

Town of Groton
Select Board Work Session Minutes
June 6, 2023

In attendance: John Rescigno, Tony Albert, Ron Madan and Sara Smith (Administrative Assistant - AA)

John called the meeting to order at 5:00pm.

Joint Loss Safety Meetings

The work session started with the Joint Loss Safety Meeting inspections of the park, garage, Transfer Station and Town House.

Upcoming Meeting Dates

- John will not be around for the June 20th meeting- we could still meet that day without John, we can reschedule for 6/27 or just have one meeting in June. The Select Board agreed to just cancel it for now and if the architects need to meet for the bids or anything else for the building then we can just schedule a meeting at that time.
- The first meeting in July would be on July 4th and this is a holiday and Sara is on vacation July 18th which would be the next meeting date. The Select Board agreed to meet on July 11th and July 25th. Sara will post these changes.

Transfer Station RFP

Sara put together the information for the Transfer Station RFP. She had a few questions:

- The date that these are reviewed may need to be changed. Sara put the July 11th. The Select Board agreed that this date works.
- The Select Board agreed to take recyclables out of the RFP since we do not recycle anymore.
- There were no other changes.
- Sara will send this to the newspaper and it will be in the June 15th edition asking for RFPs to be back to us by July 6th to be opened on July 11th. She will also put this on the website.

Transfer Station attendant

Norm said that the Transfer Station is running well right now with George, Ron and himself. Norm would like Ron to attend the next class, which is July 27, 2023.

Also, Fred offered to take this class as well to be a backup if they need it. Especially in the winter when Ron doesn't work. He wouldn't be able to help if it was snowing and he had to plow but otherwise if it isn't snowing, the winter is pretty slow for the Highway Department.

The Select Board agreed that both Ron and Fred should take this next class on July 27, 2023. Sara will let Norm know.

Fines

John explained that he had asked Sara to reach out to the attorney to see if we can issue fines the people that do not respond back to our mailings. The attorney responded with "No. Constructing a driveway without a permit is a "violation" level offence, which means it's subject to a fine of \$1,000 a day, but we need to go to court to a) make them comply; and/or b) collect that penalty."

Update on 1047 North Groton Road

Sara received a call from Joyce Cormiea regarding the letter. She asked what this was in regards to. Sara explained the parking lot where Dave Leone has been parking his trucks. She said that is not her property, her property is Map 2 Lot 62 and the property where he is parking is Map 2 Lot 63. Jarrod's name is on both and Sara explained we mailed it and Jarrod's name was listed first and since he is on both properties and the mailing address is 1047 North Groton Road for both, Sara asked if she could just give it to Jarrod. She said she doesn't see him; he lives at the house and she doesn't so she can't give it to him. She said we would have to mail it to Jarrod and Deanna, at the same address we sent the other letters to. The mailing address is the same as where we sent it before. Sara created a new letter that she will send out this week and will send it certified again. **John motioned to sign the letter to Jarrod and Deanna Cormiea, Tony 2nd, so voted.**

Update on generator

Sara reached out to our generator guy for an update on the generator issue. He said that it appears to be the circuit board inside the transfer box which will cost around \$800.00 for the whole process. Sara asked him if he was able to do it and if so, explained we have the money in the budget so he can go ahead and move forward with the process. She is waiting to hear back from him.

Building permit Map 6 Lot 73

The Select Board received a building permit for Map 6 Lot 73. This is on a private road so the Planning Board will need to review it. The Select Board asked Sara to send it to the Planning Board to review at their next meeting and then the Select Board will review it after that.

Parking at the Town House

The attorney put together some regulations for overnight parking at the Town Hall. The Select Board reviewed the information from her but want to just put out signs that say "Please notify the Select Board office if you are parking overnight. Please call, email, or go in person to provide your name, phone number and license plate number". John said we should see how much it is to order three of these signs and then a few signs that say "park at your own risk" sign. Sara will look for signs that say this and will reach out to our contact at the State Prison for a quote.

John motioned to go into non-public session pursuant to RSA 91-A:3 II (a) and (b) at 6:45pm, Tony 2nd, so voted.

John motioned to return to public session at 6:55pm, Tony 2nd, so voted.

John motioned to seal the non-public minutes, Tony 2nd, so voted.

Having no other business to conduct, John motioned to adjourn at 6:55pm, Tony 2nd, so voted.

Respectfully submitted,

Sara Smith
Administrative Assistant