

TOWN OF GROTON
SELECT BOARD MEETING
July 10, 2018

In Attendance: John Rescigno, Kyle Andrews and Sara Smith (Administrative Assistant)

Audience Members Present

John called the meeting to order at 7:04pm.

MINUTE APPROVAL

John motioned to approve the Work Session Meeting minutes of June 19, 2018 as written, Kyle 2nd, so voted.

John motioned to approve the Non-Public Work Session Meeting minutes of June 19, 2018 as written, Kyle 2nd, so voted.

John motioned to approve the Select Board Meeting minutes of June 19, 2018 as written, Kyle 2nd, so voted.

John motioned to approve the Work Session Meeting minutes of July 2, 2018 as written, Kyle 2nd, so voted.

John motioned to approve the Non-Public Work Session Meeting minutes of July 2, 2018 as written, Kyle 2nd, so voted.

OLD BUSINESS:

North Groton Road Project Bids

The Select Board met with Bubba and went over the bids that were opened during the last meeting. To recap there were bids received from GMI Asphalt for \$246,998.15, Bryant Paving for \$209,877.20 and R&D Paving submitted a bid but it didn't have an overall cost. After the Select Board met with Bubba and looked over all bids, it was agreed that the project be awarded to Bryant Paving. Bryant Paving will be contacting Bubba to schedule this. In the meantime they have sent over an acceptance of contract for the Select Board to sign. The total project will cost about \$217,077.20 if we do all the optional items as well. **John motioned to sign the contract with Bryant Paving for the North Groton Road Project, Kyle 2nd so voted.**

Police Cruiser Bids

At the last meeting, the Select Board received one bid for the Police Cruiser. The bid was opened and reviewed and was for \$103.99. The Select Board did not accept that bid and agreed to post it again. This has been posted online and will be in this week's paper. This time there will be a starting bid of \$500.00 due by August 3, 2018. The sealed bids will be opened on Tuesday, August 7, 2018 during the Select Board Meeting.

NEW BUSINESS:

Solid Waste Requests for Proposals (RFP's)

The Town of Groton had sent requests for proposals which were due by July 5, 2018. We received two, one from Waste Management and one from Casella. The Select Board would like to take some time to review these proposals. **John motioned to table the Solid Waste Requests for Proposals until they can review them in more detail, Kyle 2nd so voted.**

Sara will email copies of the current contracts to the Select Board.

PA-28 Inventory of taxable property forms for 2018

Sara explained she received the form to fill out to request these forms as we do every year. She included last year's form and requested the same amount of forms for 2018. **John motioned to sign the PA-28 Inventory of taxable property forms for 2018, Kyle 2nd, so voted.**

Junkyard Reports

Ken Knowlton visited all the properties that either have junkyards or have junkyard concerns and submitted the reports to the Select Board for review.

- Case 1 - is compliant. The fence was installed. We will keep this on the yearly check.
- Case 2 - is in violation. Sara created the letter that states the property appears to be in violation and to schedule a site visit with the Select Board and Ken.
- Case 3 and 4 - are on the inactive list
- Case 5 and 6 - Ken was unable to determine whether this property was in violation or not because he couldn't access the property. We will need to reach out to the attorney and let her know that we did the inspection again this year and ask what the next step is.
- Case 7 - is in violation. Sara created the letter that states the property appears to be in violation and to schedule a site visit with the Select Board and Ken. Case 8 - is compliant. The Board agreed to keep on the yearly check list for now.
- Case 8 - is compliant and will stay on the yearly check list as it has a junkyard license.
- Case 9 - is on the inactive list and can stay there.
- Case 10 - is compliant and will stay on the yearly check list as it has a junkyard license.
- Case 11 - is compliant and will stay on the yearly check list as it has a junkyard license.
- Case 12 - is compliant and will stay on the yearly check list as it has a junkyard license.
- Case 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, and 23 - All cases are on the inactive list and can stay there.
- Case 24 - is in violation. Sara created the letter that states the property appears to be in violation and to schedule a site visit with the Select Board and Ken.

John motioned to sign all of the junkyard letters, Kyle 2nd, so voted.

Junkyard Licenses

Stephen Bixby at 665 Halls Brook Road, Doug Hutchins at 141 Sculptured Rocks Road, and James Rego at 1536 North Groton Road all submitted junkyard license renewals for their junkyards located. We received the background checks with no records to report. Ken Knowlton reported that they are all in compliance and that the licenses can be renewed. **John motioned to approve the junkyard license renewals for 665 Halls Brook Road, 141 Sculptured Rocks Road, and 1536 North Groton Road, Kyle 2nd, so voted.**

Local Septic Approval- Map 1 Lot 51

Bruce Barnard dropped off a Septic Plan and local approval for Map 1 Lot 51. All the information is correct.

John motioned to sign the local approval for Map 1 Lot 51, Kyle 2nd, so voted.

Local Septic Approval- Map 1 Lot 53-5

Kelvin Craig dropped off a Septic Plan and local approval for Map 1 Lot 53-5. All the information is correct.

John motioned to sign the local approval for Map 1 Lot 53-5, Kyle 2nd, so voted.

Intent to cut- Map 9 Lot 1

The Town received a supplemental Intent to Cut for Map 9 Lot 1 for a 60 acre cut. They are planning on doing a bigger cut than what they originally submitted. There are no taxes owed on the property so a bond was not required and all information on the intent is correct. **John motioned to sign the supplemental Intent to Cut for Map 9 Lot 1, Kyle 2nd, so voted.**

Intent to cut- Map 10 Lot 31

The Town received an Intent to Cut for Map 10 Lot 31 for a 125 acre cut. There are no taxes owed on the property so a bond was not required and all information on the intent is correct. **John motioned to sign the Intent to Cut for Map 10 Lot 31, Kyle 2nd, so voted.**

Disposal agreement- 141 River Road

Bruce and Sharon Jones submitted a disposal agreement for their property at 141 River Road. **John motioned to approve the disposal agreement for 141 River Road, Kyle 2nd, so voted.**

Disposal agreement- 84 Bailey Hill Road

Rick Belanger submitted a disposal agreement for their property at 84 Bailey Hill Road. **John motioned to approve the disposal agreement for 84 Bailey Hill Road, Kyle 2nd, so voted.**

Transfer of funds- Disaster Relief Capital Reserve Fund

Sara created a Memo to the Trustees of the Trust Fund requesting they transfer \$296,000.00 from the Atwell/Orange Brook Bridge Capital Reserve Fund to Meredith Village Savings bank to cover the invoices we have received. **John motioned to sign the Memo requesting the transfer of funds from the Atwell/Orange Brook Bridge Capital Reserve Fund to Meredith Village Savings bank, Kyle 2nd, so voted.**

Letter from Groton Historical Society (GHS)

The Groton Historical Society (GHS) sent a letter discussing their plan for the Town Pound. The explain in the letter that since NHEC did their cut you can see the pound from the road. They used the wood chips from the cut to form a path from the parking area through the woods to the Town Pound. Along the path they would like the Town to put out signs telling of the history of the pound which should be attached to posts. GHS has volunteered to provide the information/photos for these signs. They also request that the Town pay for repairing of the stone walls and hire a skilled person to remove the tree inside the Pound as well as trees within 10' of all pound walls except those on the roadside. Lastly they would like the Town to hire someone to make a copy of the gate that will match the description that Kathy Sobetzer has found.

John would like to get the pricing this year and submit a warrant article next year since we do not have this money budgeted this year.

Letter and request from the Nature Conservancy

The Nature Conservancy submitted a letter requesting the funds of \$25,000.00 that were voted on and approved at the 2018 Town Meeting. The letter thanks the Town, discusses the property and explains that the funds would be used to support the Nature Conservancy's overall fundraising goal of \$2.1 million for the acquisition and permanent protection of the Kimball Hill Forest. **John motioned to sign the letter for the Nature Conservancy, Kyle 2nd, so voted.**

Sara will send the check with the funds next week.

Tax Deeded Property

The Town received a letter from a previous owner of a property the Town now owns. This property was a tax lien in 2007 and a tax deed in 2010 and the resident is requesting to get the property back. We have some more research we need to do on this. **John motioned to table the tax deeded property until more research is done, Kyle 2nd so voted.**

SELECT BOARD ITEMS:

Building Permit for Map 5 Lot 108

The owners submitted a building permit for their property located on North Groton Road. This is for a 12x28 wood shed. This will not be heated or cooled. **John motioned to approve the building permit for Map 5 Lot 108, Kyle 2nd, so voted.**

EJ's retirement

EJ is retiring effective July 31, 2018 so that will be his last day working with the Town of Groton. We are happy for him but sad to see him go. The Select Board thanked EJ for this time with the Town and wished him the best of luck. The Town is looking into options for Police Coverage going forward such as Hebron covering, etc. and will keep the Town posted.

DEPARTMENT ITEMS:

Police Department

EJ mentioned that he will be doing a firearm safety class for females on July 30th from 6:30on to about 8:00pm. He is working to try to get either Skips Gun Shop or Belmont Shooting Range to come and bring other weapons here so they can see the differences in sizes, weight, etc.

Highway Department

Bubba mentioned that the orange truck is back in service and the backhoe had some servicing done to it. As far as road work they have been working on River Road and will be starting the North Groton Road project soon.

Having no other business to conduct, Kyle motioned to adjourn at 7:49pm, John 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant