

Town of Groton
Select Board Work Session Minutes
March 19, 2019

In attendance: John Rescigno, Ron Madan, Tony Albert and Sara Smith (Administrative Assistant - AA)

John called the meeting to order at 4:00pm.

Meeting with June Garneau- All Hazard Mitigation Plan Update (John, Ron, Tony, Bubba, Sara, Gina, Slim, Deb, Ann, Dave, Lynn, Ruth)

There were more people here that haven't attended in the past so June brought everyone up to speed.

Things to follow up on from last meeting:

- We all reached out to people regarding the All Hazard Meetings in the future and asked others to attend. This was also mentioned at the Select Board meetings.
- The Police Department was not abolished so we still have a department.
- The Zoning Ordinance failed so there are no new updates to the zoning ordinance.
- Sara brought building permit guidelines and building permit
- Everyone should review the materials sent by MAPS
- Sara did print the volunteer form and functional needs form for the Town Meeting and they are on the table in the hallway. John also mentioned Code Red to all residents that attended.

Today's topics:

- Review from the last few meetings to bring everyone up to speed
- Reviewed Table 6.1 that we completed last meeting to make sure all looked okay.
- Discussed Table 7.1, accomplishments since the prior plan. This was completed.
- Start thinking about mitigation ideas
- It was agreed to leave the IBR and IRC off the building permit guidelines since we are covered by stating that they need to follow State or Federal permitting guidelines)

Homework:

- Look into NIMS, ICS and Web EOC Training for new officials and emergency operations team. Tony will talk to John Fisher about doing a NIMS and ICS training.
- Review Materials sent by MAPS
- Sara will reach out to Jennifer Gilbert to get NFIP brochures
- Sara will look for the Maxam response plan
- Sara will look for a water fire resource plan- 2007 16 sites were mapped
- Storm Water Maintenance Plan should be developed at some point
- Work on culvert spreadsheet- just need to start on this- the first tab needs to be done before the plan is completed which is the culverts in needs of action
- June also reminded everyone to make sure that they track all projects, time reading materials, etc. on the blue sheet.
- Sara will create a spreadsheet to track food costs
- Sara will look at spreadsheet to figure out Sara and Bubba's rate with insurance, etc.
- Sara will add an emergency preparedness page on the website

Upcoming meetings are:

- April 16, 2019 at 4:00pm
- May 7, 2019 at 4:00pm

Platts Hearing

The attorney sent an email that the Temporary Hearing on this matter is scheduled for April 18, 2019 at 9:00am. She needs someone from the town with knowledge of the property to appear with her and stated that Ken Knowlton would be ideal if he's available. Sara emailed Ken but also asked the attorney if the Select Board should attend. The attorney stated that she only needs one person but we are all welcome if we want to see what happens at these types of hearings. Ron won't be around then. John said we can talk about this again on the April 9th meeting and see if Ken is going.

Next Select Board work session

At the April 9th work session, the Select Board will discuss the following:

- Select Board duties, committee liaison, chair, etc.
- Town Meeting items (police, recycling) and SB tasks.

Sara will reach out to Waste Management about extended contract with lower amounts and see if it can stay at the current rate until August as previously discussed. If not, if the contract can state that the Select Board have the right to end the contract early if the increases are too much.

John motioned to go into non-public session pursuant to RSA 91-A:3 II (a) at 6:20pm, Ron 2nd, so voted.

John motioned to return to public session at 6:30pm, Ron 2nd, so voted.

John motioned to seal the non-public minutes, Ron 2nd, so voted.

Meeting with Bubba

North Groton Road and Sculptured Rocks Road projects

Bubba wanted to meet with the Select Board since he will not be at any of the meetings in April and he wants to get moving with the North Groton Road project and the Sculptured Rocks Road Project.

Bubba presented the Select Board with the updated bid sheet, bid specs, site visit checklist, etc. for review. The Select Board reviewed this and didn't have any changes. Bubba will bring these to the Road Committee Meeting and, if there are not any changes, he will let Sara know and she will send the bid posting to the newspaper.

Bubba mentioned that we want to wait to pave Sculptured Rocks Road until the major.

Other items:

- The Plow Frame on Dodge broke when it hit a pot hole on Cheever Road. Bubba has worked with Sara to file an insurance claim, which was filed 3/19/19 so an adjustor will be coming out.
- The Windshield cracked on the Ford. Bubba has worked with Sara to file an insurance claim, which was filed 3/19/19. Bubba just has to make an appointment to get this fixed. There is a \$100.00 deductible.
- The Alternator is getting worked on along with an oil change on the Dodge tomorrow
- They are doing best they can on dirt roads. The problem is getting material out there due to road bans. Bubba is thinking about talking to some residents about stock piling some material near certain roads like Edgar Albert Road so that we don't need to worry about the road bans.
- Bubba asked the Select Board to review the driveway permit changes to see if we can move forward with it. The Select Board reviewed this and agreed it looked good. Sara will create an adoption form for

the changes and will date the new permit and the checklist to match the adoption date. She will add this to the April 9th work session agenda.

- They will be starting work on gravel roads.

Having no other business to conduct, Ron motioned to adjourn at 6:59pm, John 2nd, so voted.

Respectfully submitted,

Sara Smith
Administrative Assistant