the Town House on Sunday, September 11<sup>th</sup> at 2pm to do a presentation, which is hosted by the Groton Historical Society. Slim said he has seen her in the past and she puts on a great show. Sherry and Slim will be putting a sign up at the Town House within the next few days. Sara mentioned this also has been posted on the calendar. Slim said they are hoping to have a good crowd.

**Having no other business to conduct, Kyle motioned to adjourn at 7:58pm, John 2<sup>nd</sup>, so voted.**

Respectfully Submitted,

Sara Smith  
Administrative Assistant