

TOWN OF GROTON
SELECT BOARD MEETING
May 2, 2017

In Attendance: Christina Goodwin, Kyle Andrews, John Rescigno and Sara Smith (Administrative Assistant)

Audience Members Present

Christina called the meeting to order at 7:03pm

MINUTE APPROVAL

Christina motioned to approve the Work Session minutes of April 18, 2017 as written, John 2nd, so voted.

Christina motioned to approve the Non-Public Work Session minutes of April 18, 2017 as written, John 2nd, so voted.

Christina motioned to approve the Select Board Meeting minutes of April 18, 2017 as written, Kyle 2nd, so voted. John abstained.

OLD BUSINESS:

Pemi-Baker Solid Waste appointment

Pemi-Baker Solid Waste sent a letter stating that it is time for the Town of Groton to appoint a representative to the Pemi-Baker Solid Waste District which will take effect immediately and continue for three years, ending March 31, 2020. Sara will reach out and let them know we currently do not have a Transfer Station Supervisor and ask if we can wait until the position is filled to appoint someone.

PA-29 Two All Veterans Credit Applications

The Select Board approved an application for All Veteran's Credits in error at the last meeting for Map 5 Lot 26. This should have been denied as Groton is not their primary residence. **Kyle motioned to deny the PA-29 for Map 5 Lot 26, Christina 2nd, so voted.** Sara will send a denial letter.

RSA 80-52-a

As requested at the last Select Board meeting, Sara reached out to New Hampshire Municipal Association (NHMA) regarding the Statute about the prepayment of taxes and how the Town can adopt this. NHMA responded that the statute may be adopted either by a Town Meeting vote or a vote of the Select Board at a public meeting. A public hearing is not required, but the Board could decide to hold it as a public hearing if they chose to. At the very least, the Board should make it clear in the public notice of the meeting/hearing that this matter will be taken up and voted on by the Board. Sara will schedule this on the next agenda as "Adoption of RSA 80-52-a Prepayment of Taxes".

NEW BUSINESS:

Abatement Application and recommendation

The Select Board received recommendation from Avitar on an abatement application that was submitted for Map 7 Lot 34. Avitar recommended this abatement be processed for a difference in value of \$42,900.00. The assessment will be adjusted and an abatement issued in the amount of \$513.48. **John motioned to approve the abatement request for Map 7 Lot 34, Christina 2nd, so voted.**

Building Permit – Map 1 Lot 54-3

The owner submitted a building permit in 2012 and never did the building. They re-submitted the same permit again. This is for a two story single family home with a two car garage. **Kyle motioned to sign the building permit for Map 1 Lot 54-3, John 2nd, so voted.**

Intent to Cut – Map 1 Lots 53-1 through 53-6

The Town received an Intent to Cut for Map 1 Lots 53-1 through 53-6. There are no taxes owed on the property so a bond was not required and all information on the intent is correct. **John motioned to sign the Intent to Cut for Map 1 Lots 53-1 through 53-6, Christina 2nd, so voted.**

PA-29 Two All Veterans Credit Applications

The Town received two applications for All Veteran's Credits. Both of these were received after the April 15th deadline.

- The first one is for Map 6 Lot 14. They did not submit the required documents showing service time frame.
- The second one is for Map 6 Lot 38. They did not submit the required documents showing service time frame.

The Select Board agreed that they can approve them once we get the missing documents, but since they are after the deadline they will not be reflected until next year's taxes. Sara will send letter asking for missing information and explaining if approved that it will be for next tax year. **Christina motioned to table until missing information is received, John 2nd, so voted.**

SELECT BOARD ITEMS:

Junkyard Inspection Letters

Ken Knowlton contacted the Select Board and informed them that he would be coming out on Thursday, June 1, 2017 for the visits. Sara drafted the letters to all that would be visited as previously determined by the Board. **Christina motioned to sign the Junkyard inspection letters, John 2nd, so voted.**

Letter from Groton Historical Society

The Groton Historical Society submitted a letter requesting use of the Town Office building including the Community Room on Memorial Day, May 29th. They also asked if a Board member would be available to greet the attendees as we have every year. Christina will check the band schedule and if she cannot make it someone will be there. Sara will let them know. **Christina motioned to approve the Groton Historical Society to use the Town Office building, Kyle 2nd, so noted.**

The other request on the letter is that once the Records Retention Policy is created they would like to see any documents before they are disposed of to see if there is any historical value. The Retention Committee will discuss this at the meeting next week.

Transfer Station Update

The road bans were lifted by the State, so Casella is coming out to remove the full bins starting with four tomorrow. Hours and locations for the Transfer Station should return to normal.

The Board inquired on the open/closing sign for the Transfer Station. Sara will follow up with Glen to see if the sign was fixed.

Job Postings

- The Transfer Station Supervisor position has been posted. Applications are being accepted at this time.
- A cleaning position has been posted. Applications are being accepted at this time.

Memorial Day

Memorial Day is approaching so the Highway Department needs to put the buntings up on the building and make sure the cemeteries are cleaned, raked and mowed. Sara will reach out to Cemetery Trustees to see if the Highway Department is still responsible for taking care of the cemeteries as they were going to look into other options.

COMMITTEE UPDATES:

Retention Committee

The next meeting is May 9th at 3:00pm.

Road Committee

The next Road Committee meeting is May 23rd at 6:00pm.

Department Head Meeting

The next Department Head meeting is May 9th at 4:00pm.

Having no other business to conduct, Kyle motioned to adjourn at 7:40 pm, Christina 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant