

Town of Groton  
Select Board Work Session Minutes  
May 29, 2018

**In attendance: Christina Goodwin, John Rescigno, Kyle Andrews and Sara Smith (Administrative Assistant - AA)**

**Christina called the meeting to order at 6:00pm.**

***Meeting with EJ***

*Quarterly Updates*

EJ submitted the breakdowns of what he does into different categories such as patrol, CFS, investigations, arrests, court, training, administration and other. Other would be special meetings, select board meetings, holidays, etc.

EJ explained that calls for service went down from 266 in 2017 to 228 in 2018. There were a lot of animal issues last year and those numbers went down from 19 calls to 9. General Services are the majority of calls which are vacant house checks, welfare checks, road assists, VIN verifications, etc. Fraud went down from 6 to 3. Christina noted that the classes EJ has been having and the information he has been posting on it has been helping.

*Impala*

Sara mentioned that the bid for the Impala has been posted online and has been sent to the paper and should be in this Thursday's paper. EJ has also brought the Impala to Ossipee Mountain Electronics and had the lights and everything removed.

Christina said we should do a warrant article next year for whatever money we get from this car to put that amount into the Police Cruiser Capital Reserve Fund.

EJ asked what the backup plan would be if something happens to the Cruiser if we don't have the Impala. If it is in an accident then we would have to see if insurance covers it. It would take a while to replace it if this was the case and it would need to be outfitted as well. It could be about a month. If it needs work done to it, or in for service, have the state cover the calls for that day, change days off, do administrative work, investigations, etc. Kyle mentioned this was done for many years before we had the Impala.

*Part Time Position Update*

EJ received one application from someone who was not certified. Then he had an interest from a certified officer but he is applying for a full time job somewhere else so we need to know if he gets that job and what the probationary period would be.

*Bicycle Safety Class*

EJ is working with AAA to do a bicycle safety class and he is hoping for mid to end of June or July.

*Fire Arm Safety for Females*

EJ was thinking of doing a class on fire arm safety for females. He had someone lined up but her department doesn't feel comfortable. He is looking into other options.

**John motioned to go into non-public session pursuant to RSA 91-A:3 II (a) and (c) at 6:22pm, Kyle 2<sup>nd</sup>, so voted.**

**John motioned to return to public session at 6:55pm, Kyle 2<sup>nd</sup>, so voted.**

**Christina motioned to seal the non-public minutes, John 2<sup>nd</sup>, so voted.**

***Wind Towers***

Frank Grelle requested information at the next Select Board Meeting regarding where the wind tower money is going. There is no way to print this out because it goes towards everything such as payroll, bills, but also warrant articles such as road projects, etc.

Sara printed out what the tax rate would be without the wind money and also budgets before and tax rates before.

Christina mentioned that we should bring up that he can do a petition warrant article if he has concerns about his road maintenance.

***10 Brock Lane***

Sara updated the Select Board that Jason Fields came in today with some questions and dropped off the building permit. The shed is 10x20 but it is on blocks so it is not permanent which is why he didn't think he needed a permit. Sara explained that when anything is being built over 100 square feet a building permit is required.

***Solid Waste and Recyclables RFP***

Sara explained that the contracts are up July 31, 2018. Sara put together the RFP with the date to request the information back by July 5<sup>th</sup> to be opened at the July 10<sup>th</sup> meeting. Sara will put this on next week's meeting agenda.

***FEMA site visit May 30 & May 31***

Sara reminded the Select Board that she will be working off site with FEMA for the next two days.

**Having no other business to conduct, Kyle motioned to adjourn at 7:00pm, John 2nd, so voted.**

Respectfully submitted,

Sara Smith  
Administrative Assistant