

TOWN OF GROTON
SELECT BOARD MEETING
May 16, 2017

In Attendance: Christina Goodwin, Kyle Andrews, John Rescigno and Sara Smith (Administrative Assistant)

Audience Members Present

Christina called the meeting to order at 7:01pm

MINUTE APPROVAL

Christina motioned to approve the Work Session minutes of May 2, 2017 as written, John 2nd, so voted.

Christina motioned to approve the Non-Public Work Session minutes of May 2, 2017 as written, John 2nd, so voted.

Christina motioned to approve the Select Board Meeting minutes of May 2, 2017 as written, John 2nd, so voted.

Christina motioned to approve the Work Session minutes of May 9, 2017 as written, John 2nd, so voted.

Christina motioned to approve the Non-Public Work Session minutes of May 9, 2017 as written, John 2nd, so voted.

OLD BUSINESS:

Adoption of RSA 80-52-a Prepayment of Taxes

RSA 80-52-a Prepayment states "Any town by vote at a town meeting under a proper article in the warrant or by vote of the board of selectmen or the town council and any city by vote of its governing board may authorize the prepayment of taxes and authorize the collector of taxes to accept payments in prepayment of taxes. If a town or city so votes, any person, firm or corporation owning taxable property may, at any time before notice of the amount of taxes assessed against said property has been received, make payments on account of such taxes as will be due and the collector shall receive such payments and give a receipt therefor and credit the amounts paid toward the amount of the taxes eventually assessed against said property. In any town or city which shall vote to authorize the prepayment of taxes the collector of taxes shall give such bond in the form and amount which the commissioner of revenue administration shall require, and the collector shall pay over all sums so received to the town treasurer under the provisions of RSA 41:35. No taxpayer shall be allowed to prepay taxes more than 2 years in advance of the due date of the taxes. No interest shall accrue to the taxpayer on any prepayment, nor shall any interest be paid to the taxpayer on any prepayment which is later subject to rebate or refund."

This vote must be taken during a public meeting which is why we are doing it at this meeting. The Town was already doing this but we needed to adopt it. **John motioned to adopt RSA 80-52-a Prepayment of Taxes, Christina 2nd, so voted.**

Update on Pemi Baker Solid Waste appointment information

Sara updated the Select Board with the email from Pemi Baker Solid Waste which stated that they are okay with us waiting until we have a Transfer Station Supervisor to do the appointment.

NEW BUSINESS:

Disposal Agreement- 7 Crosby Lane

Bob Ferriere submitted a disposal agreement for his property at 7 Crosby Lane. **Christina motioned to approve the disposal agreement for 7 Crosby Lane, John 2nd, so voted.**

Building Permit – Map 3 Lot 6-3

The owner submitted a building permit for a 26x36, two and a half Story, Single Family 3 bedroom home. They submitted the PUC approval, the DES approved wastewater treatment information and the Class VI/Private Road agreement. **Christina motioned to sign the building permit for Map 3 Lot 6-3, John 2nd, so voted.**

Sara will add a blurb to the permit that any heating sources need to be inspected by the Fire Chief. Sara will confirm with Roger if it is wood as well as oil, gas, propane, etc. Sara will also go back to the permit that was submitted last week and let them know as well to contact Fire Chief once heating source installed.

Report of Cuts (4 reports, 1 letter requesting the report, plus an email offering services for reports, etc)

The deadline to receive report of cuts was May 15, 2017. We received all but one.

- The first report of cut is for Map 9 Lots 2,8,10 on Groton Hollow Road for a cut of about 40 acres. The amount of the tax is \$1,424.01. **Kyle motioned to sign the yield cert for Map 9 Lots 2, 8, 10, John 2nd, so voted.**
- The second report of cut is Map 9 Lot 1 on Groton Hollow Road for a cut of about 25 acres. The amount of the tax \$1,835.93. **John motioned to sign the yield cert for Map 9 Lot 1, Kyle 2nd, so voted.**
- The third report of cut is for Map 7 Lot 46 on Victoria's Mountain Way for a cut of about 90 acres. The amount of the tax is \$1,834.27. **Christina motioned to sign the yield cert for Map 7 Lots 46, John 2nd, so voted.**
- The last report of cut is for Map 2 Lot 48 on North Groton Road for a cut of about 74 acres. The amount of the tax \$2,870.86. **John motioned to sign the yield cert for Map 2 Lot 48, Christina 2nd, so voted.**

Sara explained that they still have not received one report of cut at this time. She created a letter requesting the report be filed. Sara will see if there is a date that DRA requests and put this date in. **Christina motioned to sign the letters requesting the report of cut, John 2nd, so voted.**

Sara explained we received an email from a gentleman Jordan King offering his services for the intent/report of cut process. We used to have Gordon Coursey review the cuts but we don't anymore. Sara will reach out to Mr. King and see what his costs are.

Charitable recommendations memo

Christina explained that this is a Memo from Sara explaining the religious, educational and charitable exemptions have been reviewed by the Assessor and should be approved by the Board. **Christina motioned to sign the charitable exemption approval Memo, John 2nd, so voted.**

Current use/Conservation Easement recommendations

Avitar submitted recommendations for some current use/conservation easements.

