

Town of Groton
Select Board Work Session Minutes
December 5, 2023

In attendance: John Rescigno, Tony Albert, Ron Madan and Sara Smith (Administrative Assistant - AA)

John called the meeting to order at 4:00pm.

Meeting with June and Olin Garneau- All Hazard Mitigation Plan Update (John, Ron, Tony, Sara, Chief Baga, Bill, Patti, Jamie Mouton)

Last Meeting:

- a) Reviewed:
 - i. Table 2.1, Town Statistics
 - ii. Table 3.1, Hazard Identification & Risk Analysis (HIRA)
- b) Worked on:
 - i. Hazard Descriptions
 - ii. Table 3.2, Historic Hazard Identification
 - iii. Tables 4.1-4.4, Critical Infrastructure & Key Resources (CIKR)

Today's Topics:

- a) Review:
 - i. Table 3.2, Historic Hazard Identification
 - ii. Tables 4.1-4.4, Critical Infrastructure & Key Resources (CIKR)
- b) Work on:
 - i. Table 6.1, Capabilities Assessment
 - ii. Table 7.1, Past Hazard Mitigation Plan Assessment

Homework:

- a) Review materials sent by MAPS
- b) Digital Photos – contributions welcome
- c) Items from today's meeting to follow up on:
 - a. Look into Zoning Ordinance and Subdivision regulations to see if it mentions fire suppression.
 - b. Check and see if we have the Rural Water Resource Plan, it would be from around 2007-2009.

Future Meetings:

- Tuesday, January 9, 2024 at 4:00pm (this was changed from 1/2/24)
- Tuesday, February 6, 2024 at 4:00pm
- Tuesday, March 5, 2024 at 4:00pm

1693 North Groton Road

This is the property John mentioned at the last meeting. He said it appears to be a permanent resident camper. Sara drafted a letter for the Select Board to sign to see what the intent of the camper is. **John motioned to sign the letter for 1693 North Groton Road, Tony 2nd so voted.**

Buildings with no permits on file

The Town is noticing more and more buildings that are over 100 Square feet being built or delivered without a building permit on file. The following are a few more that were brought to the Town's attention.

- 1725 North Groton Road- there is a shed at this property that appears to be over 100 square feet. Sara drafted a letter for the Select Board to sign. **John motioned to sign the letter for 1725 North Groton Road, Tony 2nd so voted.**
- 78 Edgar Albert Road- there is a large garage, like a shed in a box, but it is a garage at this property and there is no permit on file. Sara drafted a letter for the Select Board to sign. **John motioned to sign the letter for 78 Edgar Albert Road, Tony 2nd so voted.**

Sara mentioned that we may need to mention these at the Select Board meetings and at the March Town Meeting and be clear that anything over 100sq ft requires a permit. The Select Board also may want to add this in their write up for the Town report.

Budget Meetings

- Letter from Bridge House: The bridge house is not currently on our budget. They are requesting a donation of \$2,000 from each Grafton County municipality. The Select Board agreed that we are not adding this to the budget this year.
- Revisit Highlighted budget items: The Select Board reviewed this and it was agreed that we need to wait and see what is submitted for warrant articles and wait until the end of the year totals come in to make sure we didn't go over on any other lines and need to increase those.

AIA contract for the building

Now that the Select Board signed the updated proposal last week, Doug updated the AIA contract and has attached this proposal. He said once this is signed then it can go back to USDA/RD for their approval so we can move into the next step. **John motioned to sign the AIA contract, Ron 2nd so voted.**

Email from NH Broadband with News Release

NH Broadband sent an email with a news release regarding how the Town has selected NHEC as its official internet provider. Sara asked if they are okay with the information written up or if they want to hold off on this or make any changes. The Select Board is okay with this as written and is okay with them referencing the Groton Select Board. Sara will email and let them know.

Annual Town Report Quotes

Sara reached out to five different companies for quotes on the Town report. We received two back. Sara presented both quotes to the Select Board. The Select Board agreed that since we have had good luck and work well with Bridge & Byron that we should stay with them. **John motioned to go with Bridge & Byron printers for the 2023 Annual Town Report, Ron 2nd, so voted.**

Building Permit- Map 10 Lot 30

The owner submitted a building permit for their property at 598 Halls Brook Road for a 40x8 shipping container on blocks. **John motioned to sign the building permit for Map 5 Lot 148, Ron 2nd, so voted.**

Having no other business to conduct, John motioned to adjourn at 6:50pm, Ron 2nd, so voted.

Respectfully submitted,

Sara Smith
Administrative Assistant