

Town of Groton  
Select Board Work Session Minutes  
June 22, 2017

**In attendance: Christina Goodwin, Kyle Andrews, John Rescigno, and Sara Smith (Administrative Assistant - AA)**

**Christina called the meeting to order at 5:00pm.**

*Meeting minutes*

**John motioned to approve the Work Session minutes of May 30, 2017 as written, Kyle 2nd, so voted. Christina abstained.**

**John motioned to approve the Non-Public Work Session minutes of May 30, 2017 as written, Kyle 2<sup>nd</sup>, so voted. Christina abstained.**

**Christina motioned to approve the Work Session minutes of June 6, 2017 as written, Kyle 2nd, so voted. John abstained.**

**Christina motioned to approve the Non-Public Work Session minutes of June 6, 2017 as written, Kyle 2<sup>nd</sup>, so voted. John abstained.**

**Christina motioned to approve the Select Board Meeting minutes of June 6, 2017 as written, Kyle 2nd, so voted. John abstained.**

*Letter on collapsed building*

The collapsed building on Halls Brook Road is still there and the property owners have never contacted the Select Board office. Sara drafted a second notice letter for the Select Board to sign. It states that they need to contact the Select Board with a plan by July 7<sup>th</sup>. **Christina motioned to sign the letter on the collapsed building on Halls Brook Road, Kyle 2<sup>nd</sup>, so voted.**

*Driveway concern North Groton Road*

Christina filled Kyle in that it was decided at the last Board meeting to not require a culvert for the driveway on North Groton Road and to have Sara notify the concerned resident of the decision. Kyle did go look at it after the meeting and he thought there could possibly be one there but he doesn't know if it needed it or not so he is fine with the decision that is made. Christina explained that going forward they need to question all driveway permits if there is no culvert.

*Review of Savage driveway permits*

Sara explained that she talked to Chester Savage and he explained that he is very knowledgeable and doesn't believe that all driveways need culverts. He has agreed that he won't gravel or anything until Glen has reviewed the location with him and they decide together if a culvert is needed. He is willing to work with the Town on this. Glen told Sara that these driveways don't need culverts because there is an existing culvert there and these driveways are on the downside of the culverts.

The Select Board thinks that they may need culverts and are concerned with the ditch line in this area. They drafted a cover letter that Sara will give to Mr. and Mrs. Savage which explains that the Select Board recommends culverts. **Christina motioned to sign the cover letter for the Savage driveway permits, John 2<sup>nd</sup>, so voted.** Sara will tell Glen that this is what the Select Board decided to do.

**Christina motioned to go into non-public session pursuant to RSA 91-A:3 II (a) and (b) at 5:45pm, Kyle 2<sup>nd</sup>, so voted.**

**Christina motioned to return to public session at 6:30pm, John 2<sup>nd</sup>, so voted.**

**Christina motioned to seal all of the non-public minutes, John 2<sup>nd</sup>, so voted.**

#### *Decision on new building project manager*

The Select Board was already leaning towards choosing Turnstone Corporation after meeting with both companies but Sara reached out to companies that used both Turnstone and CCI and provided the Select Board with the feedback that was received. The feedback was generally good for both companies with concerns about work having to be redone with one. **Christina motioned to award the building contract with Turnstone, John 2<sup>nd</sup>, so voted.**

The Select Board wants to meet with Turnstone Corporation on July 25<sup>th</sup> at 6:00pm. Sara will reach out to them to make sure this works and to see if they have a contract they use that they can bring with them.

#### *Class VI Road letter*

As requested at the Select Board Meeting, Sara drafted a letter regarding the Class VI Road maintenance which stated that the maintenance would be approved but there will be inspections before, during and after the work. The letter also requested that the old culverts that are on the side of the road be removed as well as if any other culverts are removed that they are properly disposed of.

**Christina motioned to sign the Class VI road letter, John 2<sup>nd</sup>, so voted.**

#### *Junkyard Letters*

Sara created letters for all of the properties that Ken Knowlton supplied reports for after his inspections. The Select Board did not want to send a few of the letters until they meet with Ken as there seem to be some discrepancies. Sara will contact Ken to set up a meeting with the Select Board with some questions on the reports. She will see if he is able to meet on Tuesday, July 25<sup>th</sup> at 5:00pm.

It was agreed to hold the following letters:

- Kolomick- he was in compliance and we didn't check it last year. This year we only checked it so that we could move it to inactive. The vehicles are the same ones that have been there for 15 years so how did they come into compliance and now back out if nothing has changed?
- Hansen- just want to confirm that he is in compliance since it was really bad at last year's site visit and there has not been a fence installed
- Faucher- the report states that he believes it is in compliance so we would like to talk to Ken about this to see why it says "believes" as we want to be sure it is in compliance.

It was agreed to send the rest of the letters.

**Christina motioned to sign the letter requesting a meeting with Ken and the Select Board for Mr. Coutu, Kyle 2<sup>nd</sup>, so voted.**

**Christina motioned to sign the thank you for coming into compliance letter for Tolman, Kyle 2<sup>nd</sup>, so voted.**

**Christina motioned to sign the thank you for coming into compliance letter for Kirk, Kyle 2<sup>nd</sup>, so voted.  
Christina motioned to sign the thank you for coming into compliance letter for Bixby, Kyle 2<sup>nd</sup>, so voted.**

**Christina motioned to sign the thank you for coming into compliance letter for Hutchins, Kyle 2<sup>nd</sup>, so voted.**

**Christina motioned to sign the thank you for coming into compliance letter for Rego, Kyle 2<sup>nd</sup>, so voted.**

**Christina motioned to sign the thank you for coming into compliance letter for Newton, Kyle 2<sup>nd</sup>, so voted.**

**Having no other business to conduct, Kyle motioned to adjourn at 6:59pm, Christina 2<sup>nd</sup>, so voted.**

Respectfully submitted

Sara Smith  
Administrative Assistant