

TOWN OF GROTON
SELECT BOARD MEETING
August 1, 2017

In Attendance: Christina Goodwin, Kyle Andrews, John Rescigno and Sara Smith (Administrative Assistant)

Audience Members Present

Christina called the meeting to order at 7:11pm.

MINUTE APPROVAL

Christina motioned to approve the Select Board Meeting minutes of June 20, 2017, John 2nd, so voted. Kyle abstained.

John motioned to approve the Work Session minutes of July 25, 2017, Kyle 2nd, so voted. Christina abstained.

John motioned to approve the Non-Public Work Session minutes of July 25, 2017, Kyle 2nd, so voted. Christina abstained.

John motioned to approve the Select Board Meeting minutes of July 25, 2017, Kyle 2nd, so voted. Christina abstained.

OLD BUSINESS:

Excavation Issues

There have been some ongoing excavation issues with a property owner in Groton. We have been working with Mary Pinkham-Langer from the Department of Revenue (DRA), and it was delayed from last year due to weather, etc. Christina recommended that the Board members review RSA 155E to be clear on the steps. Christina explained that we are not sure how to approach this moving forward and it would be better to reach out to Mary Pinkham-Langer at the DRA for a meeting so she can give us some education and recommendations on how to proceed. Sara will reach out to her to schedule. **Christina motioned to table the excavation issues until we are able to meet with Mary Pinkham, John 2nd, so voted.**

Electricity at Park

The Town of Groton had requested a quote from New Hampshire Electric Cooperative (NHEC) to install electricity at the Park. We received the quote a while ago and need to make the decision if we are going to move forward or not. Kyle thinks we should just move forward. Christina agrees that we should move forward to make the park more user friendly for the Town. The total cost is \$2,257.68. We will find out what we need to do to move forward and Sara will get it scheduled. **Christina motioned to approve the project to get electricity to the park, John 2nd, so voted.**

Once it is set up we need to figure out how we are going to move forward from there with locking boxes or something else more secure.

Assessing Bids

The Town of Groton had advertised online, in newspapers, and reached out to assessing firms. We only received a bid back from Avitar. Sara had pulled the old agreement so the Select Board could compare. It covers the same thing but the process is over a four year period so the dates need to be changed. The overall

amount is \$74,274.00 which is \$6,000.00 more than the last revaluation. Once the dates are corrected from 1/1/2017 - 12/31/2020 to 1/1/2018 - 12/31/2021 the contract will be ready for approval signatures. **Kyle motioned to approve the Avitar Four Year Assessors Agreement once the dates are changed, John 2nd so voted.**

Hazard Mitigation Plan

Christina explained we received the Hazard Mitigation Plan concurrence request, which indicates it needs to be reviewed every three years. This is the three year concurrence, so the Town reached out to June Garneau for more information. June said to review table 9.1 action items and steps to mitigate the action items including the deadlines and the Board is supposed to state if they were completed or not. Sara will send the Select Board table 9.1 to review. Sara will also reach out to June to see how we can proceed if we cannot make changes. **Christina motioned to table the Hazard Mitigation Plan concurrence until the next meeting, John 2nd so voted.**

NEW BUSINESS:

Junkyard Letters/reports

The Select Board met with the junkyard dog to get clarification on a few properties that were inspected and had asked him to visit a few more.

- Map 2 Lot 30 is in compliance according to the junkyard dog. The Select Board was supposed to complete a drive by inspection but has not. **Christina motioned to table the letter for Map 2 Lot 30 until the next meeting, John 2nd, so voted.**
- Map 2 Lot 47 is in compliance according to the junkyard dog. The junkyard dog was supposed to send a new compliance report to remove the "I believe" statement and state the property is in compliance. The new report has not been submitted. **Christina motioned to table the letter for Map 2 Lot 47 until the next meeting, John 2nd, so voted.**
- Map 5 Lot 51 is in compliance but has a few piles of aluminum and iron that were suggested to remove by the Junkyard Dog. The Select Board made changes to the letter. **Christina motioned to table the letter for Map 5 Lot 51 until the next meeting, Kyle 2nd, so voted.**
- Map 2 Lot 12 constitutes a violation but is being cleaned up. **Christina motioned to sign the letter for Map 2 Lot 12, John 2nd, so voted.**
- Map 6 Lot 37 was found that the report sent was an old report from years ago. A new report was sent and this property is not in violation. No letter is needed.

Letter from Foreco

Foreco mailed in a letter asking the Town to refrain from selling Map 10 Lot 40 until they complete some research on this property to clarify boundaries and other concerns. This property is currently not up for sale and was the property we were going to do the trade on. Sara will send an email with the reply that we have no intent to sell it at this time and the Board requests that they keep us informed with the research.

Building Permit- Map 5 Lot 102

The owners submitted a building permit for a one room addition which will be 14x16 off of their existing structure on 92 North Groton Road. They did supply the Public Utilities Commission (PUC) approval along with the septic approval. **John motioned to sign the building permit for Map 5 Lot 102, Kyle 2nd, so voted.**

Address issue/change

It was recently brought to the Town's attention that there are two properties that both have the same address of 37 Snoburk Lane. This has been this way for many years and no one caught it until recently when some deliveries were being made. Sara contacted 911 to see what can be done to correct this. They stated a letter needs to be sent to the owners of the address that we want to change. Map 6 Lot 106 is the one that should

be changed to 33 Snoburk Lane. **Christina motioned to sign letter requesting to change the address for Map 6 Lot 106, John 2nd, so voted.**

EJ asked what it takes to get a 911 address as he feels that the Sculptured Rocks location should have an address. Sara will reach out to 911.