- Map 7 Lot 42- Green Acre Woodlands submitted an application for current use. Avitar explained that this needs to be recorded with Grafton County Registry of deeds. **Christina motioned to approve Map 7 Lot 26 application for current use, John 2nd, so voted.**
- Map 6 Lot 1-2- Green Acre Woodlands submitted an update for current use. Avitar explained that since this is an update it does not need to be recorded. **John motioned to approve Map 6 Lot 1-2 update of current use, Christina 2nd, so voted.**

Class VI Road Letters

Sara drafted letters to those that have previously maintained Class VI Roads to remind them to submit their changes to the Board for approval. **Christina motioned to sign the Class VI Road improvements letter, John 2nd, so voted.**

MS-535

The Board reviewed the financial report of the MS-535. This is late but not on the Town's end. The report is complete and no recommendations for any corrections from the auditor. Sara will forward a copy to the DRA and also post online as the Town report indicates to look for it there. **John motioned to sign the MS-535, Kyle 2nd, so voted.**

Sara will see if Melanson Heath can meet with the Select Board on July 25th at 5pm.

SELECT BOARD ITEMS:

All Veteran's Tax Credit

The resident had previously submitted an application for the All Veteran's credit but did not submit his DD214 at the time. He most recently submitted a DD214 but the page we received does not state if the discharge was honorable or not. Sara will send him a letter requesting this information. **Christina motioned to table the All Veteran's Tax Credit until the requested information is received, John 2nd, so voted.**

Town House Carpet Cleaning

Sara sent requests to four companies for quotes to clean the carpet in the Town House. Great Northern Cleaning has already come out and looked at the carpets and provided a quote. They can do it for \$285.00. Christina motioned to approve Great Northern Cleaning to come clean the carpets, John 2nd, so voted.

The Select Board would like this done as soon as possible. They also would like Sara to reach out to cleaning companies again to request quotes for cleaning the Town House.

Memorial Day Ceremony

Christina reminded everyone that there will be a Memorial Day Ceremony here at the Town House on Monday May 29th at 11:00am. Christina talked to the Groton Historical Society and they said that the Select Board doesn't need to give a speech but they would like them to be there to greet them if possible. The Select Board will try to be there.

Park

Christina explained that the Joint Loss Safety Committee did an inspection of the park and only found a few things that need to be fixed. The Select Board wanted the Town to know that the four mounds of dirt will be leveled off and taken care of as soon as possible.

Fletcher Road

As of right now there has not been any work done. This was supposed to be a priority. Sara will talk to Glen and let him know it needs to be done by June 2nd.

Tax Warrant

The Tax Warrant has been printed and was signed by the Select Board. The tax bills will be sent soon and will have a due date of July 1st.

Job postings

Christina explained that the Town has a few openings for jobs. The Town is currently accepting applications for the Highway Department for a year round part time position and for a part time summer help position. Also, the Town has an opening for the cleaning position but as mentioned earlier they are also looking into other options.

Police Officer

The part time police officer that was here no longer works for the Town. We have currently put out an advertisement for a part time officer.

Fishing Derby

John informed everyone that the Fishing Derby is Saturday June 3rd at 9am and goes until 11:45am. Elizabeth stated that it is Rainbow Trout this year.

COMMITTEE UPDATES:

Road Committee

The next Road Committee meeting is May 23rd at 6:00pm. They will review the quotes on the reclaiming of North Groton Road and will submit recommendation to the Select Board once these are reviewed.

Retention Committee

Christina explained that the Retention Committee met last week and will be meeting again June 6th at 3:00pm. This meeting should be to finalize everything.

Cemetery

Elizabeth explained that the Cemetery Trustees bought new flags. She had asked the Groton Historical Society if they can change the flags at the monument and they said that would be up to the Town. The Select Board is fine with that.

Also, on July 8th and September 23rd from 9:00am-12:00pm the Cemetery will be holding stone cleaning and after the cleaning will be providing lunch. Both dates will be held at Rolfe cemetery. Elizabeth asked John if he can make a new sign for Union Cemetery. It says North Groton Cemetery but it is Union. John will take care of this.

Library

The Library Trustees wants to have a few book sales with one being on Memorial Day and the other one being at Old Home Day. The Select Board is fine with Old Home Day but recommended that Elizabeth reach out to the Groton Historical Society first to make sure they are okay with Memorial Day since they have a ceremony planned. The Select Board said if the Historical Society is okay with it then the Select Board is as well.

The Library also has a few items to sell and wanted to know the best way. It is up to them. The Select Board stated they may want to post a list of the items they have.

Old Home Day Committee

The next meeting for the Old Home Day Committee is May 23rd at 5:00pm. Sara will post this.

QUESTIONS AND COMMENTS:

Granite State Power Link

Slim went to a Granite State Power Link presentation in Alexandria since he missed the one they held in

Groton. They mentioned to Slim that they were doing an open house in Groton in June. The Select Board mentioned that this was discussed but as far as they knew a date hadn't been set yet. Sara will reach out to them to see if they had a date in mind.

Having no other business to conduct, Kyle motioned to adjourn at 8:25pm, John 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant