

TOWN OF GROTON
SELECT BOARD MEETING
March 7, 2017

In Attendance: Christina Goodwin, Kyle Andrews and Sara Smith (Administrative Assistant)

Absent: John Rescigno

Audience Members Present

MINUTE APPROVAL

Christina motioned to approve the Work Session minutes of February 7, 2017 as written, Kyle 2nd, so voted.

Christina motioned to approve the Budget Public Hearing Meeting minutes of February 8, 2017 pending approval of other Select Board Members, Kyle 2nd, so voted.

Christina motioned to approve the Work Session minutes of February 14, 2017 as written, Kyle 2nd, so voted.

Christina motioned to approve the Non Public Work Session minutes of February 14, 2017 as written, Kyle 2nd, so voted.

Christina motioned to approve the 2nd Budget Public Hearing Meeting minutes of February 14, 2017 as written, Kyle 2nd, so voted.

Christina motioned to approve the Select Board Meeting minutes of February 14, 2017 as written, Kyle 2nd, so voted. Christina abstained.

Christina motioned to approve the Non Public Work Session minutes of February 21, 2017 as written, Kyle 2nd, so voted.

Christina motioned to approve the Select Board Meeting minutes of February 21, 2017 as written, Kyle 2nd, so voted. Christina abstained.

PRESENTATION OF ANNUAL TOWN REPORT:

The Select Board dedicated this year's Town Report to Ron Madan. Christina read the dedication and presented Ron Madan with a Town Report.

CANDIDATE NIGHT:

Christina explained that each candidate has the opportunity to speak if they wish.

- Selectman for 3 years: Kyle Andrews. No one had any questions for Kyle.
- Treasurer for 3 years: Darlene Andrews. She was not in attendance.

- Moderator for 2 years: Tony Albert. Tony mentioned that he has never been Moderator before and he attended the Moderator training last week. He is looking forward to the Town Meeting. No one had any questions for Tony.
- Trustee of the Trust Funds for 3 years: Michelle Lacroix. She was not in attendance
- Trustee of the Trust Funds for 1 year: Gina Rescigno. She was not in attendance
- Town Auditor for 1 year: Otto Jespersen. He was not in attendance
- Supervisor of the Checklist for 3 years: Gina Rescigno. She was not in attendance
- Planning Board for 3 years: Deb Johnson. She said it will be a busy year as they hope to finalize the Master Plan at the end of the month and are looking into Zoning Ordinances to protect the Town. She mentioned that as stated in the Town Report she would like to form a committee of residents to assist. They should submit their names through the Select Board office of email Deb directly. No one had any questions for Deb. Kyle thanked Deb for all of her hard work.
- Planning Board for 3 years: Russell Carruth. He was not in attendance
- Zoning Board for 3 years: Elizabeth Jespersen. She was not in attendance. She is not eligible because we are only allowed one person that can serve on both the Planning Board and the Zoning Board and we already have Glen. However, she couldn't be removed from the ballot.
- Zoning Board for 2 years: Helen Martyszyn. She was not in attendance.
- Cemetery Trustee for 3 years: Sharon Nelson. She was not in attendance.
- Library Trustee for 3 years: Otto Jespersen. He was not in attendance

Christina thanked the candidates for coming out and apologized that not many came due to the weather.

NEW BUSINESS:

Annual Facilities Report- Active Solid Waste Facilities

Each year the Transfer Station fills out the Annual Facilities report for active solid waste facilities disposed of at the Town of Groton's facility. **Kyle motioned to sign Annual Facilities Report, Christina 2nd, so voted.**

Transfer Station Operations Plan

Joe and Richard put together an operations plan for the Transfer Station. Sara had typed this up, made some changes and sent this to the Select Board for review prior via email. The Select Board has not had the chance to review this at this time. **Christina motioned to table Transfer Station Operations Plan until the March 21st Select Board meeting, Kyle 2nd, so voted.**

SELECT BOARD ITEMS:

Software Purchase and Installation Agreement for the Tax Collect Internet Kiosk

Christina explained this is a Software Purchase and Installation Agreement for the Tax Collect Internet Kiosk. This is an online kiosk through Avitar that will allow people to look up tax information. Ruth added that it is nothing fancy and clarified that you cannot pay taxes through this kiosk; you can only view the information. Christina explained that Bristol uses this so if anyone wanted to look at it they can go to Bristol's website. It is nice for other companies or the public to be able to locate information on taxes without having to contact Ruth. The set-up fee is \$95.00 and this was budgeted for and discussed at budget time. There will be a link that will be added to the website once it is set up. **Christina motioned**

to sign the Avitar Software Purchase and Installation Agreement for the Tax Collect Internet Kiosk, Kyle 2nd, so voted.

Inventories

Christina explained that the PA-28, 2017 Inventory of Taxable Property forms will be available at the Town Elections and will also be mailed out. These are due back by April 15th or a penalty will be charged.

Cell Tower

Christina gave information about a new company regarding cell towers. Christina wanted to see if the Board is okay with Christina reaching out to the companies to ask for a meet and greet. Kyle is okay with this. Sara will reach out to Rumney to see who was in charge of their cell tower.

Deb Johnson asked where the cell tower would be put. It is not known at this time this is just to start the conversation regarding this. In the past we have talked about the Transfer Station.

Town Meeting

March 18th is the Town Meeting. The Board asked for donations of food. We are looking for both breakfast and lunch options. The Town will provide the coffee, plates, silverware and napkins.

Paint

When the Library drop box was taken off of the building we talked about painting where the box was attached. Sara will talk to Glen to add this to the list to the list for the Highway Department when it warms up.

Flag Pole

The flag pole is not lit up. Sara will contact Gary Eason about this and have him look into how we can get this fixed.

Railing on stairs

A resident got a splinter from the railing. Ruth said that she talked to Glen about it but isn't sure when he is going to fix it. Sara will contact Glen to have the railing done before elections – it needs to be sanded down and then a latex based urethane applied.

Fraud Meeting update

On Thursday, March 2, Chief Thompson held a Fraud Scam informational meeting. There was about 20-25 people that came. It was a good meeting with a lot of conversation and information provided. This was geared toward the elderly population and how to avoid scams and fraud.

Having no other business to conduct, Kyle motioned to adjourn at 7:44 pm, Christina 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant