

TOWN OF GROTON
SELECT BOARD MEETING
November 7, 2017

In Attendance: Christina Goodwin, John Rescigno, Kyle Andrews and Sara Smith (Administrative Assistant)

Audience Members Present

Christina called the meeting to order at 7:00pm.

MINUTE APPROVAL

Christina motioned to approve the Work Session minutes of October 17, 2017, John 2nd, so voted.

Christina motioned to approve the Non-Public Work Session minutes of October 17, 2017, John 2nd, so voted.

Christina motioned to approve the Select Board Meeting minutes of October 17, 2017, John 2nd, so voted.

Christina motioned to approve the Work Session minutes of October 24, 2017, John 2nd, so voted.

Christina motioned to approve the Non-Public Work Session minutes of October 24, 2017, John 2nd, so voted.

NEW BUSINESS:

HealthTrust Medical Coverage agreement for 2018

HealthTrust sent the yearly agreement for the Health Insurance for 2018. The medical rates decreased 8%. The dental rates increased 2.3%. Sara included last years for comparison. **John motioned to sign the HealthTrust Medical Coverage agreement for 2018, Kyle 2nd, so voted.**

Wex- Notice of Federal Tax Exemption

Wex submitted the Notice of Federal Tax Exemption form for 2018 as the previous one expires on February 16, 2018. **Christina motioned to sign the Wex notice of Federal Tax Exemption Form, John 2nd, so voted.**

2017 Equalization Municipal Assessment Data Certificate

The Department of Revenue Administration sent in the yearly equalization municipal assessment data certificate to be signed by the Select Board. The Equalization Ratio is where the assessments fall during the year and should reflect market value as close as possible to 100%. The State will review the information submitted, which will be reviewed by the State Department of Revenue. The Certificate is what the Town needs to submit to release the information to the State. We haven't received the information back yet from Avitar so it was agreed this should be tabled until we get this information. **Christina motioned to table the 2017 Equalization Municipal Assessment Data Certificate until the preliminary information from Avitar is received, Kyle 2nd, so voted.**

MS-60W

This is a waiver request for the locally elected audit that allows towns, under population of 700, to request permission to complete sections 1 and 2 only for the audit. **Kyle motioned to sign the MS-60W, John 2nd, so voted.**

Building permit Map 10 Lot 19

The owners submitted a building permit for a 10x20 shed or lean to on their property on 208 Old Rumney Road. They submitted the notice, agreement and release of municipal liability form as well. **John motioned to sign the building permit for Map 10 Lot 19, Kyle 2nd, so voted.**

Building permit Map 5 Lot 129

The owners submitted a building permit for a single story 48x80 Morton building on their property on Hammerhead Lane. They are not having it heated or cooled. They submitted the notice, agreement and release of municipal liability form as well. **John motioned to sign the building permit for Map 5 Lot 129, Kyle 2nd, so voted.**

Memo from Ruth

Ruth submitted a Memo requesting the Town to adopt a policy when a resident is appointed to a Board, Committee, etc. that a signed "letter of appointment" be submitted to the Town Clerk before the member is sworn in. She created a sample letter that the Town could use. Also, she requested that she gets copies of all resignations as she is required to keep these with the oaths for three years. The Select Board agrees that there should be a policy in place using the form. It also should be in the Select Board meeting minutes or the meeting they were appointed. Sara will draft a policy about appointment, minutes, form and if resign. This will be ready at the next meeting for the Select Board to sign.

Request to use the Town House

Alison Bagley submitted a request to use the Town House on November 18th between 11:30am and 1:00pm for the Annual Senior Turkey dinner with a two hour prep time before. John will open and close the building. Sara will post this online. **Christina motioned to approve the request to use the Town House for the Annual Senior Dinner on November 18th, John 2nd, so voted.**

SELECT BOARD ITEMS:

Storm Update

The Select Board thanked everyone who helped out with the storm. The Town received significant damage and are doing the best we can to repair the roads.

Ruth asked if the Atwell/Orange Brook Bridge is gone. Christina explained that the bridge is still there. It is open with one lane with a 10 ton limit. Technically the road is only open to residents that live on the road. Sara will ask Glen to put stop sign at each side of the bridge. Sara will also make sure the Jersey barriers are out there.

Province Road is not passable right now. Sara will ask Glen to put road closed signs out. Other roads were damaged but are not closed.

Elizabeth stated that FEMA would be coming out today and tomorrow. Residents can call 211 and report individual damage.

Donation Box

There is a donation box out for Christmas. They will be collecting nonperishable food items and winter clothes until December 16th.

QUESTIONS AND COMMENTS:

Informational Meeting Update

EJ wanted to give an update the informational session he had on October 24, 2017 called "This is our town" It was a good turnout, ten residents attended. Overall it was a great meeting.

Beards for Bucks

Last month EJ grew his beard for the Beard for Bucks campaign. The donations received went to support the

Children's Hospital at Dartmouth (CHAD). Grafton County combined raised \$8,436.00. EJ was the top fundraiser with \$1,035.00. EJ wanted to thank all who donated.

Brock Lane Issue

EJ mentioned that he saw in the minutes that there was an issue on Brock Lane. He said this is a civil issue. There is an order that states they can temporarily park on the side of the road but they can file through Grafton County Superior Court if the issue escalates.

Thank you

EJ also saw in the minutes that Elizabeth thanked everyone for helping out a resident that was in need and still is receiving help. EJ wanted to thank Elizabeth for helping out this resident as she has done most of it and is still helping her.

Having no other business to conduct, Kyle motioned to adjourn at 735pm, Christina 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant