

TOWN OF GROTON  
SELECT BOARD MEETING  
October 15, 2019

**In Attendance: John Rescigno, Tony Albert and Sara Smith (Administrative Assistant)**

**Absent: Ron Madan**

**Audience Members Present**

John called the meeting to order at 7:00pm.

**MINUTE APPROVAL**

**John motioned to approve the Work Session Meeting minutes of October 1, 2019 as written, Tony 2nd, so voted.**

**John motioned to approve the Select Board Meeting minutes of October 1, 2019 as written, Tony 2nd, so voted.**

**NEW BUSINESS:**

*Hazard Mitigation Grant Agreement/Plans*

The Town of Groton has been awarded the Hazard Mitigation Grant to do the three culverts on Sculptured Rocks Road. There is an amended agreement to sign. Also, we now need to decide what our first step should be regarding this. Sara was thinking we should put out the bids for the engineering on this project. The Select Board agreed that should be the first step.

The Select Board, in a majority vote, accepted the terms of the Hazard Mitigation Grant Program as amended in the amount of \$495,695.00 for the Sculptured Rocks Road Culvert Project and Subrecipient Management Costs. Furthermore, the Board acknowledges that the total cost of this project will be \$653,059.00, in which the town will be responsible for 25% match of project cost in the amount of \$157,363.50. **John motioned to sign the amended agreement for the Hazard Mitigation Grant, Tony 2<sup>nd</sup>, so voted.** Ruth Millett notarized this paperwork.

Sara explained that she reached out and we do have to put the engineering out for bid so she created a posting for the engineering invitation to bid. She will get this to the newspaper this week but it will not be in the paper until 10/24/19. She put a deadline of 11/4/19 but wanted to know if the Select Board think this is enough time.

*HSEM Grant 2020/BCA Training*

Sara submitted a Letter of Intent (LOI) to the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) for the Hazard Mitigation Assistance programs to replace a culvert on Edgar Albert Road. Upon review of our submission it has been determined our project is an eligible activity in accordance with the Federal Emergency Management Agency's (FEMA). Sara will need to start the lengthy process of applying for this grant which is similar to the one we applied for that was just awarded for the three culverts on Sculptured Rocks Road.

With this grant, there is a Benefit-Cost Analysis/Hazard Mitigation Application Workshop Tuesday, October 29-Thursday October 31 in Concord that HSEM strongly suggest we attend. Sara wanted to get the okay from the Select Board to attend as this means the office will be closed these days. The Select Board is okay with this and thinks that it is beneficial for Sara to attend.

#### *Building Permit Map 5 Lot 103*

The owner submitted a building permit for a 24x30 prefab metal shed. This will not be heated or cooled. **John motioned to sign the building permit for Map 5 Lot 103, Tony 2nd, so voted.**

#### *Local Septic Plan Approval, Map 5 Lot 104*

Colin Brown dropped off a Septic Plan and local approval for Map 5 Lot 104. All the information is correct. **John motioned to sign the local approval for Map 5 Lot 104, Tony 2nd, so voted.**

#### *Report of cut- Map 3 Lot 6-3*

This report of cut is for Map 3 Lot 6-3 on Brock Lane for a cut of about 15 acres. The amount of the tax is \$7,368.59. **John motioned to sign the yield certificate for Map 3 Lot 6-3, Tony 2nd, so voted.**

#### *Intent to cut- Map 5 Lot 125*

The Town received an Intent to Cut for Map 5 Lot 125 for a 1-acre cut. There are no taxes owed on the property so a bond was not required and all information on the intent is correct. Sara mentioned that she reached out NHMA about this since there are only two selectmen and Tony submitted this intent to cut. They stated that for this type of form, since it goes to the DRA, that one selectman signing is okay but recommended that I reach out to Rick Evans at the DRA. Rick said that it does need to be signed by two Selectmen but it can be signed outside of a meeting. **John motioned to sign the Intent to Cut for Map 9 Lot 1 and have Ron sign later, Tony abstained, so voted.**

#### **SELECT BOARD ITEMS:**

##### *Map 5 Lot 145*

This is the property that came up at the last meeting that the neighbor thought they were building without a permit. The owner called me and explained that he is not building until next year, he was just covering the foundation. He has since submitted a building permit for the reconstruction of his 20x34 two-bedroom home. There was already a two-bedroom home there that was torn down. He did submit the release of municipal liability. However, this will not be heated or cooled and he didn't submit the PUC approval and he didn't include his DES approval which we need as well in order to approve the permit. Sara drafted a letter explaining what is needed in order for the approval. Sara included the letter that was sent.

##### *HealthTrust Medical Coverage agreement for 2020*

HealthTrust sent the yearly agreement for the Health Insurance for 2020. The medical rates increased 7.1%. The dental rates increased 3.9%. The short-term disability increased 8.5%. The long-term disability decreased by 15%. The life coverage decreased by 15%. **John motioned to sign the HealthTrust Medical Coverage agreement for 2020, Tony 2nd, so voted.**

#### **DEPARTMENT ITEMS:**

##### *Highway Department*

Bubba went over the following items regarding the Highway Department:

- They will be moving the equipment to higher grounds due to rain this week.
- They will be installing a dry hydrant near the North Groton Cemetery in the near future.
- The trucks are ready for snow!

## **COMMITTEE UPDATES:**

### *Groton Historical Society (GHS)*

GHS will be using the Town House on Sunday, October 27, 2019 from 2:00pm-3:30pm for their annual meeting. Pam Hamel will be available to provide access to the building.

### *Road Committee*

Bubba mentioned that the next Road Committee Meeting will be Tuesday November 12, 2019 at 6:00pm.

### *Building Committee*

Bubba mentioned that the next Building Committee Meeting will be Thursday November 14, 2019 at 6:00pm.

## **QUESTIONS AND COMMENTS:**

### *Province Road*

Slim wanted to know if M.E. Latulippe has started the work on Province Road. Bubba said they are scheduled to start this week.

### *Directions for Training*

Slim doesn't know where he is going for the stream crossing training. Sara will print directions for him.

### *Spectacle Pond*

Slim mentioned that the Conservation Commission received a letter from the Spectacle Pond Association about the testing done on the water there. The Pond is doing better and the E. Coli levels are down and there were no issues this year. They thanked the Town of Groton for putting the porta potty out there as they think this has a big impact on keeping the E. Coli levels down.

**Having no other business to conduct, John motioned to adjourn at 7:20pm, Tony 2<sup>nd</sup>, so voted.**

Respectfully Submitted,

Sara Smith  
Administrative Assistant