

TOWN OF GROTON
SELECT BOARD MEETING
April 17, 2018

In Attendance: Christina Goodwin, John Rescigno, Kyle Andrews and Sara Smith (Administrative Assistant)

Audience Members Present

Christina called the meeting to order at 7:00pm.

Christina explained that there has been a change to the meeting schedule for May. There will not be a meeting on May 1, 2018. The two Select Board meetings in May will take place on May 8, 2018 and May 15, 2018.

MINUTE APPROVAL

Christina motioned to approve the Work Session minutes of April 3, 2018 as written, Kyle 2nd, so voted. John abstained.

Christina motioned to approve the Non-Public Work Session minutes of April 3, 2018 as written, Kyle 2nd, so Christina motioned to approve the Select Board Meeting minutes of April 3, 2018 as written, Kyle 2nd, so voted. John abstained.

OLD BUSINESS:

Town Meeting Updates

Christina mentioned that there were no updates at this time.

NEW BUSINESS:

Road Committee Appointments

James Joyce is interested in the Road Committee. **Kyle motioned to appoint James Joyce to the Road Committee, John 2nd, so voted.**

Road Committee

The Road Committee attended the Select Board meeting to discuss their plans and ideas for this year's North Groton Road Project. The Road Committee met twice to think about trying something different to get more out of this year's project. The recommendation is to not dig down as we have been in the past and to reclaim from the current gravel section to the Town Line. The plan would be to clean up both sections, compact them and put a 2 inch binder that will sit for a year and then finish the paving the following year with a 1 inch binder. Christina mentioned that there are handouts for the recommendation and specifications on the front table.

Christina read the following project specifications:

1. All work to be done in accordance with NH Department of Transportation (NHDOT) specifications or as directed by Select Board or designee.
2. Select Board or designee may determine disposal sites for excavated material within the Town of Groton.
3. Keyway milled into the adjacent existing surfaces, transverse; to enable smooth transition until next area can be done.
4. Reclaim – preferred depth 12" minimum for 5,010 lf.

5. Fine grade water compacted for 8,605 lf
6. Replace culverts as directed by the Select Board or designee. Culverts that require replacement will be marked accordingly to be included in the project. Driveway culverts and road culverts as approved by Public Works Director.
7. Re-establish ditch lines as directed by the Select Board or designee. Some ditches may require armoring with rip-rap 6 inch material.
8. Restore paved surface for 8,605 lf to 21 feet wide with 2 foot shoulders where applicable. Basecoat compacted to 2 inches. Two percent finished slope from crown to edges.
9. Appropriate width shoulders adjacent to finished pavement edge using gravel. Shoulders should be compacted.
10. Cost of underdrain per linear foot as needed.

Tony explained that nothing has been done for 25 years. If we can do this to make the entire road a smoother ride and then in the future if there is a spot that gets bad we can focus on that section. Bubba explained that they feel this will give us more road for our money. John asked if we come across a section that needs more attention are we going to pay more attention to that. Bubba and Tony said that they will investigate the wet spots and the trouble spots as they come up. This will allow us to not just focus all the money on short section and allow them to pay attention to all the roads in Town not just North Groton Road.

John's concern is that it will crumble up in five years. He understands that the way we are doing it now we will never get the road done. Tony said is why it will be grinded and paved and then have the one inch binder so he doesn't think it will. If we just paved over the existing road as is then it wouldn't hold up but this will help and we would have to use too much pavement to try to get it flat again. Tony said to make it last the Town should pave it again in ten years and not wait the twenty five years like we have in the past. John said that if this is the case and we will be doing this every ten years, it would make sense to create a Capital Reserve Fund and put money aside each year.

Christina explained that almost everything is the same we just won't be digging down as much. We will still be replacing culverts and under draining where needed. It is anticipated that we can get all of this done for the amount that was voted on at Town Meeting but if there are any issues that arise we may need to pull money from somewhere else.

Bubba explained that next year's plan would be the top coat and maybe paving over the sections that were done in the past. Also Dorchester is talking about working on River Road next year so it would be a good idea for Groton to work with them and get it done together next year.

The Road Committee also created a bid sheet so that each company is using the same sheet so we have all the same answers. In the past it has been tough to compare the bids since they were all different. Tony recommended putting the word gravel in the paved surface section where it mentions the shoulder it should say gravel shoulder on the bid sheet. This will be added.

The Road Committee pointed out the following dates:

- Contractor must schedule a site visit, to review proposed project, with the Public Works Director on or before Friday, June 1, 2018. Christina explained this is different than how it has been done in the past. We have done one site visit in the past and all walked it together. However this is a longer section so they will each do it separately. Bubba will have a check list that he will go over to make sure that they get the same information and they will sign in on a log sheet.

- The proposal must be received no later than 4:00pm in the Select Board's Office at 754 North Groton Road, Groton, NH 03241, on Monday, June 18, 2018. This means they will be opened on June 19th at the meeting and the Road Committee would be there as well.

The last thing is the site visit check list. It was agreed not to put a start date and to add a preferred completion date of August 29, 2018 due to the start of school and if extends past this date the hours of construction will be limited to 7:30am-3:00pm. It was also agreed to add road closure if needed in case that company needs to close the road at all depending on how they want to do the paving. Some contractors may want to close and others may not want to.

