

Town of Groton  
Select Board Work Session Minutes  
September 4, 2018

**In attendance: John Rescigno, Kyle Andrews and Sara Smith (Administrative Assistant - AA)**

**John called the meeting to order at 5:00pm.**

***Building Permit***

Deb Johnson had submitted her suggested changes for the building permit and Sara had sent them to the Select Board for review.

Sara will send an email to Deb with the following questions/changes for the permit:

- All of the options should be a Y/N option and in the same order
- Cockermouth River is listed twice
- Since the Planning Board is going to take this over the Planning Board should sign off on it not the Select Board

Sara will also see what the expectations will be from the Select Board office and when we would like to move forward with these changes.

***Zoning Attorney***

Deb Johnson had requested the Select Board discuss the Planning Board hiring a zoning attorney who may be more aware of zoning laws and regulations instead of using our Town attorney who may not have that experience. John said that if they have the money they can do this. Debs concern is that if it then has to go through our attorney they may not be aware of what was decided.

John suggested going through the zoning attorney and then we can run it by our attorney so they are aware and are in agreement.

***Department of Public Works (DPW) building***

The attorney put together a sample time line for the Select Board to review so we can decide when we should move forward. The Select Board would like to move forward now and follow the timeline starting tonight with voting during the Select Board Meeting to have a special town meeting on October 23, 2018.

Stacy from Turnstone had requested the Select Board call her during the work session so they did. She explained that they have not had good response in terms of completing design this fall. The architect and civil engineer are buried. John said that if we have this special Town meeting for the \$1.4 million then we will need to make this amount work without cutting too many corners. Kyle said they do not want to go back to the Town to ask for more money. Stacy agreed that they would do what they had to in order to keep it in the \$1.4 million budget which means things like radiant heating, etc. may not happen. She will also reach out to see if a wood building would be any cheaper. She will let Sara know. Sara also told her that she may need to reach out in the process for exact numbers and such to present

to the Town. John asked if Turnstone would be able to attend the Special Town Meeting on October 23<sup>rd</sup> and Stacy said they should be able to but will let us know.

Sara will reach out to the attorney to let them know that the Select Board voted to move forward for the Special Town Meeting on October 23, 2018. The Select Board would like to have a public hearing regarding this on September 25<sup>th</sup>, 2018 to explain where we are and what will be expected on October 23, 2018.

### ***Fletcher Road***

Sara sent a letter explaining the request to change the name of Fletcher Road to North Fletcher Road all those that own property on Fletcher Road. We have received one response back and it was a suggestion that by definition Fletcher Road is actually a Lane and they suggest because of the service given by Bonnie and her husband who was called Buddy, that it be renamed B and B Lane or Buddy Lane. Three residents came back and were okay with North Fletcher Road. Sara will let Rumney know what was decided and see if North Fletcher Road is okay.

### ***Fire Pond***

Sara had left messages on both Rogers's cell and home phone with contact information for Dave and Mike and requesting that he reach out to them to explain what we need so we can get the quotes and start moving forward. Roger called today and will reach out to them and will let Sara know how it goes.

### ***Upcoming Meetings***

The next Emergency Management meeting was scheduled for September 18<sup>th</sup> at 5:00pm. Sara reached out to Patty Oakley to see if her or Bill are interested in being the Deputy Emergency Management Directors. Also, she reached out to Roger and he cannot make it on the 18<sup>th</sup>.

John mentioned he cannot make the Select Board meeting on the 18<sup>th</sup> as well. It was agreed to move the meetings to September 25<sup>th</sup>. Emergency Management will be at 5pm and the Select Board meeting will be at 7:00pm.

### ***Meeting with Bubba***

#### ***Province Road Bids***

We received three bids for Province Road. The companies were Mike Ethier Excavating & Blasting, Dave Leone LLC and M.E. Latulippe Construction Inc. Both Mike Ethier and Dave Leone said they would do the ditching all the way from Seven Kids Lane to the Town Line on Province Road. Mike Ethier is using the most material and he is the only one that mentioned that will be using the roller.

Dave's said that he will be replacing 14 culverts and Mikes doesn't say how many. Bubba and Sara explained the bid sheet says 14 so they all know to replace 14 culverts and they all signed this which is agreeing to the 14 culverts.

**John motioned to award the bid to Mike Ethier provided he can get the job done by October 31, 2018, Kyle 2<sup>nd</sup> so voted. John motioned if Mike Ethier cannot get it done by that time to award the bid to Dave Leone provided he can get the job done by October 31, 2018, Kyle 2<sup>nd</sup> so voted.**

Bubba will reach out to Mike Ethier first and go from there and let Sara know so she can tell the others the project was awarded to someone else.

*North Groton Road*

Bubba explained that the plan is to start paving next week. He is going to double check with them on how long the binder will last and when we should do this, one year or two year. He will get some more information on this.

There is an area of road by Christina's house that needs to be fixed and they can do it while they are out here. It is \$250.00 per section. The Select Board said to let them do that while they are here.

As far as the section where the road damage was done, they cannot put a sealer on it because it will make it too slippery. Instead, they can fill all of the cracks there to fix them. Bubba will ask Steve about shimming.

*Hours*

Kyle mentioned that we are using the guys more than we have been and wanted to make sure he will be in the budget with winter coming. He is under where he should be for now.

*Dodge Tires*

The Dodge needs new tires. We knew this was going to happen. Bubba is going to price the tires.

*Sander*

Bubba is working on fixing the sander and having it running again.

*Trailer*

We need to look into a trailer for moving the equipment from the Town House. He got a quote on the trailer. We received \$2400.00 from the insurance company. The Select Board is okay with Bubba moving forward with the trailer.

*New Truck*

The truck got lettered and steps put on. The new radio is going in on September 20<sup>th</sup>.

**Having no other business to conduct, Kyle motioned to adjourn at 6:57pm, John 2nd, so voted.**

Respectfully submitted,

Sara Smith  
Administrative Assistant