

Town of Groton
Select Board Work Session Minutes
July 2, 2019

In attendance: John Rescigno, Tony Albert, Ron Madan and Sara Smith (Administrative Assistant - AA)

John called the meeting to order at 4:00pm.

Meeting with June Garneau- All Hazard Mitigation Plan Update (John, Tony, Ron, Sara, Bubba, Paul Hatch and Marilyn Lieto)

Things to follow up on from last meeting:

- Worked on Table 8.1 Potential Mitigation Strategies & the STAPLEE
- Worked on Table 9.1, Mitigation Action Items

Today's topics:

- Worked on ranking and priority
- Steps going forward
 - They will put the plan together and send as a draft for our review. June said to let her know anything that needs to change.
 - After feedback, June will write back after changes are complete to make sure it is good to go
 - June will send to HSEM
 - HSEM will send an EPS (conditional approval)
 - Then bring to SB meeting (post that it is being reviewed) and adopt it
 - Formal approval
 - Sent for final review
 - Final letter from FEMA
 - Then printed and sent

Homework:

- Review materials
- Digital Photos are welcome

Upcoming meetings are:

- No more meetings are needed.

Marilyn Lieto said she just saw the posting and asked how long it was posted. It was explained it has been posted for months on the website, in the Town House, bulletin board, and mentioned at Town House. It had listed all of the meeting dates and times and Sara was just removing the meetings as they happened. She also recommended fire hydrants in Town. It was explained this is too expensive for the Town but we are working on finding a spot for a fire pond, dry hydrant, etc. in town.

John motioned to go into non-public session pursuant to RSA 91-A:3 II (b) at 4:35pm, Ron 2nd, so voted.

John motioned to return to public session at 4:45pm, Ron 2nd, so voted.

John motioned to seal the non-public minutes, Ron 2nd, so voted.

Police Interviews

Sara talked to the members of the Police Committee and the only one so far that is not able to do it is Miles but Frank, Norm, Jim and Jeff said they would be able to attend that day. Sara talked to all applicants and that date and time works for them.

The Sheriff asked if there were certain oral board questions and an oral board rating sheet that we would be using. We currently do not have one on file but what do you think? Sara will reach out to MRI to see if they have a rating sheet and questions they recommend using.

Building Permit

Deb Johnson emailed back about the building permit and said that she talked to John about it. Sara gave the Select Board a copy of the email from Deb and gave them each an updated copy of the permit to review.

Sara will reach back out to Deb with the following questions/concerns:

- The Select Board thinks we should remove the accessory dwelling unit line from the form since we do not have any ordinance or anything on accessory dwelling units at this time.
- What is the benefit of having the intended occupancy on the form?
- Why was the PUC approval removed from the heated or cooled section? We think it is beneficial to have that on there.

Mike Ethier Concerns

At the last meeting it was agreed that Sara would reach out to Jennifer Gilbert regarding the Mike Ethier Concerns. She emailed back that *"Since this is a violation of a zoning ordinance, as stated in the floodplain ordinance, the Select Board shall enforce and administer the provisions of the Ordinance in accordance with RSA 676, which details the methods that the Select Board can use to enforce, such as injunctive relief and cease and desist orders. If the Select Board is not familiar with these enforcement procedures, I recommend they contact the town's attorney for guidance. If the town is a member of the NH Municipal Association, the legal services team may also be able to assist the Select Board by answering questions and providing guidance on enforcement procedures. I agree the next correspondence must include a statement that all activity in the floodplain must stop immediately. It should also include a set deadline for the property owner to respond and an explanation of what will happen next if the deadline is not met."*

Sara explained that she did send this to the attorney for review and for guidance on the best way to proceed and to see what the letter should say. Sara will keep the Select Board posted on this. Sara explained she will draft the letter based on the attorney's recommendations. It was agreed that the letter shouldn't wait until the next meeting which is July 23rd to sign this. **John motioned to come in to sign the letter once it is ready, Ron 2nd, so voted.**

Meeting with Bubba

The Select Board met with Bubba to discuss the following:

- T.L.C. finished the cutting on North Fletcher Road and Edgar Albert Roads
- They are going to be doing some ditching on Edgar Albert Road so Bubba needs people on Edgar Albert Road and MacDonald Lane to fill out disposal forms
- They fixed the Dodge last week but it still has a leaky hydraulic tank which was welded to the frame so it doesn't have the flexibility. Bubba is going to put together information to get a truck to replace the Dodge.
- They fixed the Backhoe.

- Bryant will be starting July 29th with the grading for both North Groton Road and Sculptured Rocks Road and they are thinking it will take four days.
- Bailey Hill Road washed out. Bubba has been out there the last few days. Dave Leone will be going out there to do the ditching and other work. Rick Belanger has his grader out there and he is willing to work on the road. We will wait and see if it gets fixed and if it doesn't, he will let the Select Board know and then maybe we will have to send letters to the owners of the private section.
- It has been on the news that some towns are using stone on the roads to help with ice. People are asking Bubba about this but they do not plow as much as we do so Bubba doesn't think that this will benefit us because it would be plowed up. The sand that was used for Morrison this year was a lot better and made a big difference.
- Bubba mentioned that last year and this year they haven't spent a lot of money on mowing but we will need to so he is looking at renting an excavator this year. He is going to have it dropped off at Edgar Albert Road and go up North Groton and then do Edgar Albert Road. If there is more time, he will do other roads. He will look at submitting this on the warrant next year to purchase our own. He is also going to try to go for a grant for this. He talked to the guy that is in charge and they think we would have a good shot at getting this. This will also help for the Transfer Station.
- They did some trimming on Province Road.
- They finished the list for items to do at the Town House and at the Park.

Fire Pond/Cisterns

Tony mentioned there is a property on the corner of Halls Brook and North Groton Road that may be a good spot. He mentioned that it should sit back and shouldn't be on the edge of the road. Sara will look at who owns this. Also, Ron will talk to Paul Cole to see if he would be willing to have one on his property which is across this street from Halls Brook on North Groton Road. Tony will have to look to make sure there is enough water.

Transfer Station Items

Sara mentioned that the Transfer Station Operations Plan has been in the works since Joe Koslow was here but it was decided to put it on hold until recycling was decided. It was agreed for Sara to ask Norm to look this over and let her know of any changes that need to be made so we can get this adopted.

Also, Sara will ask Norm to meet with the Select Board on Tuesday, July 23, 2019 at 6:30pm to meet on concerns and discuss on how it is going with not recycling, with the overflow containers, etc.

Having no other business to conduct, John motioned to adjourn at 6:45pm, Tony 2nd, so voted.

Respectfully submitted,

Sara Smith
Administrative Assistant