

Town of Groton
Select Board Work Session Minutes
August 4, 2020

In attendance: John Rescigno, Tony Albert, Ron Madan and Sara Smith (Administrative Assistant - AA)

Tony called the meeting to order at 6:00pm.

Memo from Sara

Sara submitted a Memo requesting the following time off:

- Wednesday, August 12, 2020
- Monday, August 17, 2020

The Select Board approved the time off.

Porta Potty at Park

Best Septic called Sara on Wednesday and said that the porta potty at the town park was vandalized, the sanitizer and container it was in was ripped off and stolen, the lock on the toilet paper had been opened and the toilet paper was stolen and the pieces were thrown into the potty, etc. They stated it would cost the Town \$100.00 on the next bill for the repairs. Sara looked at the agreement we signed and we did agree that we would be responsible. Sara called the Chief to have him look at it and take pictures. Best Septic called back on Monday and said that since it happened once and it appeared the person knew what they were doing, it will probably happen again so they recommended not putting the sanitizer back out to save the Town some money. Most people are carrying hand sanitizer with them now anyway. The Select Board agreed not to replace the sanitizer at this time. Sara will call Best Septic and let them know.

Sculptured Rocks Park

Sara informed the Select Board that she reached out to Erik Nelson at the State because there is not a porta potty at the state park and there no trash cans either this year. Erik emailed back and said that normally they do have a portable toilet delivered to Sculptured Rocks every year. However, this year's protocol has been that all of their toilet facilities would need to be cleaned every 2 hours and they couldn't fulfill that requirement at Sculptured Rocks. He said he has asked again if they can reconsider this rule and he will let us know the response. If Sara doesn't hear from him by next week she will email back.

Bubba and Tony talked about how there has been so much parking on the side of the Road and they don't think an emergency vehicle could get through. Tony said they need to expand their parking and provide a portable toilet and trash cans. It is a State maintained park so they should be maintaining it, not the Town. The visitors are using the potty at the Town park and it is messy and seeing damages because of overuse. The Town should not have to pick up the slack of the State or have to pay more due to this. Tony asked Bubba to take pictures of the parking, traffic, trash, etc. so that we have items to back us up when we reach back out to the State.

Bubba mentioned that they did spread the signs out and ordered a no parking on pavement sign that will go at the beginning of the road when it comes in. Tony mentioned that the Police Chief needs to get the new parking tickets ordered with the increase in price to \$50.00.

Septic Issues

Sara explained that Rowell's came out to pump the septic which was full and about a broken pipe. They will be back out on August 10th to do an inspection and to give an estimate to fix the broken pipe. The inspection is \$375 plus \$135 for each additional hour. Sara explained that when they came out, they offered a care plan

which promised a discount on the pumping that was done that day, a free inspection and a discount on mini split or HVAC systems. Sara and Bubba agreed that the plan with the discounts on services would be cheaper than the costs of the inspection so they signed up for it. The next day Rowell's called Sara and explained that this shouldn't have been offered because it is not a plan for commercial or businesses. Sara was upset because we were told a discount off the pumping, a free inspection and discount on mini splits which we just got a quote for. They took the discount off the pumping but we will be charged for the inspection. Tony said he has heard from others that have used them that they haven't had good experiences. Sara also informed the Select Board that they spilled some of what they pumped in the driveway so it did smell for a bit but they put lime over it. The Select Board agreed we should move forward with the inspection and getting the estimate on the broken pipe but we may need to look at changes in the future and maybe use another company.

Mini Split system quotes- still waiting for one quote

The Town reached out to three companies for quotes for the mini split system, Laconia Refrigeration, Rowell's Services and Total Climate Control. All would be a four in one (or four zone) systems. There will be an outdoor condenser and then wall mounts in the Police Department, the two offices upstairs and one in the old library/meeting room. The quotes are as follows:

- Laconia Refrigeration= \$14,700.00. They didn't list the brand of the unit being used.
- Rowell's Services= Option 1 which is a 4 and 1 system that does not qualify for a rebate is \$13,900.00; Option 2 which is also a 4 and 1 system that does qualify for a rebate which is \$14,800.00. This would be a Fujitsu unit for both options.
- Total Climate Control= \$13,432.00. This would be a Mitsubishi unit.

