

Town of Groton  
Select Board Work Session Minutes  
October 3, 2017

**In attendance: Christina Goodwin, Kyle Andrews and Sara Smith (Administrative Assistant - AA)**

**Absent: John Rescigno**

**Kyle called the meeting to order at 5:05pm.**

***Budget Meetings***

**Moderator**

Tony Alberts met with the Select Board to discuss the Moderator Budget. He explained that there are Town elections and State and Federal primary elections in 2018, therefore the budget increased.

Salary

Tony proposed an increase of \$197.65 making it \$450.00 due to the increase in elections in 2018.

Workshops/Training

Tony proposed an increase of \$60.00 making it \$100.00 to attend moderator workshops.

Mileage

Tony proposed an increase of \$75.00 making it \$75.00 to attend moderator workshops.

Ballot Clerks

Tony proposed an increase of \$1,217.40 making it \$1,650.00 due to the increase in elections in 2018.

Assistant Moderator

No change; Kyle asked if he needs an assistant. Tony said he would look to see if anyone is interested but the former Moderator, Lou, never had one.

The Select Board was okay with the Moderator budget. Tony didn't have any questions for the Select Board.

**Treasurer Budget**

Darlene Andrews attended to discuss the Treasurer budget.

Stipend

Stayed the same

Deputy

Stayed the same

Mileage

Darlene proposed a decrease of \$50.00 making it \$150.00.

Supplies

Darlene proposed a decrease of \$10.00 making it \$10.00.

The Select Board was okay with the Treasurer budget as is.

### **Library Trustees Budget**

Sherry Nelson, Elizabeth Jespersen and Otto Jespersen attended to discuss the Library Budget.

#### Wages

The Cemetery Trustees proposed a decrease of \$1,999.00 making it \$1.00 since there is not a functioning library in Groton. The \$2000.00 for Hebron Library use will come out of the savings account.

Kyle asked what happens when the savings account is depleted. It will go back to coming out of the budget.

Kyle asked how many people use the Hebron Library. There are currently 50 Groton residents using the Hebron Library.

#### Library expenses

Stayed the same

#### Other Concerns:

Elizabeth asked if they need to do a warrant article again since the funds will be out of the savings account and the Town doesn't need to raise and appropriate the funds? Last year's only asked for the Town to vote to enter a one year contract so we may need to because of the contract. Sara will look into this.

Kyle asked if we are allowed to tear down the old library. Elizabeth asked if we could use library funds to help tear that building down and she was told that the Town isn't ready to take the building down yet. Kyle would like to ask permission from the Town. Elizabeth said that someone will say you can't because it was donated but the Library Trustees researched it and that is not true.

The Select Board was okay with the Library budget as is.

### **Cemetery Budget**

Sherry Nelson, Elizabeth Jespersen and Otto Jespersen attended to discuss the Cemetery Budget.

#### Repairs & Maintenance

Stayed the same. Kyle asked why they have only spent \$435.00 this year. The maintenance was done by the Highway Department. They were going to have someone repair the stones but he didn't get out here.

#### Wages

Stayed the same. It was requested to change the name of this to wages/lawn care.

#### Supplies

Stayed the same. Kyle asked if this needs to be so high since they have only used \$33.43 so far. Elizabeth and Sherry explained they need to order the markers this year. Kyle recommended them buying these this year since there is money left.

It was agreed that if we need to start cutting the budget we could cut this back.

#### Mileage

Stayed the same

#### Fuel

The Cemetery Trustees recommended a decrease to \$1.00. The person that will be hired for the mowing will include the fuel.

### Advertising

The Cemetery Trustees recommended an increase of \$15.00 making it \$50.00.

### Site Work- River Rd Cemetery

The Cemetery Trustees recommended a decrease of \$2,200.00 making it \$2,000.00. This is because there is still some work to be done on the road back up and two side paths but not as much work as was needed last year.

### Other Concerns:

None.

The Select Board was okay with the Cemetery budget as is.

### **Conservation Commission Budget**

Otto Jespersen attended to discuss the Conservation Commission budget.

### Conservation

Stayed the same

### Workshops/Seminars

Stayed the same

### Postage/Supplies

Stayed the same

### Mileage

Stayed the same

### Other/fishing derby

Stayed the same

The Select Board was okay with the Conservation Commission budget as is.

**Christina motioned to go into non-public session pursuant to RSA 91-A:3 II (a) and (b) at 6:10pm, Kyle 2<sup>nd</sup>, so voted.**

**Christina motioned to return to public session at 6:30pm, Kyle 2<sup>nd</sup>, so voted.**

**Christina motioned to seal all of the non-public minutes, Kyle 2<sup>nd</sup>, so voted.**

### **Transfer Station Budget**

### Wages

Norm proposed an increase of \$1,800.00 making it \$19,800.00. This will accommodate paying the Highway Department for doing scrap metal and increases in pay for staff during the year.

It was discussed to think about breaking this down and having two lines; one for true Transfer Station wages and one for packing dumpster and steel runs. The Select Board may revisit this.

### Stipend

Stayed the same; Norm is not interested in an increase for the stipend.

Telephone

Stayed the same

Training & Certification

Stayed the same

Electricity

Stayed the same

Propane

Norm proposed a decrease of \$250.00 making it \$500.00.

Supplies

Norm proposed a decrease of \$75.00 making it \$300.00.

Compactor related expenses

Stayed the same

Mileage

Norm proposed an increase of \$100.00 making it \$300.00 due to trainings.

Dues

Norm proposed an increase of \$25.00 making it \$725.00 due to the dues increasing in 2017.

Portable Toilet

Norm proposed a decrease of \$220.00 making it \$1,700.00. It is \$155.00 a month and for 12 months it would be \$1,860.00 so it was agreed to change to this amount instead.

Transportation costs

Stayed the same

Recycle costs

Norm proposed a decrease of \$500.00 making it \$5,000.00.

Uniforms

Norm proposed an increase to \$100.00. Norm would like the Transfer Station staff to have a polo shirt for summer and a sweatshirt for the summer. Norm has a friend that makes the clothes for a discounted price. The Select Board was interested in putting Town of Groton on it and to consider a group order.

Safety

Norm proposed a decrease of \$250.00 making it \$250.00.

Tire disposal

Norm proposed an increase of \$150.00 making it \$350.00.

Other, bush hog rental

Stayed the same

Landfill repairs

Stayed the same

Landfill Monitoring

Stayed the same

Dump closure/monitoring-other

Stayed the same

Other questions/concerns

- It was discussed about taking Transfer Station repairs and maintenance out of the General Government Buildings and adding to the Transfer Station budget. The Board will revisit this.
- Richard Cross was supposed to call about snow fence.
- Additional numbers will have to be reviewed when NRRRA numbers are submitted

**Having no other business to conduct, Christina motioned to adjourn at 7:00pm, Kyle 2nd, so voted.**

Respectfully submitted,

Sara Smith  
Administrative Assistant