

Town of Groton
Select Board Work Session Minutes
August 18, 2020

In attendance: John Rescigno, Tony Albert, Ron Madan and Sara Smith (Administrative Assistant - AA)

John called the meeting to order at 6:00pm.

Memo from Sara

Sara submitted a Memo requesting the following time off:

Thursday, August 20, 2020- leave early at 2:30pm

The Select Board approved the time off.

Junkyard Concerns

Now that it has been more than 30 days, Ken Knowlton is going back out to the properties that were in violation and he will be in touch with updates and new reports. He was going to try to make it out at the end of last week. I will let you know once we receive the reports from him.

Town concerns

There have been some concerns with the number of cars at 1061 North Groton Road and with them parking on the Road. Tony said there is a right of way. The Police Chief will watch for this. They should be a few feet off the pavement and off of the shoulder. This will be more of a problem when winter comes in. The Police Chief will talk to them and let them know that they cannot be in the right of way. Also, there is a lot of people living there and, in a camper, so there are concerns as to where are they dumping the gray water.

Also, there are concerns with the log pile at John Faucher's. There are logs stacked very high which is very dangerous.

Sara will look to see what the right of way is for this road; she will look at the plans that we have. She will also look for letters for the John in the past. Sara will reach out to NHMA for advice on both of these situations.

Rowell's inspection/ Broken Pipe quotes

Rowell's came out and did the inspection on the septic. Everything looked good on the report except the broken pipe. They provided a quote of \$1,489.00 to repair this. Sara had Dave Leone come out to provide another quote and his quote was \$900.00. John motioned to award the project to Dave Leone, Tony 2nd, so voted.

Mini Split system update

At the last meeting the Select Board awarded the Mini Split project to Total Climate Control. Sara did confirm with them that their quote did include removing the old AC unit and confirmed all warranties. The Mitsubishi Condenser is 42,000 BTU's. The warranty on the condenser is 12 years and 5 years on parts and labor. The installation is scheduled to take place September 8th and 9th.

Dave Leone water testing

The basic water test that Dave submitted came back normal. He came today and did the other test and will let us know when the results are in for that. He did drop off information on the water testing if anyone is interested in reading it.

USDA Truck Grant

USDA reached out and confirmed that they have all agreements and paperwork that they need for the Truck grant. The grant funds are sent upon the completion and payment of the project, meaning the funds act as a reimbursement. Upon delivery of the truck we will have to send a picture of the truck, copy of the paid invoice and the check used to pay the invoice. The RD funds are used last. They will look to see that the other project funds as outlined in the Letter of Conditions have been spent then the balance of the costs are from the grant funds, up to the grant amount. If the truck costs are less than projected then the savings result in a decrease in the grant amount for the project. However, before they return the unused grant funds, they would give you the opportunity to request the grant cover additional project related costs. The Town knows that there will not be any changes in the cost amounts that were submitted.

USDA Building Grant

Horizons Engineering has completed their part of the grant paperwork. We are now working with the architects on wrapping up the plans. They submitted probable costs for two scenarios, a building with 4 bays and a building with 3 bays. The 4-bay building has a probable cost of \$1,056,927.00 which includes a 12.5% mark up since the work is not being done this year. The 3-bay building has a probable cost of \$963,188.00 which also includes a 12.5% mark up since the work is not being done this year. These costs include the salt and sand shed buildings but if the Town decided not to cover the sand shed it would save about \$23,954.00.

What they need to know to finalize the plans are:

Will it be 3-bay or 4-bay? The Select Board agreed on 4-bay.

Will the sand shed be covered? Yes, to covers on both the salt and sand shed.

Once they have this information, they will update the drawings and narrative for the application.

M.E. Latulippe Construction Inc. Contract

M.E. Latulippe Construction Inc. dropped off the contract, bond information and insurance paperwork for the Sculptured Rocks Road Project. The cost mentioned is \$505,100.00 which is after the change order. They plan on being done by October 9, 2020. **John motioned to sign the contract with M.E. Latulippe Construction Inc., Tony 2nd, so voted.**

MIT Fire Inspection

Tony mentioned the Fire Departments went out to MIT and did an inspection. Rumney sent the list of violations. MIT was told that no one can come in until these are taken care of. Sara will put this on town letter head when Rumney emails it to her and put a spot for the Select Board to sign and the Rumney Fire Chief to sign. **John motioned to come in and sign the letter when it is ready, Tony 2nd so voted.**

Meeting with Bubba

Bubba met with the Select Board to discuss the following items:

- Bubba explained he thinks we should wait on the extended warranty until next year when he has more money in his budget. The Select Board agreed.
- Bubba explained that Mr. Crosby turned in the driveway permit so we are all set. We now have the signed letter/agreement and the driveway permit on file.
- Bubba mentioned that he wanted to pat Sara and himself on the back. They both made many calls and then sent emails to get the power back on in Town.
- They will be starting the Sculptured Rocks Road Culverts tomorrow. The culvert that is ready is the middle culvert so that is where they are starting. Sara and Bubba will probably have to fill out another extension request for the Oct 2017 road work since the culvert at Seven Kids Lane is not being done first. We will know better as the work progresses.

- Sculptured Rocks Road will be shut down when the actual road project starts. The Highway Department has already started putting up signs. It will be closed to local traffic only. Bubba was thinking we could get colored index cards for local residents to leave in the window so they don't have to stop every time. The Select Board agreed that this is a good idea.
- Bubba put the "no parking either side of road next five miles" sign out at the beginning of Sculptured Rocks Road.
- The new truck should be ready the end of the month beginning of next month.
- 1214 NGR was cleaned up. They left the residents tools. There were over 150 tires. They didn't touch anything on the deck as it was attached to the dwelling. They will give him until next week to take whatever is left there and if he doesn't clean it up, they will remove it. Bubba has been told by an anonymous neighbor that they are staying there with the kids. Tony will look into this and will talk to Plymouth to see what they do and how they handle it.

Meeting with Chief

Chief Bagan reached out to Plymouth Police Department to see who they used for their parking tickets. He will order some through them. The parking ordinance states \$10 so this will have to be updated. The Select Board agreed to change both \$10.00 fees listed in the ordinance to \$50.00 fees. Sara will update the ordinance and have it ready for the next meeting.

Having no other business to conduct, John motioned to adjourn at 6:57pm, Ron 2nd, so voted.

Respectfully submitted,

Sara Smith
Administrative Assistant