Memo to Trustees of the Trust Funds- Request to Transfer to Capital Reserve Funds

Sara created a memo to the Trustees of the Trust Fund requesting to transfer the funds appropriated at Town Meeting by Warrant Articles to all the Capital Reserve Funds. **John motioned to sign the memo to request the transfer to capital reserves, Kyle 2nd, so voted.**

Sara will look into the funds and ask Darlene to transfer funds from NHPDIP to MVSF to cover these transfers. Once this is done Sara will send the Memo to the Trustees of the Trust Fund.

Septic Plan- Map 5 Lot 140-5

Bruce Barnard dropped off a Septic Plan and local approval for Map 5 Lot 140-5. All the information is correct. **Christina motioned to sign the local approval for Map 5 Lot 140-5, Kyle 2nd, so voted.**

The owner was at the meeting and asked what the next step is. Sara explained that she will send the approval to Bruce Barnard and he will send it to the State. Once we get the approval from the State he can submit the building permit with the approval information, the PUC approval and the Class VI Road agreement.

SELECT BOARD ITEMS:

Bailey Hill Road Concern

The Town received an email from a resident on Bailey Hill Road. He had a few concerns to be addressed:

- *To be advised what the legal status is of the sections of Bailey Hill Road.* Sara will forward the following response - Bailey Hill Road is Class V as Far as Map 1 Lot 11. There is a private portion from this Map/Lot until Will Colburn Road., then it becomes a Class VI road and eventually becomes Nedeau Lane which is also a Class VI road.
- *Request that a sign be placed at the end of the Town Maintained portion of Bailey Hill Rd stating such, and also the status of the continuing part of the road.* The Class VI portion should state Class VI road. Sara will check with Glen to see if the section that is Class VI is marked. We will respond that we will make sure this is marked. The Town also thinks that we should have a sign that states end of Town maintained road.
- *Request that US Mail delivery on Bailey Hill Rd be to mailboxes at resident's house and other resident's further up the road mailboxes be clustered at the marked end of the Town portion of Bailey Hill Rd.* This is up to the Post Office and he would need to reach out to the United States Postal Service in Rumney.

Groton Historical Society request

The Groton Historical Society requests to use 2 large and 1 medium table offsite and pick these up August 11, 2017. **Christina motioned to approve the request from Groton Historical Society, John 2nd, so voted.**

Letter regarding bridge

Mr. Cross sent in a letter explaining that he intends to put a temporary patch over the bridge that has a hole in it to get a tractor across but he wanted to remove the patch when the mowing is complete. The Select Board agreed that he can put the patch on but with the stipulation he leaves it place afterwards. **Christina motioned to approve the patch on bridge on Coolidge woods road as long as the correction is kept there, John 2nd, so voted.**

Slim asked where the Town stands regarding the request for this bridge and Province Road that came up in the past. Christina explained that there were legal opinions that were given and we need to revisit this before the next Town Meeting. Sara will pull this information and will send to the Select Board for review since it has been awhile since we have all looked at it. Sara will also pull all deeds for all abutters so we can see what the deeds say about access to their properties. Sara will have this ready for the September 5 meeting.

Cybercrimes Education class

EJ explained that the Police Department will be holding a class on August 16th from 6:00pm-8:00pm on Cybercrimes. The class will discuss how to not be a victim, how to set up passwords for Wi-Fi computer, etc. Light refreshments will be served.

Property on North Groton Road

Christina has a concern on the property located at 1210 North Groton Road. It has been reported by the former owner that the place has been gutted and there are items that have been left there outside. She is concerned about whether the bank is going to clean up the property or not. There are campers and other things. Christina asked the Select Board to do a drive by inspection. There may be a vehicle that doesn't belong to the property and there was garbage there at one time.

COMMITTEE UPDATES:

Old Home Day

Old Home Day is this Saturday August 5th. The parade starts at 5:30 pm, the band Stolen Thunder will be playing from 6:30 pm to 8:30 pm. There will be a free BBQ until the food is gone. There will also be games and raffles. The night will end with fireworks at dusk.

QUESTIONS AND COMMENTS:

Rainy Day Fund

Slim had given John an article about the \$30 million surplus that the State will be distributing to the Towns. Slim asked if we know what the Town is getting yet. Ruth reported that she received a check, which was deposited for \$22,365.19. Since the amount is over \$10,000.00, the Select Board is required to hold a public hearing. The article made it sound like it had to go back to the roads and bridges. Sara will reach out to the auditors to see how we handle this money and Christina will forward the information she has from work.

Kimball Hill property

Ruth had asked if we have heard anything else regarding the Kimball Hill Property. John explained that one organization, The Conservation Fund decided not to put in a bid. It does appear that The Nature Conservancy will be putting in a bid. John wanted to make it clear to the Town that we were aggressively moving forward to get the non-binding letter that the Conservation Fund was requesting. Sara did send the email to the attorney first thing that morning and we were aggressively moving forward for the letter. John wanted to make it clear that the Town isn't the one that decided to not move forward with The Conservation Fund.

Logging

Slim wanted to know at what point someone can log without being required to file an Intent to Cut. Sara explained that the landowner can cut up to 10,000 board feet for use in construction, reconstruction, etc. for their own buildings or they can cut up to 20 cords of fuel wood for their own consumption without needing an Intent. Slim said that there is a big cut happening on North Groton Road at the Savage property. The Board confirmed that this property has an approved Intent.

Having no other business to conduct, Kyle motioned to adjourn at 8:33 pm, John 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant