

Town of Groton
Select Board Work Session Minutes
February 13, 2024

In attendance: John Rescigno, Tony Albert, Ron Madan and Sara Smith (Administrative Assistant – AA)

John called the meeting to order at 5:00pm.

Transfer Station Landfill Monitoring Proposal

As stated previously, Suzanne Wall will not be able to do our monthly and yearly reporting for the landfill monitoring. She recommended Credere associates who already does some of our testing for us and have worked closely with Suzanne. The Select Board discussed this at a previous meeting and agreed to move forward with Credere associates. They sent over the proposal for the Select Board to review and sign. The proposal included the entire costs for the five years. Sara had emailed back and asked if they could break it down by year so that we can budget each year accordingly. They sent the following breakdown:

- Total = 2024 = \$12,300 (includes Tasks 1, 2,3, 5 and 6).
- Total = 2025 = \$4,200 (includes Task 4a – 2025 GW Monitoring & Reporting)
- Total = 2026 = Solid Waste to Be Determined. No GW M&R required.
- Total 2027 = \$4,200 (includes Task 4 B: -2027 GW Monitoring & Reporting)
- Total 2028 = Solid Waste - To Be Determined. No GW M&R Required.
- Total 2029 = Solid Waste - To Be Determined. Ground Water – does not include GMP Renewal in March 2029 or April 2029 GW Sampling Event

John motioned to sign the proposal with Credere Associates for the Landfill Monitoring, Tony 2nd, so voted.

IRS electronic filing update

The Auditor sent over the template for the reporting. It would have been a lot of manual input which leaves room for error and would be time consuming. It was agreed at the last meeting that if it was a lot of work or room for error that we should just have the auditors do it all since it is going to the government. Due to this, Sara sent them the PDFs of the files that she created for the 1094B, 1095B's, W3, W2's, 1096 and 1099's. They created the e-files and sent them to Sara for review. All looked good so she gave them the okay to submit. They sent confirmation that all of the e-filing for the Town of Groton was sent and Sara put this in the review folder.

Update on meeting with Rumney Select Board

Rumney emailed back and stated that they were not expecting a payment until 2025 so they would like to wait until after March to meet. They will send out information after March.

Update on building

Sara has a meeting on Thursday with the architect and engineer to go over the bid documents and who is doing what.

Town report update

Sara has sent all information over and approved the proof via email. They are sending out a proof in the mail so Sara will let the Select Board know when it is here so they can review it.

Budget/warrant items- changes to warrant articles based on attorney feedback

Sara explained that there were some changes to the budget based on updated costs we received. The following updates were made.

- Auditor: This was increased by \$250.00, making it \$5,000.00 since they are doing the IRS e-filing for us this year due to the change in filing requirements.
- Transfer Station Landfill Monitoring: As stated above, we had to change who does our monthly and yearly reporting as Suzanne Wall will not be doing this anymore, it will be Credere Associates. Due to this and some other required testing, they sent the exact costs for 2024 so this line had to increase to \$12,300.00 to cover this.
- The Select Board went over each article and discussed if they recommend it or not.

The Select Board are okay with these changes and agreed that these changes needed to be done.

John mentioned that one thing we need to keep in mind is that no one at the meetings can amend article 2 since all of the towns are voting on the same warrant article and that wording came from the attorney.

Having no other business to conduct, John motioned to adjourn at 5:45pm, Tony 2nd, so voted.

Respectfully submitted,

Sara Smith
Administrative Assistant