

Town of Groton  
Select Board Work Session Minutes  
July 10, 2018

**In attendance: John Rescigno, Kyle Andrews and Sara Smith (Administrative Assistant - AA)**

**John called the meeting to order at 4:40pm.**

***Postponement of Public Hearing and site visit for Petition for Highway Layout***

Sara explained that the reason this public hearing and site visit was postponed was because Mourning Dove filed an objection which adds more to the process. Due to this, the petitioner's attorney reached out and asked for a continuance which means postponing this meeting to a later date. Our attorney let them know we granted this request and asked if they had a date in mind which they do not. Our attorney mentioned that the petitioners have a new attorney but still through the same firm. She said that she suggested that they go to court and try to get their rights to access it before we go this route. She isn't sure if this is the road that they will go but she will keep us informed as she learns anything new. Sara did post that the public hearing was postponed on the website and in the Town House.

***Old Home Day***

There have been some concerns with Old Home Day since Glen and Christina are no longer here. Sara has been trying to help them out as much as she can. Glen usually does the fireworks and still wants to assist with this but there are some concerns about this since he no longer works for the Town. Sara will reach out to Primex and explain the situation and ask if it is okay that we do this and does it have to be a town employee.

***Health Inspection- Circle Camp***

Circle Camp reached out and needs an inspection of their kitchen done by July 20<sup>th</sup>. There is a new person in charge of this so we didn't get the same letter we usually do that requests an inspection. DES has already gone out and done their inspection but the Town needs to as well. Sara left a message for Roger but hasn't heard back from him at all. Sara will reach out to the State to see if there is an inspection form or certain things to look for.

***Building Permits- Planning Board***

The concerns that have been brought forward make the Select Board wonder if all building permits should be reviewed by the Planning Board. The problem with this is that the Planning Board only meets once a month and can delay the building permit process.

***Morton Building- Map 5 Lot 129***

John mentioned that at the last Planning Board meeting there were concerns about the Morton building brought up and it was stated that there has to be a residential home on the property in order to put another building on there. Sara mentioned that she looked over the building permit guidelines and it doesn't say anything along these lines and we have done permits in the past for other buildings like sheds, etc. that are the only building on the property.

Sara will send a letter to him which will have a cover letter stating it was brought to the Select Boards attention because of concern of the towns people. This letter for him to sign is so that we have something on record that this is residential use and the owner understands that if it is commercial use they would have to go before the Planning Board.

Sara will email the letter to Planning Board for review and will explain that the building permit does not state there has to be a dwelling on the property and if they want this to be on there to let the Select Board know and give specs (sizing, etc). Also, Select Board the thinks that maybe the building permits should all go through the planning board, especially with all the changes coming with the new zoning ordinance.

### ***Set up Joint Loss Safety Meeting***

The last time that we had a joint loss safety meeting we did an inspection of the Town Hall and agreed that the Transfer Station should wait until a new Supervisor was in there. We need to schedule one but should also do an inspection of the park like we usually do this time of year. We will meet August 7<sup>th</sup> at 6pm.

### ***Set up Emergency Management Meeting to discuss plans if happens again***

We need to set up an Emergency Management Meeting to discuss how we would handle a disaster if it were to happen again and to appoint someone as the deputy emergency management director. We will meet August 7<sup>th</sup> at 5pm.

### ***Sara reminders***

Sara reminded the Select Board that tomorrow her and Bubba will be on Sculptured Rocks Road and Province Road reviewing culverts with DES.

She also reminded the Select Board that she is only here on Monday next week so will be doing payroll on Monday and then is headed out of State Monday when she leaves here at 4:00pm.

### ***Meeting with Bubba***

#### *John Faucher*

John parked his equipment at the Town again and we have sent him letters telling him not to park there. Sara will draft another letter explaining if it is parked there again it will be towed at his expense. Sara will let the Select Board known when the letter is ready and they will come sign it. Bubba will also move a sign to the end of the driveway.

#### *Vehicle updates*

- The pins on the backhoe can come out but a replacement pin is \$450.00 but they left them and think that Harley Putnam can do this for cheaper. There are four pins.
- Chain on big truck- Bubba needs to get the cost on how much it is to change it out
- There was a recall on the Dodge so he is taking that in on Thursday

#### *River Road Update*

Bubba mentioned that he has been working on River Road with Dave Leone starting this week. They have done one culvert already and are doing another one tomorrow and have done some ditching. The Select Board will drive by to check out the work so far.

### *Clean Harbors Update*

Clean Harbors came out today to do the dirt clean up at the Town Garage. This has been completed.

### *FEMA Funds/Province Road*

Sara and Bubba informed the Select Board that the FEMA funds from the July storm have been deposited into the account for \$41,868.18 which is the 75% of the damage that FEMA reimburses and the Town is responsible for the other 25%. The roads that were damaged in the July storm were Bailey Hill Road, North Groton Road, Blanchette Lane and Province Road. Bailey Hill Road, North Groton Road and Blanchette Lane were repaired before the October storm but Province Road was not.

Bubba said that we should reach out to contractors and tell them we have this much money and to see how much work we can get done with this amount of money. Kyle thinks Bubba should write something up so they can compare apples to apples.

### *North Groton Road*

Bubba called Ashley at Bryant Paving and he has to meet with Steve on Monday or Tuesday to discuss the road project and to get a date of when the work will be done.

### *Internet*

Bubba would really like the Select Board to reconsider putting internet at the Town Garage. Bubba will look back into the costs and get back to the Select Board.

### *Culvert on Sculptured Rocks Road*

The culvert on Sculptured Rocks Road near Ken Martell's needs to get fixed before winter. Sara and Bubba will talk to DES tomorrow about this to see if we need permitting and if we can fix this.

### *Fire Pond/Test Hole*

Bubba dug the test hole and hit water around 4 or 5 feet and he dug about 12 feet. He has contacted Dave Leone and Mike Ethier to let them know of his findings.

### *Meeting requests*

Bubba said that there are a lot of projects going on so he would like to meet with the Select Board once a month even if it is only 15 minutes. We will plan on him meeting at 6:30pm on the first meeting of every month.

**John motioned to go into non-public session pursuant to RSA 91-A:3 II (c) at 6:40pm, Kyle 2<sup>nd</sup>, so voted.**

**John motioned to return to public session at 6:55pm, Kyle 2<sup>nd</sup>, so voted.**

**John motioned to seal the non-public minutes, Kyle 2<sup>nd</sup>, so voted.**

**Having no other business to conduct, Kyle motioned to adjourn at 6:56pm, John 2<sup>nd</sup>, so voted.**

Respectfully submitted,

Sara Smith  
Administrative Assistant