

Town of Groton
Select Board Work Session Minutes
April 21, 2020

In attendance: John Rescigno, Tony Albert, Ron Madan and Sara Smith (Administrative Assistant - AA)

John called the meeting to order at 6:00pm.

John motioned to go into non-public session pursuant to RSA 91-A:3 II (a and b) at 6:00pm, Tony 2nd, so voted.

John motioned to return to public session at 6:07pm, Tony 2nd, so voted.

John motioned to seal the non-public minutes, Tony 2nd, so voted.

Meeting with Bubba

Bubba met with the Select Board to discuss the following items:

- Sculptured Rocks Road Culvert site visit: Bubba and Sara attended the site visit for the Sculptured Rocks Road Culvert Project. There were 8 companies that showed up so there were 10 people total. Sara stayed in the truck so she wasn't part of the actual gatherings but was available to answer questions regarding the grant deadlines, amounts, etc. They met outside at the Town House and stayed 6 feet apart. They drove to each culvert site and did the same. The problem that was brought up was that for prefab, which is outlined in the plans, they are out to September 1st which means no work until October which doesn't work where we are with winter. The grant deadline is 01/02/2022 so that isn't a problem but the extension that we got for the FEMA October 2017 storm work ends 01/02/2021 which means the work but the culvert near Seven Kids Lane needs to be completed this year. Mike Vignale will think about other options and said that cast in place may be an option but may cost more. It was agreed that we will see what the Governor decides for the stay at home order which right now is in effect until May 4, 2020. If this is lifted, we may be okay but if not, we may need to look at other options. Mike will be sending an email with what was discussed and Sara will forward this to the Select Board when she receives it. There will be amendments to the plans that Mike will be sending. Also, we can ask for an advancement of the money. Sara asked them how long this typically takes and they said that once the State submits the Request for Advancement to FEMA it typically takes around 1 month. Then it takes the State a couple weeks to process the advancement and distribute the funds to the Town. The Select Board agreed that we should wait for the bids to see how much the costs will be and then put in the request for advancement.
- Edgar Albert Road culvert: Bubba met with Mike V about the culvert on Edgar Albert Road. Mike said it would be about \$6,400 for the engineering on this. Bubba is thinking the cost for the work will be \$5,000 for the pipe and \$5,000 for the installment. We will have to use the stones on the head wall. Mike would handle this and all permitting. He will also be sending an on-call agreement for the next meeting.
- Truck Chassis invoice: We received the invoice for the Truck Chassis which is for the \$62,217.00 as discussed. The Select Board would need to sign this and we would need to send the check. The Select Board would like to look into it further. **John motioned to table the Truck Chassis invoice until May 4, 2020, Tony 2nd, so voted.**
- Building environment plan: The building grant needs an environmental plan done and Horizons is willing to do this for us. It is usually \$1,900.00. We will need this for the project even if we do not get the grant. The Select Board asked Sara to find out how long the environmental plan is good for before we do this.
- Site plan for building: Stacy from Turnstone is willing to give us a quote for updated plans for the building but we need to decide where we think it would be best located. Bubba talked to Haney

Concrete about the building and it will cost more to build it into the wall. Bubba thinks we should go back to how Turnstone had the building and put the salt and sand shed across from it. We may have to go back to Turnstone and explain we will keep it in the spot but we want a Morton building. Bubba suggested making the mechanical room smaller and no floor drains. Sara will reach out to Misty from USDA and see if we can use the existing plans that are from 2018. If not, then Sara will meet with Bubba to go over the plan and reach out to Turnstone for the plans with a current date just for the grant.

- Grants: Sara and Bubba explained that they have looked into two other grants. The NBRC grant for River Road but since we already have a NBRC grant we need to have 75% of the current money spent before we can apply again which means we cannot do it this year. We will look at this grant again next year. The other grant is a Diesel grant for the backhoe which would give 25%. Sara sent this application out today.
- Province Road: Sara and Bubba reached out to Mike Latulippe and Province Road should be completed by June 30th.
- Asbestos testing: Sara explained that we reached out to All-Ways Wrecking on April 8th and then again today to see when we can set this up.
- FEMA: We followed up with FEMA today to see when we will know the estimates from the July storm work that still needs to be done.
- Dodge: Bubba mentioned they got most of the lights fixed on the Dodge. Bubba mentioned he isn't going to push raking the roads and stuff until we get new truck.
- Road Bans: Bubba lifted bans on the Town roads. He took the signs down and Sara will take postings down at the office and online.
- Driveway on North Groton Road: The driveway that we reached out to before are using three driveways. They are only allowed to have and use two driveways. We aren't sure if it causing any damage. Also, he still hasn't done any work to the ditching. The Select Board asked Sara to draft another letter about the three driveways and the ditching. They asked Sara to mention they need to choose two to use and not use the other one and then mention the ditching work again. They also asked Sara to reach out to NHMA to see what the Town has the authority to do. **John motioned to come in and sign the letter when it is ready, Tony 2nd so voted.**

Transfer Station

The new hours for the Transfer Station were not posted on the sign that is on the fence like John asked Norm to do. Sara will contact Norm about posting the Transfer Station being closed on Sundays on the sign outside of the fence at the Transfer Station.

Having no other business to conduct, John motioned to adjourn at 6:55pm, Ron 2nd, so voted.

Respectfully submitted,

Sara Smith
Administrative Assistant