John mentioned that he has heard better things about the Mitsubishi units and sees more of them. Tony mentioned that Total Climate Control did the work for Hebron so he is familiar with them and they did a great job. The Select Board agreed this should be done this year especially since the Town is considered a cooling center. In the event we need to open a cooling center and we need more room, the unit in the meeting room can be used with fans to bring air into the Groton Community Room. We also have the two AC's that are currently being used in the offices that can be used. The Select Board agreed that the money should come out of the Town House Capital Reserve Fund. **John motioned to go with Total Climate Control, Tony 2nd, so voted.**

Meeting with Bubba

Bubba met with the Select Board to discuss the following items:

- Bubba mentioned we got two quotes for the clean-up of 1214 North Groton Road. The quotes were as follows:
 - Mike Ethier- \$4200.00
 - Gordon Coursey & Son- \$4,950.00

John motioned to award the clean-up to Mike Ethier, Tony 2nd, so voted. Tony told Bubba to pick a date when he wants this cleaned up and to have the Police Chief there too. It was agreed to do whatever date works best for Mike E, Chief Bagan and Bubba. Bubba explained that he got some information on an extended warranty for the Ford. He will bring the numbers to the next meeting.

- Bubba met with Mr. Crosby and he agreed to what was stated in the letter and he signed it. We are still waiting on driveway permit.
- Bubba talked to Christina and she is working with the tenant on the issue with the driveway concerns.
- Sara sent all of the rest of the truck grant paperwork/agreement to USDA so we will hopefully hear something soon.
- For the possible Building grant, Horizon Engineer sent the Environmental Review to USDA. If we do not hear from the Architect about the plans but next week, Sara will reach out to them.

Meeting with Mike Vignale

NBRC Grant/Sculptured Rocks Road Project

Mike met with the Select Board to go over the bids received for the NBRC Grant/ Sculptured Rocks Road Project. The following bids were received:

- Mike Ethier Excavating \$420,000.00
- M.E. Latulippe Construction Inc. \$579,080.00
- Bryant Paving LLC \$666,636.00
- GMI Asphalt LLC \$608,611.00

John mentioned that Mike Ethier submitted an incomplete bid so his would not be considered since it cannot be compared to the other accurately and doesn't include everything that was asked for. The next lowest bid is M.E. Latulippe and the Town and Mike Vignale have all worked with him before. The bids are over what the grant is for so there will have to be some changes to go into this and cut some things out. Some of the things that Bubba, Mike V and the Select Board discussed was that we can cut out some underdrain but not all of it, we can do stone headwalls instead of concrete, we can change the paving for base course from 2.5 to 2 and wearing course from 1.5 to 1 which is what the town normally does anyway, and take traffic signs out since the Town has their own we can use. When these items were totaled up and taken off of each bid, M.E. Latulippe still came in at the lowest. Mike V will do a change order at the time we do the contract.

It was agreed that some of the work can wait until next year to finish, such as loam and seeding and maybe some other things. If the Town needs to get more money to finish the project next year it was discussed doing a warrant article or taking it out of the Groton Roads budget next year.

John motioned to award the NBRC/Sculptured Rocks Road Project to M.E. Latulippe Construction Inc. and to come in and sign the contract when it is ready, Tony 2nd, so voted.

Sculptured Rocks Culvert Project

Bubba asked Mike V how the Sculptured Rocks Road Culvert project is going. Mike V said there is one permit left to do and we are waiting for the go ahead from the state once it completes the EHP review. He stated that he approved two out of the three culverts so he will follow up with Kirk Fenoff to see if culverts are ready and he will let us know.

Having no other business to conduct, Tony motioned to adjourn at 6:54pm, Ron 2nd, so voted.

Respectfully submitted,

Sara Smith
Administrative Assistant