

Town of Groton
Select Board Work Session Minutes
December 14, 2017

In attendance: Christina Goodwin, John Rescigno, Kyle Andrews and Sara Smith (Administrative Assistant - AA)

Christina called the meeting to order at 6:45pm.

Christina motioned to go into non-public session pursuant to RSA 91-A:3 II (a) and (b) at 6:45pm, Kyle 2nd, so voted.

Christina motioned to return to public session at 7:50pm, Kyle 2nd, so voted.

Christina motioned to seal all of the non-public minutes, Kyle 2nd, so voted.

Posting

It was agreed to post the Public Works Director position right away. Sara explained in order to get it in next week's paper she will have to send the positing tonight. She had drafted one and went over it with the Select Board. They were good with the posting and asked Sara to send it to the newspaper tonight so we can get it in the paper for Thursday, December 21, 2017. It was also agreed to mention it at the Select Board meeting.

Clean harbors quote

The Select Board had already motioned in a previous meeting to sign the quote from Clean Harbors so they can come out Monday morning at 9:00am. The Select Board signed the quote and Sara will email it over to them before she leaves tonight.

Coutu- snow

Sara has sent an email out to the Select Board with the information from the attorney regarding the Coutu property. However, Sara was concerned with the road this time of year and with all of the snow so she had asked if the Select Board thinks we should wait. Ken Knowlton agreed it would be best to wait. Sara will reach out to see if we can hold off until after mud season. Sara will make sure that this doesn't cause us to have to start the process all over again. If it does we will not want to hold off on it and will want to proceed.

Glens request for steel plate

Glen had requested the Selectmen to approve steel plates for the Atwell/Orange Brook Bri.odge to allow for fuel delivery trucks to pass over delivering fuel the residents that live out there. The Select Board asked that Sara reach out to Mike Vignale to see if these are needed.

EJ's email on Animal Control

Kyle has covered as Animal Control Officer when EJ was on vacation before and is going to be covering again at the end of the month when EJ is on vacation. EJ asked the Select Board if they would approve Kyle receiving a \$200.00 stipend out of the Animal Control budget. **Christina motioned to approve Kyle receiving a \$200.00 stipend for Animal Control, John 2nd, so voted**

EJ's email on pay/vacation

EJ will be on vacation from December 21, 2017 through January 1, 2018. He asked that he receive his December 26th checks early on December 19th. The Select Board approved this request.

EJ also requested the approval from the Select Board to carry over the rest of his vacation time, which is approximately 36 hours, into 2018 and to use by June 1, 2018. The Select Board approved the time being carried over but are requiring it to be used by March 31, 2018.

Zoning concerns

There are concerns regarding of the zoning board has reached out to Casey Kuplin yet to set up a meeting. There are also concerns about how many members the Zoning Board currently has as active members. Sara will reach out to NHMA to find out how many people should be on the board and to see what is needed for a quorum.

Work session

The Select Board agreed that they need to meet with the Highway Department immediately and let them know what is going on and to let the Select Board know if there are any issues or anything with the public or Glen. The Select Board Meeting reached out to the Highway Department to see if they could meet tomorrow. Sara posted the meeting for 1:00pm which will start with meeting with Bubba alone and then having the rest of the department come in. This will be an emergency meeting since we need to let the staff know about the resignation of the Road Agent and to set up a plan for plowing and other jobs.

Having no other business to conduct, Kyle motioned to adjourn at 8:30pm, Christina 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant