

Town of Groton
Select Board Work Session Minutes
January 31, 2019

In attendance: John Rescigno, Ron Madan and Sara Smith (Administrative Assistant - AA)

John called the meeting to order at 4:00pm.

Finalize Budget/Warrant Articles (Fire Budget)

Sara explained that there are a few changes that they needed to go over regarding the budget and warrant based on information from the DRA and attorney. These changes are as follows:

- Deb Johnson emailed over the Zoning Ordinance so this was added to the warrant articles and is now article two under ballot articles.
- We did move the operating budget to the end of the warrant articles in case there are changes to the Police Budget.
- We received the Rumney Fire Agreements which went up so Sara reflect this change in the operating budget which increased it by \$4,000.00 which brought the total to \$766,625.00.
- The warrant article on the Hazard Mitigation Grant had to change to just cover this grant. The DRA recommended putting one in next year to cover other grants but this was too vague so it would have to be more specific to cover road work grants, etc.
- Sara received the information from Cyndie at Waste Management regarding the cost for 2019. They can extend the lower price through August but even with this it almost triples what we paid in 2018 and it will go up even more in August. In 2018 we paid Waste Management \$4,748.45 for all services. With the costs that she gave us it will go up to at least \$11,199.60, this does not include the increase after August. Knowing this information that Select Board needs to decide if they support the warrant article to stop recycling or not.
- Sara explained that we will not have the meeting on the budget and warrant and make sure there are no big changes. If there are no big changes at the end of the public hearing, they can sign the warrant and then Sara will enter it into the DRA portal. This will create the MS-636 which the Select Board will have to come in and sign once it is ready.

Rumney Fire Agreements

Sara explained that the Town of Rumney submitted a letter which explains there is an increase in the services which cover the purchases of five breathing apparatus, new furnace and chimney for fire station, vehicle repairs and protective clothing replacement. **John motioned to sign the Rumney Fire and Emergency Services Agreements, Ron 2nd, so voted.**

Local auditor appointment

Otto had resigned as the local auditor but no one else came forward to do it. The audit needs to be done so Sara reached out to him to see if he would do it since he has the experience, just for this year. He agreed but the Selectmen need to appoint Otto again. **John motioned to appoint Otto as local auditor, Ron 2nd, so voted.**

North Country Council Commitment Letter

On December 19, 2018 the Select Board signed a support letter for North Country Council for the Pemi-Baker Solid Waste District application to the 2019 Household Hazardous Waste Grant. They now need a letter of commitment which they gave Sara the verbiage to use and Sara drafted the letter. They need this letter by today so Sara will scan and email this before she leaves tonight. **John motioned to sign the letter of commitment for the Pemi-Baker Solid Waste District application to the 2019 Household Hazardous Waste Grant, Ron 2nd, so voted.**

Ethier emails

Sara had sent the email that Mike Ethier called her and stated that he has plans and permits for the work he is doing and he requested to meet with the Select Board and the Floodplain Management Coordinator. The Floodplain Management Coordinator emailed back that if he has permits and plans that he wants considered, they suggest that he submit those documents to the Select Board for their review and they would assist the Select Board with the review of the documents. Sara asked the Select Board if they would like her to call him and ask him to submit these documents before they meet with him.

Intent to cuts

The Town received two intent to cuts from FORECO.

- Kevin Lemire submitted an Intent to Cut for Green Acre Woodland's property on Map 7 Lot 23, on Halls Brook Road for a 17-acre cut. No timber tax bond is required and all information is correct. **John motioned to sign the Intent of Cut for Map 7 Lot 23, Ron 2nd, so voted.**
- Kevin Lemire submitted an Intent to Cut for Green Acre Woodland's property on Map 2 Lot 27, on Old Rumney Road for a 35-acre cut. No timber tax bond is required and all information is correct. **John motioned to sign the Intent of Cut for Map 2 Lot 27, Ron 2nd, so voted.**

Generator Servicing

In a previous meeting Sara had mentioned that the company that currently services our generator isn't doing it anymore. They recommended another company that is more expensive. Sara looked around and a lot of places will not come out this far. She did get ahold of a place called Northern Generator and he will do the current servicing like we get for \$235.00. **John motioned to have Northern Generator do the servicing, Ron 2nd, so voted.**

Sara will reach out and let him know.

Current use application

The Town had received a current use application for Map 1 Lots 13-1 and 13-2. There was some missing information that Sara worked with both Avitar and the resident to get. We now have everything that we need and Avitar has reviewed it all and recommends that the Board sign the original application form noting approval and that pages 1 and 2 of the original application be sent to Grafton County Registry of Deeds for recording and a copy to be sent to the applicant as documentation of the Board's approval. **John motioned to sign the current use application for Map 1 Lots 13-1 and 13-2, Ron 2nd, so voted.**

Sara will send him a letter with the request for payment for recording fees.

Building permit question

Sara received a building permit for a 2 car garage on Map 5 Lot 80. Sara asked the Select Board if they are allowed to approve this or if they need to wait until after the March Town Meeting because of the Zoning Ordinance. Sara will run this by Deb Johnson to see if this would be affected by the new zoning ordinance.

Casey Kuplin issue

The Zoning Board adopted the appeal application at their last meeting. Since then, Sara emailed Casey the form along with the release of municipality form. Casey came up and got the abutters and started to fill out the appeal paperwork. He came into the office yesterday and stated that he was told since he has everything he needs and obtained the septic approval, driveway permit approval, and has the release signed that he does not need the appeal application. He said that he is covered by RSA 641:41 and that is all he needs. Sara presented the Select Board with the letter that Casey submitted with all his supporting documents. The Select Board asked Sara to email this information to the attorney for review to see if we should either grant an

approval or a denial of the building permit. If a denial is given then he will pursue this through the courts to see if what the Town is doing is legal and accurate.

Memo from Sara

Sara submitted a Memo requesting Thursday, February 7, 2019 off. **John motioned to approve Sara's time off, Ron 2nd so voted.**

Kimball Hill Support Letter

Sara submitted a Memo requesting Thursday, February 7, 2019 off. **John motioned to approve Sara's time off, Ron 2nd so voted**

Having no other business to conduct, Ron motioned to adjourn at 5:26pm, John 2nd, so voted.

Respectfully submitted,

Sara Smith
Administrative Assistant