

Town of Groton
Select Board Work Session Minutes
March 20, 2018

In attendance: Christina Goodwin, John Rescigno, Kyle Andrews and Sara Smith (Administrative Assistant - AA)

John called the meeting to order at 6:00pm.

John motioned to go into non-public session pursuant to RSA 91-A:3 II (a), (c) and (d) at 6:00pm, Kyle 2nd, so voted.

Christina motioned to return to public session at 6:25pm, John 2nd, so voted.

Christina motioned to seal the non-public minutes, John 2nd, so voted.

Items from Town Meeting

Official vote on the budget amount cut at Town Meeting

At the Town Meeting, the operating budget was cut by \$6,250 with the suggestion being that this amount be cut from the part time police line. The Select Board needs to decide if they agree with this. If they do they need to take an official vote on it. **Christina motioned to take the \$6,250 that was voted at Town meeting out of the part time police budget, John 2nd, so voted.**

Select Board Checklist

Sara printed the Select Board checklist and the Select Board walked through the list to make sure no changes needed to be made.

Board and Committee Assignments

The Select Board went over the assignments as follows:

Conservation Commission: There isn't a need for this

Old Home Day Committee: John and Christina

Highway Safety Committee/Road Committee: Christina

Christina motioned to combine the Highway Safety Committee and the Road Committee, Kyle 2nd, so voted.

Planning Board Liaison: John

Select Board Chair: Christina will remain chair for now and John can take over as needed.

John motioned to accept all of the Board and Committee Assignments, Christina 2nd, so voted.

New Highway Truck

Bubba was questioning when we should move forward with ordering the new truck. He contacted Meredith Ford again to make sure the price didn't change. Also he wanted to know if there is a color preference. White is easier to get. The Select Board discussed this and felt that white would blend in too much with the snow. Their first preference would be red and the second would be the darker magnetic grey. Sara will tell Bubba that he is okay to move forward with the truck but he cannot go over the price and should use money from this to do the lettering as well. **Christina motioned for Bubba to move forward with ordering the truck with plow, with red being the first color preference, Kyle 2nd, so voted.**

It was discussed that the other sander needs to be fixed and if this is needed we can hold a public hearing to move some money out of the Truck/Sander Capital Reserve Fund to fix it.

Emergency Radios

Roger reached out and asked when he should order the emergency radios. The Select Board agreed he can move forward. **Christina motioned for Roger to move forward with ordering the emergency radios, Kyle 2nd, so voted.**

Atwell Orange Brook Bridge

Sara asked when we should contact M.E. Latulippe and have him start the bridge now that the funds were voted on. The Select Board would like to meet with both Mike Vignale and Mike Latulippe to explain they cannot go over the amount raised, to go over the contracts, etc. Sara will see if they both can meet on April 3rd at 5:00pm.

The Nature Conservancy

The Town voted in favor of the \$25,000.00 in support of The Nature Conservancy's purchase of the Kimball Hill property conservation. It was agreed that we will wait until July when the taxes start coming in to send them these funds as we do with the Capital Reserve Funds.

Sexual Harassment Training

There was a question at Town Meeting about management training and specifically about sexual harassment training. Sara looked it up and on August 17, 2016 all department heads attended management training with Primex which had a piece about sexual harassment. Sara, Glen, Joe, Ruth and EJ all attended and received certificates. Primex came to the Town House to do it. Sara asked if she should reach out to them to have them come again since we have new department heads or for everyone. It was agreed that Sara will reach out to Primex to look into these trainings for all employees, not just department heads.

Feedback Mechanism on website

It was suggested at Town Meeting that we should have a feedback mechanism on the website so that those that live on the roads can provide feedback on what needs to be done. The Select Board agreed that they do not want to do this at this time.

Rumney Fire concerns

There are some concerns with the Rumney Fire and Emergency services and that they are not responding to calls. The Select Board mentioned at the Town Meeting having a meeting with their Select Board. Sara asked if she should set this up and for when. Sara will reach out to them to see what their meeting schedule and when and where they can meet. May is preferred in the beginning.

Sculptured Rocks Road yield sign

Kyle mentioned that he was approached regarding changing the yield sign at the Sculptured Rocks intersection to a stop sign. We have tried this before and it was turned down by the State. Christina said we need more statistics such as traffic numbers, etc. Sara will ask EJ for a copy of the letter from the State so we can see what more information they would need.

Deputy Emergency Management Director (EMD)

Norm Willey and Otto Jespersen approached Roger and Christina with interest as deputy EMD.

Update on Truck

We got the truck back today. They fixed the oil pan and there were also corroded transmission lines that had to be replaced.

Update on Wetlands Permit

Sara followed up with Mike Vignale on the wetlands permit and the compliance certificate. Mike said that nothing needs to be done with this until the work is completed. The Town will need to sign off on it at that point but he will provide a written recommendation to that before anyone signs it.

Update on Petition for Highway Layout

Sara had sent this information to the attorney but hadn't heard back. Sara followed up today to see where this stands and they sent her some information but asked her to hold off on it until they hear back from the residents attorney. Sara will forward this email to the Select Board.

Having no other business to conduct, Kyle motioned to adjourn at 7:00pm, John 2nd, so voted.

Respectfully submitted,

Sara Smith
Administrative Assistant