

Town of Groton
Select Board Work Session Minutes
March 18, 2025

In attendance: John Rescigno, Tony Albert, Ron Madan and Sara Smith (Town Administrator)

John called the meeting to order at 10:30am.

Minute approvals

John motioned to approve the Work Session Meeting minutes of March 4, 2025 as written, Tony 2nd, so voted.

John motioned to approve the Select Board Meeting minutes of March 4, 2025 as written, Tony 2nd, so voted.

John motioned to approve the Work Session Meeting minutes of March 11, 2025 as written, Tony 2nd, so voted.

MS-232

The MS-232 is the Report of Appropriations Actually Voted from Town Meeting. **John motioned to sign the MS 232 and have it submitted to the Department of Revenue, Tony 2nd, so voted.**

MS-535 and representation letter

The auditor completed and sent the MS-535. The MS-535 is the financial report of the budget. Sara reviewed this and sent some questions back to the auditor and all added up. The representation letter is a letter stating that the Town understands that we have reviewed the MS-535 and all supporting documents, that we are not aware of any misstatements in the preparation, no adjustments need to be made, etc. The Select Board reviewed the MS-535 and was okay with the amounts. **John motioned to sign the MS535, Tony 2nd, so voted.** Sara will send this to DRA and put this on the website.

Wex- Notice of Federal Tax Exemption Expiration/Certificate of Buyer

Each year Wex sends the notice of federal tax exemption expiration along with a new certificate to sign. **John motioned to sign the Wex certificate of buyer, Tony 2nd, so voted.**

Class VI Road Letters from residents on Old Rumney Road and Nedeau Lane

Residents sent a letter to the Select Board with their plans for road maintenance for Old Rumney Road and Nedeau Lane and will continue to maintain the road along with removing rocks, ditching, rolling the road and filling holes and areas that may wash out due to rain, etc. **John motioned to approve both the Class VI Road improvements request for Old Rumney Road and Nedeau Lane, Tony 2nd, so voted.**

Class VI Road Letters

Sara created letters to remind everyone on Class VI roads that haven't sent in a Class VI Road work letter that they need to send letters in to explain the work they plan to do before any work can be done. **John motioned to sign the Class VI Road letters, Tony 2nd, so voted.**

Select Board appointments

Now that the elections are over, we need to discuss the appointments. The Select Board agreed to keep everything how it currently is with John as the Chair and the other liaison positions.

Email received regarding RVs

Sara mentioned that she had emailed with Deb requesting a meeting regarding RVs and the 180-day rule. It will have to wait a few months but Sara will follow up on this in May.

Having no other business to conduct, John motioned to adjourn at 10:45am, Tony 2nd, so voted.

Respectfully submitted,

Sara Smith
Town Administrator