

Town of Groton  
Select Board Work Session Minutes  
May 2, 2023

**In attendance: John Rescigno, Tony Albert, Ron Madan and Sara Smith (Administrative Assistant - AA)**

John called the meeting to order at 6:00pm.

***Meeting with Carol Miller***

Carol was supposed to meet with the Select Board to provide an update on Broadband. However, she has laryngitis and is unable to talk so we have rescheduled for May 16, 2023.

***All Hazard Mitigation Meetings- see email from June***

We received the grant to update our All-Hazard Mitigation Plan. June emailed regarding some dates for meetings to see what would work for the Select Board. They will be zoom meetings and this is the list she sent for meetings at 4:00pm:

- October 3, 2023
- November 7, 2023
- December 5, 2023
- January 2, 2024
- February 6, 2024
- March 5, 2024

The Select Board agreed that at this time these meeting dates work for them and will reschedule some if needed as we approach these dates.

***Schedule Joint Loss Safety Meetings***

Sara explained it is that time of year that we need to look at scheduling the joint loss safety meetings to inspect the Park, the Highway Garage, the Transfer Station and the Town House. It was agreed to schedule this for June 6, 2023 at 5:00pm. Sara will let all Department Heads know.

***Rescheduling Emergency Management Meeting***

We talked about rescheduling this meeting once the snow is gone so Sara wanted to bring this up again. It was agreed to wait until we see what happens with the Road Agent because they will need to be involved in this.

***Tax Warrant***

Sara explained that she usually runs the tax warrant the second week in May so she will be running this next week. **John motioned to come in and sign the tax warrant when it is ready, Tony 2<sup>nd</sup>, so voted.**

***TLC parking***

TLC parked some equipment at the Town House but never asked permission. He did talk to Sara yesterday and said he is working across the street and it was only for a few days. Sara explained he should always ask permission first in case there was something going on that wouldn't allow him to park here and he should always let us know for how long. He said it would be 1-2 more days and should be gone by the next Select Board meeting.

### ***Pike Trailer***

A representative from Pike Industries asked permission to leave a trailer here since they are doing work on the road here and are coming back every day. Sara gave permission for tonight and took a contact name and number in case they need to move it for some reason. She also explained that she gave permission for tonight only and asked that they come check with her tomorrow to see if the Select Board approved them leaving the trailer here longer. The Select Board is okay with this. They said to make sure the trailer is parked as far out of the way as possible.

The Select Board asked Sara to reach out to the attorney about cars parking at the Town House to see if there is any liability since it seems to be happening more frequently. They asked Sara to ask the attorney if we should have them sign a waiver and provide a parking permit. They also wanted Sara to ask if we can or should put a sign that says no overnight parking without permit from the Town.

### ***December 2022 Storm items***

Sara explained that she received an email from HSEM and FEMA regarding the December 2022 storm. She believes she will need Bubba's help on some of it. The Select Board agreed that Sara can reach out to him to see if he is interested in working and being paid a consulting charge and not an hourly rate for his assistance with this and other projects.

### ***Building***

We received an email from Doug stating the following: *"I met with Will Davis with Horizon's Engineering this morning, who provided design work several years ago on this project for the civil engineering. They will be providing a civil and structural engineering proposal in a couple of weeks for the Town to review. Horizon's will also coordinate with Bruce Barnard in providing an updated survey. Their team can begin the design work in about a month and complete it by early to mid-June. We anticipate this will align with when the project will go out for bidding."*

The Select Board asked Sara to email back to see if there is any way we can speed this up to send it out for bid before mid-June. They told her to also ask if they need anything from us to speed this up and if they think it would be beneficial to meet with the building committee.

### ***Transfer Station Items***

- A resident that applied in the past is interested again. The Select Board agreed to have him submit a new application. Sara will email him back to let him know.
- Ron said that someone called to see if we take skidder tires. The current flyer says we do for \$20/each. The resident came and Ron assisted with the backhoe to unload these tires. When Norm reached out to NRRRA to see what they charge for these tires, they charge \$150.00/each. This is a lot more than we are charging. Norm and the Transfer Station do not want to take these or tractor tires anymore since they cost the Town so much and are hard to unload unless the backhoe is there and the staff know how to use it. The Select Board agreed that we shouldn't take these anymore. They also told Sara to have Norm check into the prices of all tires to see if we need to increase these costs. Sara said she will print a flyer for Norm and have him go through all items and cross out what we do not accept and what needs to change pricing so she can make up new flyers.

### ***Monthly Meeting with Fred***

Fred met with the Select Board. The Select Board asked Fred how things are going. He said they are going well. This week has been tough with the rain but when it stops raining, they will start mowing. He

said that the roads have been holding up with the rain and culverts are working well. There was one spot on Sculptured Rocks Road that he had to add some stone to.

The Select Board went over the following:

- The Road Agent Position was posted in the 4/27/23 edition of the paper and is on the website.
- Province Road- there are a few spots that need attention from the December 2022 storm.
- Blanchette Lane- Sara will reach out to Morrison to see if they can add Blanchette to this list of roads to do this year.
- Sign for Hammerhead- Fred took the sign and will put this up.

**Having no other business to conduct, John motioned to adjourn at 6:55pm, Tony 2nd, so voted.**

Respectfully submitted,

Sara Smith  
Administrative Assistant