

Town of Groton
Select Board Work Session Minutes
September 19, 2017

In attendance: Christina Goodwin, John Rescigno and Kyle Andrews

Absent: Sara Smith (Administrative Assistant - AA)

Christina called the meeting to order at 6:00 pm.

Bridge Project

The last Memorandum of Understanding (MOU) came in and Mike Vignale has applied for the permits through the Department of Environmental Services (DES) approximately 2 weeks ago. He reports that it will be about three (3) months for approvals to be finalized. Mike has recommended that the Select Board bid the job in November/December and open the bids in January. Kyle asked if the MOU's state the project will be done this year and if so, should the Board reach out to them again. The Select Board agreed to the timeline recommended by Mike Vignale.

Sympathy Card

There is a card for Robert Ferriere for everyone to sign, in sympathy for Pamela Ferriere's passing.

Christina motioned to go into non-public session pursuant to RSA 91-A:3 II (a) and (b) at 6:10pm, John 2nd, so voted.

Christina motioned to return to public session at 6:30 pm, John 2nd, so voted.

Christina motioned to seal all of the non-public minutes, John 2nd, so voted.

Budget Schedule

The Board reviewed the proposed budget schedule and approved it with the following change: Reschedule the budget meeting with Glen for another day and schedule an interview with Norm Willey for the Highway Department open position on October 3 at 6:00 pm.

Halls Brook Collapsed building

A letter was sent to the owners of a collapsed building on Halls Brook Road, with a deadline of May. A second letter was also sent. The Board will send a final letter requesting that the owners clean up the collapsed building or the Town will at the property owners cost. The letter will be sent certified.

Halls Brook road wood clean up

John inquired on the wood pile that isn't cleaned up on Halls Brook Road. Christina doesn't feel that the pile is under the Town's jurisdiction.

1214 North Groton Rd

Christina inquired on the status of the property located at 1214 North Groton Road. John reported that the property owner is cleaning up and the property can be rechecked later for a final status.

559 North Groton Rd

The Board will review the Health Ordinance and the location at 559 North Groton Road for compliance.

Ethier/Excavation

The permitting for the Ethier excavation was supposed to be issued back in 2011. There was confusion over the grandfathering, which was done with regard to the excavation business and not the actual excavation and there is now a question of whether or not there was any correct follow through. The Board would like to meet with Ethier and the Department of Revenue (DRA) representative Mary Pinkham Langer to give him the options as outlined.

Heating issue

The heat was turned up in the main hall to full blast. The Board would like to look into some type of lock box on the heat. For events, the Board or staff would have to adjust the temperature the night before.

Transfer Station – Norm Willey

Norm has looked into the paint options for the Transfer Station and would like the Select Board's permission to do the work at the same hourly rate that Richard Cross is getting. Kyle confirmed it is \$11.48. The Board approved the recommendation.

Norm inquired on paying for Ron's pay for the Highway and the pay for the packing the dumpsters. The Board agreed that Ron's pay would remain the same.

Christina reported that Richard Cross inquired whether the Board would consider compensating him for the coverage for the Supervisor position while it was vacant. The Board would like to know who was doing the required reporting, Sara or Richard, and then also how many hours that he would have covered and/or the time frame he covered.

The Board discussed hours that Richard has been doing over and above the normal open hours. Norm will watch the hours and workload. Norm also feels that we should budget more hours in the summer months because of the metals and refrigerators, etc that have to be delivered. The Board will further discuss packing the dumpsters as well as the delivery of metals at another meeting.

The Board discussed the budget and some possible changes – Transfer Station Maintenance is under General Government and it really should be under the Transfer Station, as well as the Highway Department fees for packing the dumpster. There was also an inquiry on what the \$200 Other was in past years and the Board will check on past budgets.

The Board discussed interviewing with Norm for the Highway Department on October 3 at 6:00 pm.

Having no other business to conduct, John motioned to adjourn the Work Session at 6:59pm, Christina 2nd, so voted.

Respectfully submitted,

Christina Goodwin
Select Board Chair