

TOWN OF GROTON
SELECT BOARD MEETING
August 21, 2018

In Attendance: John Rescigno, Kyle Andrews and Sara Smith (Administrative Assistant)

Audience Members Present

John called the meeting to order at 7:00pm.

MINUTE APPROVAL

John motioned to approve the Work Session Meeting minutes of August 7, 2018 as written, Kyle 2nd, so voted.

John motioned to approve the Non-Public Work Session Meeting minutes of August 7, 2018 as written, Kyle 2nd, so voted.

John motioned to approve the Select Board Meeting minutes of August 7, 2018 as written, Kyle 2nd, so voted.

OLD BUSINESS:

Alexandria Perambulation update

At the last Select Board Meeting Miles brought his concerns with the Alexandria line not being blazed. The Select Board looked into it. The original estimate was \$7,250.00 and on that estimate it stated that it may be hard to blaze the line due to cuts that were being done. We pulled the payments we made to date and it was only for the work that had been done so he had not yet been paid for the blazing of the line so no reimbursement to the Town is needed.

NEW BUSINESS:

North Groton Road Work- Laurence Pilvelis

Mr. Pilvelis had requested to be put on the agenda regarding some concerns about the work on North Groton Road. He did not show up to the Select Board meeting. Bubba explained that he had talked to him and believes he resolved his concerns which is probably why he didn't attend the meeting.

Building Permit Map 1 Lot 51

The owners submitted a building permit for a three bedroom, three and a half bath home on their property located at 306 Bailey Hill Road. They did supply the PUC information along with the septic approval number.

John motioned to sign the building permit for Map 1 Lot 51, Kyle 2nd, so voted.

Building Permit Map 2 Lot 62

The owners submitted a building permit for a 12x15 shed on their property located at 1047 North Groton Road.

John motioned to sign the building permit for Map 2 Lot 62, Kyle 2nd, so voted.

Building Permit Map 2 Lot 90

The owners submitted a building permit for a new mobile home on their property located at 41 Edgar Albert Road. The Select Board needs the DES septic approval number. Sara will send a letter requesting this

information. **John motioned to table the building permit for Map 2 Lot 90 until the DES septic approval is received, Kyle 2nd, so voted.**

Building Permit Map 6 Lot 97

The owners submitted a building permit for a 12x24 shed on their property located at 11 Adams Lane. **John motioned to sign the building permit for Map 6 Lot 97, Kyle 2nd, so voted.**

MS-1

The Town of Groton is required to complete the MS-1, Summary Inventory of Valuation, every year. This is due September 1st and lists out the Town's values breaking down utilities, current use, etc. **John motioned to sign the MS-1, Kyle 2nd, so voted.**

MS-434

This is the Revised estimate revenues for Groton. Sara submitted this as an FYI. The Select Board does not need to sign it but needs to review it. The Select Board did not have any questions or concerns.

Local Hazard Mitigation Plan Update Grant Agreement

Sara completed the first initial application process for a grant to update the Hazard Mitigation Plan. Now there is an agreement that the Select Board needs to sign. The cost of the project to update the plan is \$9,333.00. This grant would be in the amount of \$6,999.75 so the town would only have to come up with the cost of \$2,333.25. They also supplied the wording that the Town needs to have in the minutes in order to accept the terms and conditions.

John motioned to sign the grant agreement and confirm that The Town of Groton Board of Selectmen, in a majority vote, accept the terms of the Pre-Disaster Mitigation (PDM) Program as presented in the amount of \$6,999.75 for the Local Hazard Mitigation Plan Update. Furthermore, the Board acknowledges that the total cost of this project will be \$9,333.00, in which the Town will be responsible for a 25% match (\$2,333.25), Kyle 2nd so voted.

The agreement needed to be notarized as well so Ruth Millett attended the meeting and notarize the grant agreement at the same time as the Select Board signed.

Signature Cards

Darlene submitted the changes to the bank and requested new signature cards. The Select Board, Darlene and Sara need to sign the request. **John motioned to sign the signature cards, Kyle 2nd so voted.**

Properties that will go to deed

Ruth submitted a letter to the Select Board which had an attached list of properties that will go to deed on September 14, 2018 if the taxes for the 2015L02 are not paid before that date. She asked the Select Board to look over the properties and decide if there are any that the Town does not want to pursue per RSA 80:76- II and II-a.

Sara included a copy of the RSA for the Select Board to review and Ruth included a sample deed waiver if they do not want to pursue a property. The Select Board reviewed the three properties and there were not any properties that they didn't want to deed.

Province Road Bids

Bubba had sent invitations to bid for Province Road based on the money we got to repair the road from FEMA for the July 2017 storm. We got about \$41,000.00 for the Province Road damage and this money can only go into repairing Province Road. We received three bids, all for the \$41,000.00 but all had different cubic yards that it would cover. The bids were from M.E. Latulippe, Mike Ethier and Dave Leone. The Select Board wanted to review this in more detail and meet with Bubba to discuss these. It was agreed to meet on Tuesday, September 4, 2018 at 6:00pm to discuss these bids. Bubba will let the contractors know. John motioned to table the Province Roads Bids until September 4, 2018, Kyle 2nd so voted.

Letter from Road Committee

The Road Committee submitted a letter to the Select Board requesting money come from the Disaster Relief Fund for the \$18,700.00 quote that Bubba received for grinding of portions of Sculptured Rocks Road and that this get done before winter. There are a lot of concerns about plowing and the damages that this may cause along with the overall bad condition of the road. Bubba will reach out to Bryant to see if they can come out and do this work still since the quote was received months ago. The Select Board agreed that if they can come out and do the work that they are okay with the money coming out of the Disaster Relief Capital Reserve Fund as long as the quote doesn't drastically change. **John motioned to approve Bubba getting an updated quote for the work on Sculptured Rocks Road and if it is within the same amount for the Select Board to come in and sign the quote and approve it to come out of the Disaster Relief Capital Reserve Fund, Kyle 2nd so voted.**

DEPARTMENT ITEMS:

Highway Department

Bubba stated the ditching on North Groton Road has been completed. The next dates for work on North Groton Road are reclaiming on September 4th-6th and the paving will take place September 10th-11th. John noted that we need to stay on top of the maintenance of the ditching to ensure that they do what they are supposed to do. Bubba mentioned that when DES came out they are the ones that mentioned that mowing the ditches is very important. Bubba also mentioned that they did have to add a culvert on North Groton Road that wasn't on the original list.

Kyle asked if a driveway culvert is the owner's responsibility. It was explained that it is. For the North Groton Road Projects it was agreed that any driveway culverts that need to be replaced due to the project will be done by the Town but it is the owner's responsibility to maintain them afterwards.

COMMITTEE UPDATES:

Old Home Day

John wanted to thank everyone for their help with Old Home Day. It was a successful event with a great turnout.

QUESTIONS AND COMMENTS:

River Road Cemetery Culvert

Slim mentioned that the culvert is River Road blocked up. Bubba will look into this.

Atwell Orange Brook Bridge

Ann asked if the Atwell Orange Brook Bridge project will be completed before winter. Sara explained she has recently followed up on this and it was confirmed that the project deadline date of September 28, 2018 is still the plan so yes it will be completed before winter.

Having no other business to conduct, Kyle motioned to adjourn at 7:30pm, John 2nd, so voted.

Respectfully Submitted,

Sara Smith
Administrative Assistant