

Town of Groton
Select Board Work Session Minutes
September 5, 2023

In attendance: John Rescigno, Tony Albert, Ron Madan and Sara Smith (Administrative Assistant - AA)

John called the meeting to order at 6:00pm.

Official quote for Broadband with NHEC to sign

The Select Board approved the initial quote at the last meeting. They put together and official quote that needs to be signed. It is the same amount as was presented before, it is just on a more formal document. **John motioned to sign to the quote for NHEC Broadband, Tony 2nd, so voted.**

Driveway permit for Sculptured Rocks Road

The Town had previously reached out to the owner that was doing a clearing on Sculptured Rocks Road because they put in a driveway for the clearing but never submitted a driveway permit. They were out of county until the end of August and promised to submit the driveway permit at this time. They did submit this on 8/30/23. It was agreed that since Bubba was not around while these discussions took place that Tony would review it and sign it. Tony reviewed and signed the document. Sara will send the resident the copy of the driveway permit and will file it.

Crosbys property- Health Officer

The Planning Board has been reviewing the subdivision plan for the Crosby's on North Groton Road. At the meeting last week, it came up that the Health Officer should inspect the small house on the property to see if there is pressurized water. John let Tony know about this since he is the Health Officer for the Town.

Enforcement officer

The Planning Board also discussed the need for an enforcement officer in Town and wanted to the Select Board to discuss this. The Select Board agreed that we should check with MRI and see if they offer this service. Sara will message them.

Updated Transfer Station flyer for SB approval

It was brought to Sara's attention that the Transfer Station Flyer still mentioned single stream recycling. Sara has updated this section and changed the date on the front. The Select Board is okay with this change. Sara will make copies for the Transfer Station.

Budget meetings information

Sara mentioned that we will be starting budget meetings in October so we will need to go back to 5:00pm starting in October. She sent out the budget and warrant article memos last week, along with the budget for each department so they can update it and get it back to her. She also put these in the Selectmens folders. The budget meetings are scheduled to start October 3rd so it has been requested that the department heads get their budgets back to Sara by October 2nd. The warrant articles are due by December 28th.

Update on building plans

Sara had reached out to Misty at USDA since Eric Law is no longer there since she had not heard back from Eric or Rena regarding the most recent plans that were sent to them for their approval. After she reached out to Misty, Rena emailed that USDA's architect/engineer was out of the office until 8/28/23 and that she asked that they review these plans asap. We are still waiting on this. Sara sent a follow up email today.

Updates from Bubba

Bubba asked Sara to update the Select Board with the following:

- The crack filling was done today.
- He talked to Morrisons and it looks like they can get the ditching and armoring of the ditches done this year. The paving, shoulder gravel and seeding of the hills will be done in the Spring.

Having no other business to conduct, John motioned to adjourn at 6:55pm, Tony 2nd, so voted.

Respectfully submitted,

Sara Smith
Administrative Assistant