The Select Board is okay with these dates and with the project. Christina will get Sara the list of companies to send the invitation to bid to and Sara will post this in the paper.

Junkyard professional services agreement

This is the contract that Municipal Resources Inc sends us every year. There have not been any changes. **John motioned to sign the junkyard service agreement with MRI, Kyle 2nd, so voted.**

Junkyard properties

The Select Board reviewed the Junkyard List to decide which properties should be visited again this year. Below are the properties referred to by their case numbers:

#1: Keep as yearly check

#2: Move to yearly check

#3: Keep on the inactive list

#4: Keep on the inactive list

#5 & #6: Keep as yearly check; may have to do administrative warrant depending on the outcome of this review. The property is posted, but a review from the road can be done.

#7: Select Board will do a drive by inspection

#8: Keep as yearly check and the owner should be applying for his junkyard license

#9: Keep on the inactive list

#10: Keep as yearly check and the owner should be applying for his junkyard license

#11: Keep as yearly check and the owner should be applying for his junkyard license

#12: Keep as yearly check and the owner should be applying for his junkyard license

#13-23: Keep on the inactive list

The Select Board would like Ken Knowlton to come out the first week in June. Sara will ask him to check another property that is a concern and she will add this as case #24 on the spreadsheet.

Junkyard License

Stephen Bixby submitted a junkyard license renewal for his junkyard located on 665 Halls Brook Road. The Town received the background check back and he had an old item that has been on there and has been okay in the past. Sara explained that he submitted this early and asked if we should wait to approve this until Ken Knowlton does his inspections. **Christina motioned to table the junkyard license renewal for Bixby until Ken Knowlton does his inspection, Kyle 2nd, so voted.**

Abatement letter Map UTL Lot 003

The Select Board received recommendations from Avitar on an abatement application that was submitted for Northern New England Telephone communications, Map UTL Lot 000003. Avitar recommended this

abatement request be denied. **John motioned to deny the abatement request for Map UTL Lot 000003, Kyle 2nd, so voted.**

PA-29

The Town received one application for an all veteran's credit and for a disabled and elderly exemption for River Road. It was explained that the application was received but we do not have supporting documents. For the all veterans credit we need the DD214. For the disabled and elderly we need source of income, proof of income, the qualifications worksheet filled out, three months printed bank statements. Sara drafted a letter but hasn't sent it as she called the resident yesterday who stated she is out of Town until June so will not be able to get the information to us until then. We usually need it sooner than this but Sara wanted to see what the Select Board thinks is good for a date to give them. The Select Board agreed to give a deadline of June 15th so they can review it at the June 19th meeting since a decision must be made by July 1st. Also, Sara had a question about the improvements to assist persons with disabilities since she has never done either of these before. Christina told Sara to reach out to Avitar regarding this to see if they are being assessed for the ramp.

Class VI Road Letter- Nedeau Lane

A resident sent a letter to the Select Board with their plans for road maintenance for Nedeau Lane and will continue to maintain the road along with removing rocks, ditching, rolling the road and filling holes and areas that may wash out due to rain. **Christina motioned to approve both the Class VI Road improvements request for Nedeau Road with conditions, John 2nd, so voted.**

Road Bans

Sara mentioned that the State called her on Monday and mentioned that they will be lifting the bans on Wednesday morning. She did let Bubba know and we thought it would be good to have a discussion about lifting ours. Bubba mentioned that he thinks we can remove from the paved roads such as North Groton Road, Sculptured Rocks Road and Smith Road. However he thinks we should wait a few weeks for the gravel roads. The Select Board agreed with this. Sara will update the posting and will post it online as well.

SELECT BOARD ITEMS:

Current Use Application

The Select Board received recommendations from Avitar on a current use application that was submitted for Map 2 Lot 69-3. Avitar recommended that the accompanying map be revised and once this is received the Select Board can approve this. Sara drafted a letter explaining what is needed and attached a copy of the letter from Avitar. **Christina motioned to sign the current use letter for Map 2 lot 69-3 requesting the map be revised, Kyle 2nd, so voted.**

DEPARTMENT ITEMS:

Police Updates

- EJ informed the residents of a phone call that people are receiving that he thought was a scam so he looked into it. It is from the National Police Support Fund which solicits money to support police officers. EJ investigated and it is legit but the Better Business Bureau has some concerns. EJ said that it is not a fraud but he would not recommend that you donate.
- EJ is also still working on the two community classes come up in May. The bicycle rodeo will most likely be the end of May.

Highway Department Updates

- Bubba informed the Town that the International will be ready to be picked up the beginning of next week.

- Bubba also wanted to thank Jeremy Haney for covering for Bubba while he was on vacation and for all of the plowing he has been doing.
- Bubba thinks we should send a thank you letter to Gordon Coursey and Son for all of the help they provided the Town will this winter. The Select Board thinks this is a good idea.
- Bubba also informed the Town that they will be working on more road clean up when the weather allows.

COMMITTEE UPDATES:

Building committee

Christina mentioned that the building committee will be meeting on May 8, 2018 at 6:00pm.

Having no other business to conduct, Kyle motioned to adjourn at 7:55pm, Christina 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant